F.No. 35034/2022-Estt./Dean/CSU/3443

## CENTRAL SANSKRIT UNIVERSITY

Accredited with Grade 'A++' by NAAC (Established by an Act of Parliament)
Janakpuri, New Delhi-110058

Dated: 25.11.2024

## OFFICE ORDER No. 353

The Competent Authority of the Central Sanskrit University, Delhi is pleased to appoint Prof. R. L. Narayana Simha, Professor (Shikshashastra) as Associate Dean of (Academic Affairs), with immediate effect and till further orders. The terms and conditions of appointment shall be as follows: -

- 1. The Associate Dean (Academic Affairs) shall be responsible to the Dean (Academic Affairs) of CSU for his all duties and responsibilities as Associate Dean (Academic Affairs) and assist the Dean (Academic Affairs) in the matters/areas suggested/assigned by the Dean (Academic Affairs).
- 2. The duties and responsibilities of Associate Dean (Academic Affairs) shall be as follows: -
  - To look into the matters related to Academic Affairs of the University, i.e. development, implementation and growth of Academic programs and courses.
  - (ii) To work with faculty, staff and administration to oversee the implementation of programs and courses in the Campuses of the University.
  - (iii) To coordinate with co-curricular activities, creating and maintaining data base industry expertise and facilitating industry participation in teaching.
  - (iv) To maintain records of faculty and student awards, prizes and outstanding achievement.
  - (v) To maintain a data base of Alumni and communicate with them through publications and individually.
  - (vi) To initiate dialogue with other Universities for instituting and helping to signing of the 'Memorandum of Understandings'.
  - (vii) To look into any other academic matters as assigned by Dean (Academic Affairs) or other Competent Authority of the University.
- 3. Prof. R. L. Narayana Simha will also attend the duties of Deputy Director (Academic) as Incharge till further orders.

This is issued with the approval of Hon'ble Vice Chancellor, CSU, Delhi.

[Prof. R. G. Murali Krishna] Registrar In-charge

To

Prof. R. L. Narayana Simha, Professor (Shikshashastra) Central Sanskrit University, Headquarters Office, Janakpuri, New Delhi-110058

## Copy of information and necessary action to: -

- 1. The Dean (Academic Affairs), CSU, Delhi.
- 2. All Deans/ Directors of CSU, Delhi
- 3. Director, IQAC, CSU, Jaipur Campus, Jaipur
- 4. P.S to Hon'ble Vice Chancellor for information of Hon'ble V.C.
- 5. Registrar's office
- 6. Finance Officer
- 7. Librarian
- 8. Deputy Director (Admn.)
- —9. Project Officer with a request to upload on University website.
  - 10. Personal file of Prof. R. L. Narayana Simha, Professor (Shikshashastra)
  - 11. Guard file