



# केन्द्रीय संस्कृत विश्व-विद्यालय / Central Sanskrit University

56-57, Institutional Area, Janakpuri, New Delhi- 110058

## Expenditure sanction order

Date:.....

Samarth Ref No.....

Contingent Vr. No \_\_\_\_\_

Sanctioned Budget : \_\_\_\_\_

PFMS Vendor No \_\_\_\_\_

Already Used : \_\_\_\_\_

Bank Account No \_\_\_\_\_

Balance Available : \_\_\_\_\_

IFSC Code \_\_\_\_\_

Expense Head : \_\_\_\_\_

Budget Head : \_\_\_\_\_

Beneficiary Name.....

Description .....

.....

₹

Gross Payment	
Less Advance	
Net Payment	

Net Payment Rupees:.....

Prepared by

Section Officer

Signature of the Sanctioning authority/drawing officer

Note: Summary of bills is produced overleaf.

List of Enclosure: 1

2

3

4

(For Use of Finance Section)

Passed for Payment of ₹.....(Rupees.....

.....Only).

Gross Payment :

Less: IT TDS :

Less: CGST TDS :

Less: SGST TDS :

Less: IGST TDS :

Net Payment :

सहायक

अ. अ / लेखा अधिकारी

सहायक/उप निदेशक वित्त

वित्त अधिकारी

## Summary of Bills

Sr. No	Bill No.	Date	Name of Vendor	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

**Note :**

- (1) Please ensure stock entry wherever applicable.
- (2) Verify all bill.