

CENTRAL SANSKRIT UNIVERSITY

(Established by an Act of Parliament)

New Delhi-110058

JOINT DECLARATION IN THE CASE OF SPOUSE IS IN SERVICE

I _____ hereby declare that my wife
Smt. _____ is working in _____
as _____. I also declare that I will avail/not avail all the
benefits such as Medical Facilities, Leave Travel concession, Children Education Allowances etc. from
my office/ from the office of my wife for myself and my dependent family members including

_____ (Name and relation of the
dependent family members).

Signature :
Designation :
Emp. Code No. : [Signature (with stamp) of the Employer of the Husband]
Date :

DECLARATION BY THE WIFE

I _____ hereby declare that my husband
Shri _____ is working in _____
as _____. I also declare that I will avail/not avail all the benefits such as
Medical Facilities, Leave Travel Concession, Children Education Allowances etc. from my office/
from the office of my husband for myself and my dependent family members including

_____ (Name and relation of the
dependent family members).

Signature :
Designation :
Emp. Code No. : [Signature (with stamp) of the Employer of the Wife]
Date :

IMPORTANT NOTE:

1. Acceptance of the above declaration by the Competent Authority of the Spouse's office should be submitted along with the Family Declaration Form.
2. The Joint Declaration Form (in original) is to be submitted separately in the office of the Claimant (Husband/Wife) and a copy of the same is to be retained in the office of the spouse (Husband/Wife) or vice-versa for records.
3. In case of any change in declaration in future, the same should also be intimated jointly.
4. The Joint Declaration Form along with Family Declaration Form (duly filled in and signed) should be submitted in the college diary/ dispatch section for further necessary action.