

F. No. CSU/34044-G.Admn. /2021-22/ 582
CENTRAL SANSKRIT UNIVERSITY
(Under Ministry of Education, Govt. of India)
Janakpuri, New Delhi-110058

Dated:- 26.05.2025

AUCTION NOTICE

Central Sanskrit University, New Delhi-110058 proposed to dispose of an obsolete/condemned Staff Car for scrap purpose only. The details of condemned staff car are as under:-

Vehicle Registration No.	Make, Type, Chassis No. and Engine No	Year of Manufacturing	Mfg. Company	Reserved Price
DL4CAV6909	MA7AM18MDLU015286/ 3ELDL112901	2011	Hindustan Motors	Rs. 27,500/-

Accordingly, sealed tenders are invited on “**AS IS WHERE IS BASIS**” for the disposal of the above-mentioned staff car on the terms and conditions (**Annexure-I**). In case any perspective firm is interested in purchasing the same for scrap purposes only, the firm may submit the quotations in the enclosed proforma.

The above staff car is located at Central Sanskrit University, HQ Office, 56-57, Institutional Area, Janakpuri, New Delhi-110058. Interested parties are requested to inspect the above said car at Central Sanskrit University, HQ Office. Details of inspection, contact person, tender acceptance are given as below: -

- (i) Date and Time of Inspection of Vehicle : 27.05.2025 to 29.05.2025
(11:00 a.m. to 05:00 p.m.)
in working days
- (ii) Contact Person : Shri Chandan Singh Rawat, U.D.C
(Mob- 9560759608)
Shri Arun Kumar, L.D.C
(Mob- 7503408474)
Central Sanskrit University
56-57, Institutional Area
Janakpuri, New Delhi-58
- (iii) Date and Time of Acceptance of Tender : 30.05.2025 (05:30 PM)
- (iv) Date and Time of opening of Tender : 03.06.2025 (11:00 AM)

2. Tender Notice is also published on CSU's website at www.sanskrit.nic.in under the Tender Menu and on CPP Portal. Tender Document may also be collected from General Administration Section, HQ Office, Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058 at free of cost.
3. An EMD of **Rs. 1,500/- (Rupees One Thousand Five Hundred Only)** should be deposited in the form of Insurance Surety Bonds/ Account Pay Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee (including e-Bank Guarantee) in favor of Registrar, Central Sanskrit University, Delhi payable at New Delhi. EMD submitted in any form other than the specified form will not be accepted by the University.
4. Reserved Price is fixed at **Rs. 27,500/-** for the above said staff car. The quotations below the reserved price will not be entertained and summarily rejected.
5. Tendering firms fulfilling the requirement as set out in **Annexure-I & Annexure-II** to this tender document are requested to quote their competitive highest prices.
6. The sealed cover containing the quotations may be deposited in the Tender Box kept in Admin Block, Central Sanskrit University, New Delhi on or before 30.05.2025 (05:30 PM). The sealed quotations received in time will be opened at 03.06.2025 on 11:00 A.M. Selection of Highest Bidder will be based on the recommendations of the Tender Opening/ Evaluation Committee in presence of representative of the bidder, if so desire.



[Prof. R. G. Murali Krishna]
Registrar I/c

ANNEXURE-I

GENERAL TERMS AND CONDITIONS FOR DISPOSAL OF AN OBSOLETE/ CONDEMNED STAFF CAR FOR SCRAP PURPOSE ONLY

1. The bidders may inspect the staff car on predetermined date and time and satisfy themselves about the staff car they are bidding for. The details of condemned staff car are as under:-

Vehicle Registration No.	Make, Type, Chassis No. and Engine No	Year of Manufacturing	Mfg. Company	Reserved Price
DL4CAV6909	MA7AM18MDLU015286/ 3ELDL112901	2011	Hindustan Motors	Rs. 27,500/-

2. The staff car shall be sold for highest bidder. Interested Parties may submit their highest price for the vehicle in a sealed cover latest by 30.05.2025. The cover containing quotations and other relevant documents along with Earnest Money Deposit (EMD) should be sealed properly. The sealed cover should be dropped in the box kept **near the Reception Office, of HQ Office of Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058**. The cover should be super scribed in Bold Capital letter **“QUOTATION FOR DISPOSAL OF AN OBSOLETE/ CONDEMNED STAFF CAR (FOR SCRAP PURPOSE ONLY) OF CENTRAL SANSKRIT UNIVERSITY, NEW DELHI”**.
3. The disposal of vehicle shall be strictly on **“AS IS WHERE IS BASIS”** AND NO GUARANTEE OR CERTIFICATE OF ITS WORTHINESS OR QUALITY will be given by the University. The condition of the vehicle can be inspected physically on 27.05.2025 to 29.05.2025 between 11:00 (AM) to 4:00 (PM) at CSU, New Delhi by contacting Sh. Chandan Singh Rawat, U.D.C (Mob-9560759608) or Shri Arun Kumar, L.D.C (Mob-7503408474). Tender form with terms and conditions may be downloaded from the University's website www.sanskrit.nic.in and from CPP Portal. Tender Document may also be collected from General Administration Section, HQ Office, Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058 at free of cost.
4. The reserved price of auction for the vehicle will be **Rs.27,500/- (Rupees Twenty-Seven Thousand Five Hundred only)**.
5. The quotation should be accompanied by earnest money i.e. **Rs. 1,500/- (Rupees One Thousand Five Hundred Only)** for vehicle. The earnest money can be deposited in the form of Insurance Surety Bonds/ Account Pay Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee (including e-Bank Guarantee) in favor of Registrar, Central Sanskrit University, Delhi and should be attached with the quotation letter failing which the quotation shall not be considered at all.

6. **The successful bidder will submit an affidavit (from First Class Magistrate) to the University along with the payment of the condemned vehicle that he will submit scraping certificate within a period of one month to the concerned MLO of the Transport Authority with the intimation to the University to cancel the registration of said vehicle.**
7. No original documents like R.C.& Insurance policy etc. will be given to the successful bidder.
8. If the highest tenderer/successful tenderer accepted by the competent authority in this office fails to deposit the full balance payment/sale price within the prescribed time limit i.e. within 3- working days from the date of intimation to the tenderer(s) declared as highest bidder by the competent authority, his earnest money will be forfeited, and offer will be cancelled. In case the offer is withdrawn by any tenderer, the earnest money deposited by the firm shall be forfeited. The labour, transport and other arrangements will have to be made by the purchaser (H1) at their own cost, risk and responsibility. No picking, choosing or sorting will be allowed in the University premises. In case the vehicle is not lifted within the specified time, a ground rent per day will be charged, @ 0.5 per cent of the sale value per day, from the purchaser for a further period of 7 days. If the vehicle is not removed, it will be treated as abandoned lot and appropriate action will be initiated against defaulter with forfeiture of EMD. The University reserves the right to re-sell the vehicle. The concerned bidder will not have any claim whatsoever about the abandoned lot
9. The delivery of the sold vehicle will be arranged only after the successful bidder submits documentary evidence in support of residential status (Registration Certification in case of firms etc.), affidavit as mentioned at para-8 below and payment of bid amount. Further, the sold vehicle shall have to be taken at its own cost by the successful bidder within 3-working days of submission of bid amount and relevant documents. No assistance/transportation will be provided by this office. Permission to take out the disposed vehicle from premises will not be allowed on Holidays, Saturdays and Sundays etc.
10. It will be the sole responsibility of the buyer for getting the necessary paper works done in accordance with the law and as per the provisions of the Motor Vehicles Act (amended from time to time) applicable for Transport Authority of Govt. of NCT of Delhi. This University will not be responsible for any lapse on the part of the buyer in this regard.
11. EMD of the firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. Decision of this University shall be final in this regard and binding upon the bidder.
12. CSU, New Delhi reserves the right to reject all or any tender in whole or part without assigning any reasons thereof.

13. EMD of unsuccessful bidder shall be returned maximum within six weeks from the date of declaration of H1 bidder or successful bidder.
14. The bidder is required to reveal his full name/name of the authorized signatory of the firm/name of father, full postal address, telephone number & mobile number on his letter head.
15. Disputes, if any, shall be subject to jurisdiction in the Court of Delhi only.
16. If the highest quoting firm fails to honor the bid, the contract will be cancelled & its EMD shall be forfeited. In such an event, an opportunity shall be given to the next highest quoting eligible tenderer (H-2 quoting party) to complete the bid provided that it is prepared to accept the prices offered by the H-1 party. In case of any dispute, decision of this University shall be final.
17. Tender form should be signed in ink by the authorized signatory only. Photocopy or unsigned quotations or quotations not signed by authorized signatory shall be rejected.
18. Tendering firm shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
19. Quotation should be offered in prescribed tender form as given at Annexure-II.
- 20. The bidder shall sign and put his seal on each page of Annexure-II, failing which the bid shall be rejected.**
21. The University reserves the right to cancel the Tender of disposal without assigning any reason thereof. The seller reserves the right to accept/reject and cancel any bid, amend/withdraw the lot at any stage before or after acceptance of bid/issue of acceptance letter/sale order/delivery order / deposit of the full sale value by the bidder, without assigning any reason thereof and the value of such material, if paid for, shall be refundable. The seller shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale. The highest bidder does not get any right to demand acceptance of his offer.
22. If any theft/fire/ damage or any type of mishappening occurs within the period of award of lot and removing of materials from the University premises, the loss will be borne by the bidder. The University will not be responsible for loss, damage or deterioration of the material due to any cause, whatsoever within the said time.
23. For the workmen to be employed by the purchaser for removal of vehicle from the University premises, the firm will have to abide by the Workmen's Compensation Act and other statutory provisions as applicable. The University would have no liability on this account.

24. The purchaser's workmen shall have to abide by the rules and regulations including, safety and security regulation. Entry/Exit inside the University would be only be against Gate Pass for his men and equipment.

Sd/-
Registrar I/c

ANNEXURE-II

Tender form for offering rates for disposal of old vehicle

(Last Date of Submission on 30.05.2025 at 05:30 P.M.)

Amount of earnest money deposit i.e. Rs. 1,500/-	Rs. (in figures)
	Rs. (in words)
Participation of Pay Order/Insurance Surety Bonds/ Account Pay Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee (including e-Bank Guarantee)	No.
	Date
	Issuing Bank
	Branch
Name of the Bidder	
Address of the Bidder with Telephone No.	
Authorized Scrapper License No./ Registration No. with Govt. of Delhi	

- Address given above should be complete and must be supported with proof (attested copies of Aadhar Card/Ration Card/Voter ID Card, latest Telephone/Electricity Bill, Bank Passbook Copy/Scrapper License or Registration Certificate with government). The bidder should always be available for receiving communication at the given address.
- I/we submit my/our highest quotation for the following old staff car offered for sale by the Central Sanskrit University, New Delhi through auction: -

S.No.	Registration No. of Vehicle	Model	Manufacturing Year	Reserved Price (in Rs.)	Amount offered by the firm (in Rs.)
1.	DL4CAV6909	Ambassador	2011	27,500/-	

- I/we have carefully read the terms and conditions of the offer, particularly regarding earnest money and agree to abide by terms and conditions in tender. The decision of the Competent Authority of Central Sanskrit University, New Delhi on any dispute arising out of the offer shall be final and binding on me/us.

4. I/we agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and condition in whole or in part as laid down in the Auction Notice No. dated, which would constitute and have force of contract between me/us and the Registrar, Central Sanskrit University, New Delhi, if I/We am/are declared a successful bidder.
5. I/We hereby undertake that the vehicle will be used for bona-fide/lawful purpose only.

Signature:

Name:

Seal :

Place :

Date:

To,

The Registrar
Central Sanskrit University
56-57, Institutional Area
Janakpuri, New Delhi-110058