



**केन्द्रीय संस्कृत विश्व-विद्यालय CENTRAL SANSKRIT UNIVERISTY
JANAKPURI, NEW DELHI - 110058**

(Application for sanction of imprest)

Samarth reference No.....

Kindly sanction me advance of ₹.....(Rupees
.....) in order to meet the contingent expenses in
connection with.....(name of
department). The detailed account will be furnished by me immediately.

I confirm to submit the settlement within current financial year (not later than 15th March)
failing which same may be recovered from my salary.

Signature of the applicant

Name :

Designation:

A/c. No.....

IFSC Code.....

Employee Id.

Section Officer

Departmental Head

Sanction Authority

(For use of Finance & Accounts Section)

Passed for payment of Rs.

(Rupees..... only.

Entered in Advance Register.

Page No.....

Sr. No.....

Date.....

Dealing Assistant

S.O.(Acctts)/A.O. Dy. Dir. (Fin.)

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