

38011/2022-Estt/OBC/CSU /1352  
**CENTRAL SANSKRIT UNIVERSITY**  
Accredited with Grade A++  
Janak Puri, New Delhi- 110 058

**OFFICE ORDER NO. 268**

**24.09.2025**

In supersession of earlier CSU's office order no. 379 dated 26.12.2024 and with the approval of the Competent Authority, the OBC Cell in Central Sanskrit University is hereby reconstituted with immediate effect:

1. Prof. Prabhat Kumar Mahapatra  
Professor (Jyotisha) & Director  
CSU, Sri Sadashiva Campus, Puri, Odisha  
Mob. 9419260757  
Email : [prof.PRABHAT.mohapatra@csu.co.in](mailto:prof.PRABHAT.mohapatra@csu.co.in)  
: **Chairman**
2. Prof R.L Narayana Simha  
Professor (Shiksha Shastra)  
CSU, Janakpuri, New Delhi.  
Mob. 8755451546  
Email. [dr.narayana.simha@csu.co.in](mailto:dr.narayana.simha@csu.co.in)  
: Member
3. Dr. G. Surya Prasad  
Assistant Professor (Shiksha Shastra)  
CSU, Janakpuri, New Delhi.  
Mob. 9948358355  
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: Member
4. Smt. Sangeeta  
Assistant  
CSU, Janakpuri, New Delhi.  
Mob. 9868187758  
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: **Liaison Officer**
5. Sh Sadasiba Barik  
Student -M.A  
CSU, Sri Sadashiva Campus, Puri, Odisha  
Mob: 9090208589  
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: Member (Student)
6. Ms Pooja Chandrashekhar  
Student – Shiksha Acharya  
CSU, Bhopal Campus, Bhopal (M.P.)  
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: Member (Student)
7. Sh Rishabh Saini  
Stenographer Gr. II  
CSU, Janakpuri, New Delhi.  
Mob. 9650980547  
Email. [rishabh.saini@csu.co.in](mailto:rishabh.saini@csu.co.in)  
: Member Secretary

The Cell will function with regard to the provisions/directions of Govt. of India/UGC/ any other Competent Authority.

**Functions and Responsibilities**

The OBC Cell shall:

- Monitor the implementation of reservation policies for OBCs in student admissions, faculty appointments, and administrative posts.
- Monitor reservation rosters and ensure proper roster management in accordance with the UGC and Government of India norms.

- Assist OBC students and staff in securing scholarships, fellowships, and welfare schemes provided by the UGC/State/Central Government.
- Address complaints and grievances related to discrimination or non-compliance with reservation norms.
- Conduct sensitization programs, orientation sessions, and awareness campaigns for stakeholders.
- Submit periodic reports (quarterly and annually) to the Vice-Chancellor and UGC/ MoE, as required.
- Submit a column in annual report of University.

#### **Tenure of the Cell**

The tenure of the reconstituted OBC Cell shall be for a period of **two (2) years** from the date of issue of this order, or until further orders.

#### **Meeting Schedule**

- The Cell shall convene meetings **once every quarter**, or more frequently as may be required.
- Proceedings and recommendations shall be documented and forwarded to the Office of the Vice-Chancellor for necessary action.

This is issued with the approval of the Competent Authority.

  
[Prof. R.G. Murali Krishna]  
Registrar In-charge

To

**All Concerned Members**

#### **Copy to:**

1. All Deans, Heads of Department & Directors/ Principals of the Campuses/ ASM/ ASS, CSU, Delhi.
2. Equal Opportunity Cell / SEDG Cell
3. Dr.Chakradhar Meher, Dr. G Narasimhulu, Sh C.R. Joshy (Members of OBC Cell), for information
4. P.S. to VC for information of Hon'ble Vice Chancellor.
5. Registrar's office
6. All Sectional Heads of CSU, Headquarters office, Delhi.
7. ICT Incharge to upload in the University Website, separately.
8. Personal Files of all concerned members.
9. Guard File.