



केन्द्रीय संस्कृत विश्व-विद्यालय / Central Sanskrit University

56-57, Institutional Area, Janakpuri, New Delhi- 110058

मानदेय/बैठक शुल्क/ Honorarium/ Sitting Allowance

SAMARTH Ref No.

Date:

- 1 Name.....
- 2 Institution Name & Address.....
- 3 Designation.....
- 4 Mobile No.....
- 5 PFMS Vendor No.....
- 6 Attendance (online or onsite).....
- 7 Purpose of Meeting.....

Conveyance used	Own Car/ Taxi	Vehicle. No
Amount of Conveyance Rs.....		
Distance		
(If travelled by Taxi, bill may be attached)		
A Honorarium/ Sitting Allowance	Rs.....	
B Conveyance Charges (Including Toll Tax)	Rs.....	
Total Amount	Rs.....	

(Details of any other claim may please be recorded on back side)

Please transfer the Sitting Allowance / Conveyance into my bank account through NEFT

Name of the Beneficiary

Bank's Name and Branch.....

Bank Account No

IFSC Code

PAN No

E-Mail Id

Mobile No.....

Claimant Signature

Verified by concerned officer

Sanctioning Authority

(For Use of Finance Section)

Passed for payment of Rs.....(Rs.).....Only.

Dealing Astt.

S.O. (Finance)/ A. O.

AD/ DD (Finance)

Finance officer