



केन्द्रीय-संस्कृत-विश्वविद्यालयः/Central Sanskrit University  
मुक्तस्वाध्यायपीठम् / Mukta Swadhyaya Peetham



(Institute of Open and Distance Education )

56-57, Institutional Area, Janakpuri, New Delhi-110058

Website: [www.msp.ac.in](http://www.msp.ac.in)

Advt. No. 02/2025-2026

Date : 18/03/2026

**साक्षात्कारः / INTERVIEW for Contractual engagement for ICT/Technical staff for MSP**

केन्द्रीय-संस्कृत-विश्वविद्यालयेन मुक्तस्वाध्यायपीठनिमित्तं संविदाधारित-समेकित- पारिश्रमिकवतां तन्त्रज्ञानां / सङ्गणकीय-कार्य-निपुणानां प्रबन्धनादिकार्यकुशलानां सहयोगिनां च व्यवस्थापनाय अन्तर्जालमाध्यमेन साक्षात्कारः आयोजयिष्यते । विवरणम् अधोनिर्दिष्टमस्ति -

Central Sanskrit University, Delhi (CSU) will hold **ONLINE-INTERVIEW** for engaging suitable candidates for the positions of **Technical-Managers / Technical-Assistants / Consultant on contract basis for undertaking various ICT tasks / technical & management support activities** related to ODL & Online programmes of Mukta Swadhyaya Peetham. Interested eligible candidates may apply online. Details are given below –

Sl. No.	स्थानानि (Positions to be filled)	पूरणीयस्थानानां संख्या (No. of positions)
1.	Technical Manager (LMS and Data Management)	01
2.	Technical Manager (Website, publicity, Admission, Evaluation, feedback, and Alumni Management)	01
3.	Technical Assistant (E-content & Audio-Video Editing)	01
4.	Technical Assistant (LMS and Data Management)	01
5.	Technical Assistant (Website Management, Grievance Redressal System, Alumni Management System, Stock Management System)	01
6.	Sr. Consultant (Studio Expert)	01
	<b>Total</b>	<b>06</b>

- Candidates are advised to put tick-marks against the position for which they want to appear in the interview. Option is available for applying for multiple specialization/ positions in single online-application form. No need of separate application for each position. University reserves the right to place them in an appropriate position of subjects as per the need, based on the skills/expertise found in them.

- The reservation policy prescribed by the government will be properly observed by the university.
- **Remuneration**
  - Technical Manager – ₹ 60,000 – 70,000/- consolidated p.m.
  - Technical Assistant - ₹ 40,000 – 50,000/- consolidated p.m.
  - Sr. Consultant - ₹ 75,000 – 1,00,000/- p.m. or as recommended by the selection committee.
- **Period of engagement** - 11 months (from the date of engagement) on fixed emoluments. **The engagement may likely to be re-engaged on the appraisal/performance of the candidate.**
- Link to apply online - <https://sanskritdent.samarth.edu.in/>
- Last date to apply - **27/03/2026**

The Schedule of conducting online-interview will be displayed in CSU/MSP website [www.msp.ac.in](http://www.msp.ac.in) under the head “NOTIFICATION”.

- **Place of work** - Academic Development Centre of MSP, Located at Sri Bharatitirtha Shastra Samutkarsha Kendram, R.G Campus of Central Sanskrit University, Sringeri, Karnataka.

Detailed information regarding eligibility, nature of duty etc. are given below :-

Sl. No.	Name of the Position	Eligibility	Nature of Duty
1.	<b>Technical Manager (LMS and Data Management)</b>  <b>Remuneration :-</b> ₹ 60,000-70,000 consolidated p.m.	<b>Essential :-</b> <ul style="list-style-type: none"> <li>▪ MCA/ BTech/ B.E (CS/IT) / M.Sc./BSc. (Computer Science/IT) / P.G. Diploma in Software Technology from reputed institution</li> </ul> <p style="text-align: center;"><b>OR</b></p> Acharya/Shastri/any Graduation from a recognized institution, along with requisite computer software skills. <ul style="list-style-type: none"> <li>▪ <b>Experience in :-</b> Industries/ PSU/GOI-Projects or Pvt. Sector Company of reputed/</li> </ul>	Supervising / leading the technical support team meant for developing ' <b>Integrated Programme Delivery &amp; Management System</b> ' as required by MSP.  Duties of Technical Manager are :- <ul style="list-style-type: none"> <li>▪ Creating/Developing / arranging proper solution for online delivery of programmes.</li> <li>▪ Assisting the core faculty by developing computer</li> </ul>

		<p>OL/ODL system of a University in Networking Cloud Services or Software Application development, deployment or Database Management (Data Extraction, Transformation and Loading, Specialized Data Handling, Database backup and Recovery, Security/ Authentication, capacity planning, Performance monitoring and Tuning, experience in managing/ leading software-team).</p> <p><b>Desirable :-</b> Working knowledge of Sanskrit, experience in preparing online learning material, Idea of developing software solution for online delivery of online/e-learning programmes &amp; end-to-end programme management system. Preferable working-experience/ ability in open-source technology viz. Java, PHP, PostgreSQL, MySQL, MongoDB, Agile Model Development Life Cycle.</p>	<p>programs to improve teaching-learning process.</p> <ul style="list-style-type: none"> <li>▪ Creating/developing customized/ user-friendly Learning platform LMS / programme Management Platform.</li> <li>▪ The Programme Managing System should be integrated with AMS, EMS, SLM delivery &amp; tracking system, AL.M.S., Stock M.S. etc.</li> <li>▪ Maintain data/ update the software related to MSP.</li> <li>▪ Create/ develop / update / website of MSP.</li> <li>▪ Develop network for ODL/OL.</li> <li>▪ Any other related assignment given by the authority from time to time.</li> </ul>
2.	<p><b>Technical Manager</b> (Website, publicity, Admission, Examination, feedback, and Alumni Management)</p>	<p><b>Essential -</b></p> <ul style="list-style-type: none"> <li>▪ MCA / BCA / BTech / B.E (CS/IT) / M.Sc./ BSc. (Computer Science/IT) / P.G. Diploma in Software-Technology from reputed institution</li> </ul>	<p>Duties of Technical Manager are -</p> <ul style="list-style-type: none"> <li>▪ Development/maintenance of Website, technology-based integrated management system for publicity, admission, examination, feedback, and</li> </ul>

	<p><b>Remuneration :-</b> ₹ 60,000-70,000 consolidated p.m.</p>	<p style="text-align: center;"><b>OR</b></p> <p>Acharya/Shastri/any Graduation from a recognized institution, along with requisite computer software skills.</p> <ul style="list-style-type: none"> <li>▪ <b>Experience</b> in Industries/ PSU/GOI Projects or Pvt. Sector Company of repute OR ODL of a University system in Networking Cloud Services, OR Software Application development Deployment OR Database Management (Data-Extraction, Transformation and Loading, Specialized Data Handling, Database backup and Recovery, Security/ Authentication, capacity planning, Performance monitoring and Tuning, experience in managing/ leading software team.</li> </ul> <p><b>Desirable :-</b> Working knowledge of Sanskrit, experience in preparing online learning material, Idea &amp; interest in developing software solution for online delivery of online/e-learning programmes &amp; end-to-end programme management system.</p>	<p>alumni of MSP.</p> <ul style="list-style-type: none"> <li>▪ Any other related assignment given by the authority from time to time.</li> </ul>
3.	<p><b>Technical Assistant</b> (E-content &amp; Audio-Video editing)</p>	<p><b>Essential :-</b> MCA / BCA/ B.E. / BTech in Computer Science / Information Technology from AICTE approved / UGC recognized institute / university</p>	<ul style="list-style-type: none"> <li>▪ Technical support for creation of e-book / e-learning components.</li> <li>▪ Prepare animation, interactive videos, add suitable special effects to</li> </ul>

	<p><b>Remuneration :-</b> ₹ 40,000-50,000 p.m.</p>	<p style="text-align: center;"><b>OR</b></p> <p>Shastri / Graduation with ability of audio/video recording &amp; editing.</p> <p><b>Desirable -</b> Working knowledge of Sanskrit, software skills, experience in preparing online learning material, audio/video editing, abilities in animation, 2D/ 3D Graphic Designing etc.</p>	<p>the content as per the requirement.</p> <ul style="list-style-type: none"> <li>▪ Scanning, font conversion, OCR, format editing digitization, hypertext linking for SLM etc.</li> <li>▪ Multi-media editing works, adding titles/sub-titles/Signature tunes/music/ acknowledgements etc., as applicable.</li> <li>▪ Typing /DTP works related to SLM (Sanskrit, Hindi &amp; English) whenever required.</li> <li>▪ Photoshop/ Corel-draw / Graphic works.</li> <li>▪ Any other related assignment given by the authority from time to time.</li> </ul>
4.	<p><b>Technical Assistant</b> (LMS and Data Management)</p> <p><b>Remuneration :-</b> ₹ 40,000-50,000 p.m.</p>	<p><b>Essential -</b> MCA/ BTech/ B.E (CS/IT) / M.Sc./BSc (Computer Science/ IT) from reputed institution</p> <p style="text-align: center;"><b>OR</b></p> <p>Acharya/Shastri/any Graduation from a recognized institution, along with requisite computer-programming-skills / Graduation with software-skills / Diploma in software- technology / developing LMS/ customizing LMS.</p> <p><b>Desirable :-</b> Working knowledge of Sanskrit, experience in - developing software / LMS/ Data</p>	<ul style="list-style-type: none"> <li>▪ Creating/developing/ Customizing/ maintaining/ updating technology-based L.M.S. (Learning Management System) under the supervision of Technical Manager and in consultation with Faculty members/ coordinators.</li> <li>▪ Maintain &amp; manage data / update the software related to MSP.</li> <li>▪ Assist MSP by developing proper solution for online delivery of programmes.</li> <li>▪ Assist the core faculty for</li> </ul>

		<p>management.</p> <p><b>Preferable :-</b> working experience/ability in open-source technology viz. Java, PHP, PostgreSQL, MySQL, MongoDB, Agile Model Development Life Cycle. Strong working and deployment knowledge on LINUX environment.</p>	<p>planning, developing and managing e-learning.</p> <ul style="list-style-type: none"> <li>▪ Maintain/update /develop website of MSP.</li> <li>▪ Resizing/editing/uploading multimedia contents as required by MSP.</li> <li>▪ Preparing various types of reports related to the activities of MSP, based on data.</li> <li>▪ Any other allied works assigned by concerned reporting officer/ coordinator/ higher authority from time to time.</li> </ul>
5.	<p><b>Technical Assistant</b> (Website Management, Grievance redressal system, Alumni Management System, Stock Management system)</p> <p><b>Remuneration :-</b> ₹ 40,000-50,000 p.m.</p>	<p><b>Essential :-</b> MCA/ BTech/ B.E (CS/IT) / MSc/BSc (Computer Science/ IT) from reputed institution</p> <p style="text-align: center;"><b>OR</b></p> <p>Shastri &amp; having computer-programming-skills / Graduation with software- skills / Diploma in software- technology / Graduation with experience in developing/ customizing LMS.</p> <p><b>Desirable -</b> Working knowledge of Sanskrit, experience in - developing software / LMS/AMS/EMS/ Data management.</p> <p><b>Preferable –</b> Working experience/ability in open-source technology viz. Java, PHP, PostgreSQL, MySQL, MongoDB, Agile Model.</p>	<ul style="list-style-type: none"> <li>▪ Creating/developing/Customizing/ maintaining/updating technology-based PMS (Publicity Management System), A.M.S. (Admission Management System), E.M.S. (Examination Management System) of MSP under the supervision of Technical Manager and in coordination with Faculty members/ coordinators.</li> <li>▪ Web Designing, Website Management, Creating/ developing/ Customizing/ maintaining/ updating technology-based feedback-system, grievance redressal system</li> </ul>

		<p><b>Desirable for Web Designing :-</b> Working and deployment knowledge on LINUX environment. HTML, CSS, JSP, JavaScript, HTML5, jQuery, UI and Visual Design, UX, Responsive Design, Color Theory.</p>	<p>&amp; Alumni Management System, Stock Management system of MSP.</p> <ul style="list-style-type: none"> <li>▪ Data-entry &amp; analysis, Generating/preparing reports, execution of follow-up actions &amp; remedial actions etc., as per the directions by the concerned officer.</li> <li>▪ Any other related assignment given by the authority from time to time.</li> </ul>
6.	<b>Sr. Consultant</b> (Studio–Expert)	<p><b>Essential -</b></p> <ul style="list-style-type: none"> <li>▪ Bachelor's Degree / Master's Degree in Mass Communication / Journalism / Media Studies / Film &amp; Television Production / Audio-Visual Production / Broadcasting / Multimedia or allied discipline from a recognized institution</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>Acharya/Shastri/any Graduation from a recognized institution and requisite A/V studio production skills.</p> <p><b>Minimum of 10 years of relevant professional experience</b> at a senior level in Government / PSU / Autonomous Bodies / reputed Media Organisations / Broadcast Studios / Educational Institutions / ODL system of a University, with demonstrated expertise in audio and video studio production and</p>	<ul style="list-style-type: none"> <li>▪ This service of the expert is required to lead/ guide/ train/ monitor A/V production team.</li> <li>▪ To focus on enhanced industry-academia collaborations for educational film making in Sanskrit.</li> <li>▪ Contribute in conducting workshops &amp; training programmes on A/V pre and post production activities or consultancy services in collaboration with professional agencies/experts.</li> <li>▪ The engagement may be based on any one of the following – Sponsorship by any Company/ Honorary / Remuneration based.</li> </ul>

		<p>management, covering the following areas:</p> <ul style="list-style-type: none"> <li>▪ Conceptualization, planning, and execution of audio and video studio productions for academic, educational, broadcast, and digital platforms.</li> <li>▪ Establishment, operation, and management of workflow design.</li> <li>▪ Ensuring quality standards, technical compliance, and broadcast norms relevant to educational and digital media.</li> <li>▪ Studio scheduling, budgeting, and resource optimization.</li> <li>▪ Mentoring experience, including supervision of production teams in practical studio environments.</li> <li>▪ Demonstrated ability to contribute to teaching, training, curriculum enrichment, and skill development, particularly in practice-oriented, industry-aligned studio production and media technologies, as envisaged under the UGC framework for Professors of Practice.</li> </ul> <p><b>Desirable :-</b> Working knowledge of Sanskrit, experience in multi-media industry/ film production/ AV recording &amp; editing/ allied area.</p>	
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- The Schedule of conducting online interview will be displayed in CSU/MSP website ([www.msp.ac.in](http://www.msp.ac.in)) under head "NOTIFICATION". Candidates are advised to visit CSU/MSP website regularly regarding interview and other updates. Information

through any other mode of communication will not be given. The link for interview will be shared before the scheduled time of ONLINE Interview and the candidates will be accordingly informed.

**General Instructions :-**

- a. Link to apply online - <https://sanskritddent.samarth.edu.in/>
- b. Last date to apply online – **27/03/2026**
- c. There will be two levels of interview. First level will be online interview. Scrutinized candidates will be called for the first level online-interview. Selected candidates through online interview only will be called for second level of online/offline interview.
- d. Candidates are advised to visit CSU/MSP website regularly regarding interview and other updates. List of scrutinized candidates & date-schedule for online-interview will be notified in the CSU/MSP website [www.msp.ac.in](http://www.msp.ac.in) under the head 'Notification'.
- e. The University reserves the right whether to fill the positions as per advertisement or not.
- f. No. of required positions may be increased or decreased by the university (CSU) based on the need of the CSU, available expertise/skills of the candidates, and/or as per the decision of the CSU.
- g. If considerable special qualities of candidates are observed during the interview, CSU may consider for offering other suitable task subject to the requirement of CSU.
- h. In case any candidate fails to appear for interview due to any technical reason/internet problems/late arrival or any incidental cause, the University will not be responsible.
- i. In case of any controversy in selection process, the decision of Hon'ble Vice Chancellor, CSU shall be final.
- j. Selected candidates will be deployed at Academic Development Centre of Mukta Swadhyaya Peetham situated at campus of CSU, Shree Bharatitirtha Shastra Samutkarsha Kendram, Sringeri, Karnataka. However, the engaged candidates may be directed to work in any Centre of the MSP/CSU as per the decisions of the authorities of MSP/CSU any time as per the requirement.
- k. The engagement shall automatically stand terminated on the expiry of the period of engagement, without any further notice as it would be mentioned in the engagement letter. The engagement may likely to re-engagement with due process based on the appraisal/performance of the candidate subject to the requirement of the University. The decision of the University (CSU) will be final in this regard.

- l. This engagement is made purely on temporary and fulltime-contract basis for fixed period. No claim can be done for regularization/ confirmation/ seniority on the basis of this engagement. Under special circumstances, University (CSU) may terminate the engagement anytime even before the stipulated time, without assigning any reason.
- m. **Leave** – Provision for leave will be there as per the norms of University/MSP.

- DIRECTOR (MSP)