

F.No. 35020/2026-Admn/ICC/CSU/ 2094
CENTRAL SANSKRIT UNIVERSITY

Accredited with Grade A++
Janak Puri, New Delhi- 110 058

27.01.2026

OFFICE ORDER NO. 422

Subject: Reconstitution of Complaints Committee against Sexual Harassment of Women at Workplace in the Central Sanskrit University, Delhi - regarding

In continuation of this Office Order of even no. dated 16.10.2024 on the above mentioned subject and in compliance of guidelines on Prevention of Sexual Harassment of University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of women Employees and Students in Higher Education Institutions) Regulations, 2015, with the approval of the Competent Authority to reconstitute Internal Complaint Committee (ICC) in the University to deal with the complaints of sexual harassment of women at work places with the following composition:

(i) **Prof. Anupama Prusty** : Chairperson
Senior Professor (Vyakarana), CSU, Sri Sadashiva Campus, Puri (Odisha)
Email: anupama.prusty@csu.co.in
Mob: 8895491851
(Presiding Officer)

(ii) **Dr Archana Dubey** : Member
Professor (Hindi), CSU, Bhopal Campus, Bhopal (Madhya Pradesh)
Email: archana.dubey@csu.co.in
Mob: 9827591905

(iii) **Dr. S.Krishna** : Member
Assistant Professor (Shiksha Shastra)
CSU, Bhopal Campus, Bhopal (Madhya Pradesh)
Email: dr.s.krishna@csu.co.in
Mob: 800888002

(iv) **Smt. Papia Dass** : Member
Section Officer (Establishment), CSU, Janakpuri, New Delhi.
Email: p.dass@sanskrit.ac.in
Mob: 8860791499

(v) **Shri Ramniwas** : Member
Assistant
CSU, Janakpuri, New Delhi.
Email: rniwas121@gmail.com
Mob: 7838611757

(vi) **Ms Ambika Priyadarshini** : Member
Research Scholar
CSU, Janakpuri, New Delhi
Email: pambika1999@gmail.com
Mob: 8144232166

(vii) **Ms Namrta Uppal (Student- Acharya 1st year)** : Member
CSU, Vedyas Campus, Balahar (H.P.)
Email: namrtauppal1@gmail.com
Mob: 9015277498

(viii) **Shri Saroj Kumar Mishra (Acharya 1st year)** : Member
CSU, Sri Sadashiva Campus, Puri (Odisha)
Email: sarej.skm123@gmail.com
Mob: 7847013169

(ix) **Advocate Niyati Sharma (En.No.D/5550/2019)** : External Member
Legal Advisor,
5B- Flat No. 5, Bhamashah Marg, Delhi-110 009,
Email: sharma.niyati29@gmail.com
Mob: 8587027428

(x) **Ms Kanchan Saini,** : Convenor
Stenographer Gr.I
Central Sanskrit University, Janakpuri, Delhi.
Email: kanchan.saini@csu.co.in
Mob: 8851271033



The above constituted ICC shall function in accordance with the provisions as contained in PoSH Act 2013 and UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

The following administrative/ technical staff will assist the ICC in all related works:

1. Sh. Prakash Kushwaha, Technical Lab Assistant (Computer)
2. Ms Renu, Office Assistant (Outsourced)

The term of reference of the Committee shall be as under:

- i. The Internal Complaints Committee shall look into all complaints of sexual harassment at workplace in University including its Campuses/ Adarsh Institutions and devise effective measure to ensure a better environment of women at workplace. It would also welcome complaints, grievances or suggestions, if any, in this regard to ensure a congenial atmosphere in University.
- ii. The Chairperson (Presiding Officer) and every member of the ICC shall hold office for a period two years from the date of notification or till further orders, whichever is earlier.
- iii. The Committee shall be effective and functional at all times. It will meet once a quarter even if there is no live case.
- iv. The Committee shall in each calendar year prepare a report for inclusion in the Annual report of the University.
- v. The Committee shall furnish an annual return (as on 31st March) in the prescribed proforma to DoPT by 30th April every year.

This is issued with the approval of the Competent Authority.



[Prof. R.G. Murali Krishna]
Registrar In-charge

To

All Members/Administrative/Technical Staff

Copy for information to: -

1. Prof. Avneesh Agarwal (Former PO - IC) , Dr Rani Dadhich, Dr Sheeba M K, Sh Naveen Dobriyal, Ms Aparajita Anshu, Sh Anandaraman V V, Ms Shagun Sharma, Adv. R G Manasa & Dr. Sunita, for information and the University thankful for all your kind cooperation and kind dedication. Dr Sunita, Assistant Professor may kindly handover all records/ reports / recordings pertaining to ICC (with detailed lists) to Ms Kanchan Saini, Convenor (ICC) with immediate effect.
2. PS to VC for information of Hon'ble Vice Chancellor
3. Registrar's Office
4. Finance Officer, CSU
5. Directors / Associate Directors of the Campuses/Centres/ Principal/Directors of Adarsh Institutions.
6. All Deans, CSU, Delhi.
7. All Sectional Heads, CSU, Delhi.
8. Deputy Director (Administration)
9. Deputy Director (Academic)
10. P.O. In-charge with the request to upload in the University Website and make a separate page for displaying under head - ICC of CSU, Delhi.
11. Notice Board of Headquarters/ Campuses/ Adarsh Institutions.
12. Guard File