



Advertisement No. 01/2024
CENTRAL SANSKRIT UNIVERSITY, DELHI
Established by an Act of Parliament
56-57, Institutional Area, Janakpuri, New Delhi-110058
Website: www.sanskrit.nic.in



**NOTIFICATION OF VACANCY FOR RECRUITMENT FOR
IKS - EDS Centre of Central Sanskrit University Established at
Deccan College, Post Graduate and Research Institute (DU)
Pune (Maharashtra)**

The Central Sanskrit University (CSU), Delhi invites applications from Indian Nationals for recruitment to the following Academic and Administrative posts in the Indian Knowledge System and Encyclopaedic Dictionary of Sanskrit (IKS-EDS) Centre of CSU at Deccan College, Post Graduate and Research Institute (Deemed to be University), Yerawada, Pune (Maharashtra), for Research, Training and Monitoring the Sanskrit Dictionary Project and also Development of IKS encyclopedia and credit based IKS-SWAYAM courses in various disciplines. The applicants are required to apply Online either through the Link given in the CSU's website www.sanskrit.nic.in under "**Recruitment/ Notification**" heads or through the link available in the website of the Deccan College, Pune i.e. <https://www.dcpune.ac.in/News.aspx>

Sl. No.	Post with Academic/ Pay Matrix Level	Reservation				Total	PwBD**
		SC	OBC	EWS*	UR		
1.	Associate Professor - (Assistant Editor) [Academic Pay Level - 13A (Rs.131400-217100)]	-	01	-	03	04	01 (VH)
2.	Assistant Professor - (Sub Editor) [Academic Pay Level - 10 (Rs.57700-182400)]	01	03	01	07	12	
3.	Research Assistant - (Editorial Assistant) [Academic Pay Level - 06 (Rs.35400-112400)]	-	01	-	03	04	-
4.	Section Officer - (Secretary) [Pay Matrix Level - 07 (Rs.44900-142400)]	-	-	-	01	01	-
Total no. of vacancies		01	05	01	14	21	01

Note: - SC - Schedule Caste, OBC - Other Backward Class (Non-creamy layer), PwBD-Persons with Benchmark Disability, EWS - Economically Weaker Section, UR - Unreserved

***EWS:** - If a suitable person belonging to EWS does not become available, then clause 6.3 of DoPT Office Memorandum No. 36039/1/2019-Estt (Res) dated 31.01.2019 will be applicable.

****PwBD:** - 01 position earmarked for Persons with Benchmark Disability [V.H. - Visually Handicapped] as per the Govt. of India norms. For the post(s) reserved for PwBD, candidates from any category i.e. UR/SC/OBC/EWS may apply.

The applicants are advised to note the following points:

1. Qualifications and other eligibility criteria for the posts will be the same as per UGC/ Govt. of India norms/Regulations on Recruitment Rules of CSU/Ordinances and as specified here under at **Annexure-I**. Further, any amendments shall be strictly in accordance with the guidelines prescribed by the UGC/ Govt. of India norms/Regulations on Recruitment Rules of CSU/Ordinances, from time to time.
2. These Academic and Administrative posts will be filled up through Direct Recruitment.
3. The persons appointed against these advertised posts shall be governed by the Central Sanskrit Universities Act, 2020 and its statutes, Ordinances, Bye-Laws governing the service conditions/ method of recruitment as amended from time to time, Policies adopted by CSU and Terms & Conditions as per MoU executed between the CSU and Deccan College, Pune and resolutions of the

Executive Council of the CSU and rules of the Govt. of India/ Guidelines of the UGC adopted by the CSU from time to time.

4. The details of Vacancy Position, Qualifications, Specializations and other eligibility criteria for the above-mentioned posts, submission of application, procedure for applying and other terms and conditions are given here in this detailed notification for recruitment.
5. Candidates shall have to submit/upload scanned copies of original documents, while submitting the application through Online.
6. Schedule of submission of application is as under: -
 - i) **Start date of Online Registration /Submission of application:** 08.06.2024 by (10:00 A.M.)
 - ii) **Last date of Online Registration/Submission of application:** 08.07.2024 by (11:59 P.M.)
7. Candidates who have submitted applications through ONLINE for the posts of Assistant Professor (Sub Editor), Research Assistant (Editorial Assistant) and Section Officer (Secretary) are not required to send hard copies of the Online submitted applications and documents separately to CSU office. However, they shall keep hard copy of Online submitted application with them and shall submit the same alongwith original documents thereof for verification during Documents Verification/Interview or at any stage of recruitment or thereafter.
8. Applicants for the post of Associate Professor (Assistant Editor) are required to submit one hard copy of each of requisite number of publications in accordance with UGC Regulations, alongwith hard copy of their online submitted applications, separately, by post, to the **“Registrar, Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058”** latest by **20.07.2024** for evaluation by the University. The Central Sanskrit University will not be responsible for delay caused by Postal or any other reason in submitting the hard copy of the Applications. Applications received after the prescribed due date and time i.e. **20.07.2024**, shall not be considered and the candidature of such applicants will stand automatically cancelled, without any information. The candidates are advised to keep hard copy of Documents submitted through Online with them and shall submit the same alongwith original documents thereof for verification during Documents Verification/Interview or at any stage of recruitment or thereafter.
9. The columns in the online application form can be expanded to furnish any further information.
10. The applicant will be solely responsible for the authenticity of the submitted information.
11. If a candidate wants to apply for more than one post, he/she should make separate application for each post. He/she will have to pay application fee for each post separately.
12. Each applicant will have to pay application fee of Rs. 2,000/- (Rs. 1,000/- for SC/ST/PwBD) which can be paid through Online Mode only. Any other mode of payment shall not be accepted towards application fee. Fee once paid will not be refunded.
13. Applications/documents/publications received not as per the concerned API formats and also after the last date of submission will not be entertained.
14. The last dates as prescribed above may be extended by the Competent Authority depending upon the exigency of the situation. Notification to this effect will be placed on web-sites of the CSU, Delhi and Deccan College, Pune. The candidates are advised to visit the CSU’s website www.sanskrit.nic.in or Deccan College website www.dcpune.ac.in regularly. Incomplete applications and applications submitted without requisite fee shall be rejected.
15. Employed Candidates should submit/upload “No Objection Certificate” from his/her employer, while submitting the application through Online. No Objection Certificate and Vigilance Clearance

Certificate, in original from the concerned employer should be submitted at the time of document verification/interview.

16. Information relating to selection process of above posts will be communicated through CSU's and Deccan College websites or email communication to the concerned candidates. Candidates are advised to regularly visit the websites of the CSU and/or Deccan College or e-mail provided in the application form.
17. Candidates are advised to apply well before the prescribed last date of submission of application to avoid facing any hindrance in submission of online applications before the last date, due to probable heavy network load. The CSU/Deccan College will not entertain any complaint in this regard.
18. Information relating to selection process, dates, minimum qualifications, specialization, experience, reservation, service conditions, emoluments etc. are available hereunder.
19. Candidates should keep visiting the websites of CSU and Deccan College regularly for important announcement/ information/ corrigendum/ notices and other details related to selection processes at various stages for filling up of the advertised positions.
20. Selection Process involves several stages viz. examination and/or interviews, presentations etc. as per applicability.
21. Process for recruitment to the above posts will be uploaded on the websites of CSU and Deccan College from time to time or may be communicated through email/on mobile number. CSU will not be responsible for invalid/wrong email ID and Mobile number mentioned by the candidates. Therefore, it is the responsibility of the candidate to mention correct contact details and regularly check their e-mail (including spam folder), SMS and CSU website: www.sanskrit.nic.in/Deccan College website www.dcpune.ac.in for updates.
22. For any technical problem(s) faced during Registration/Online Application submission etc., contact at support-recruitment@csu.co.in

**Sd/-
Registrar**

Qualifications and Other Eligibility Criteria

1. Associate Professor (Assistant Editor) [Pay Level - 13A (Rs.131400-217100)]

Eligibility:

- i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines of Sanskrit.
- ii) A Master's Degree or its equivalent degree in Sanskrit or its allied and relevant disciplines with 55% marks (or an equivalent grade in a Point Scale, wherever the grading system is followed.)
- iii) A minimum of eight years of experience of teaching and/or research in the concerned/allied/relevant discipline in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy-five (75) as per the criteria given in Appendix II, Table 2 of UGC Regulations 2018, Notification dated 18th July, 2018.

Desirable:

- i. Fluency in Sanskrit, any Indian Language and English or German or French.
- ii. Specialization in Post Graduation or Ph.D. in any or more of the branches of IKS such as :
Veda, Sruta Sutra, Vyakarana, Nyaya, Mimamsa, Rhetorics, Sahitya, Vedanta and allied branches of philosophical systems, Ancient Indian Mathematics, Astronomy and Astrology, Architecture, Medicine (Ayurveda), Alchemy, Music, Tantra, Buddhism, Jainism, Epigraphy and Multi Disciplinary Research.
- iii. Experience in Sanskrit - Lexicography.
- iv. Degree or Diploma in Modern Linguistics
- v. Traditional training in Shastras
- vi. Knowledge of textual criticism and Manuscriptology.
- vii. Standard publication of authored, translated or edited book/monograph.
- viii. Successful completion of major/monor research project.
- ix. Knowledge of Computer Application.

2. Assistant Professor (Sub Editor) [Academic Pay Level - 10 (Rs.57700-182400)]

Eligibility (A or B):

A.

- i) A Master's Degree or its equivalent in Sanskrit or its allied and relevant disciplines with 55% marks (or an equivalent grade in a Point Scale, wherever the grading system is followed.)
- ii) The candidate must have cleared the National Eligibility Test (NET) in the concerned/allied/relevant discipline, conducted by the UGC or the CSIR, or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET:

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions: -

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/ funded/ supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

OR

- B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Desirable:

- i. Fluency in Sanskrit, any Indian Language and English or German or French.
- ii. Specialization in Post Graduation or Ph.D. in any or more of the branches of IKS such as :
 - a. Veda, Sruta Sutra, Vyakarana, Nyaya, Mimamsa, Rhetorics, Sahitya, Vedanta and allied branches of philosophical systems, Ancient Indian Mathematics, Astronomy and Astrology, Architecture, Medicine (Ayurveda), Alchemy, Music, Tantra, Buddhism, Jainism, Epigraphy and Multi Disciplinary Research.
- iii. Experience in Sanskrit - Lexicography.
- iv. Degree or Diploma in Modern Linguistics
- v. Traditional training in Shastras
- vi. Knowledge of textual criticism and Manuscriptology.
- vii. Knowledge of Computer Application.

3. Research Assistant (Editorial Assistant) [Academic Pay Level – 06 (Rs.35400-112400)]

Essential Qualifications:

- i) At least 55 % of marks in the Acharya/Post Graduate Degree or equivalent in Sanskrit from a recognized University.
- ii) Experience of proof reading
- iii) Knowledge of Computer Application
- iv) Knowledge of Sanskrit, Hindi & English

Age Limit – Below 40 Years

Desirable:

- i. Cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who have been awarded a Ph. D. Degree in accordance with the University Grants Commission
- ii. Fluency in Sanskrit, any Indian Language and English or German or French.
- iii. Specialization in Post Graduation or Ph.D. in any or more of the branches of IKS such as :
 - a. Veda, Sruta Sutra, Vyakarana, Nyaya, Mimamsa, Rhetorics, Sahitya, Vedanta and allied branches of philosophical systems, Ancient Indian Mathematics, Astronomy and Astrology,

Architecture, Medicine (Ayurveda), Alchemy, Music, Tantra, Buddhism, Jainism, Epigraphy and Multi Disciplinary Research.

- iv. Experience in Sanskrit - Lexicography.
- v. Degree or Diploma in Modern Linguistics
- vi. Knowledge of Computer Application.

4. Section Officer (Secretary) [Pay Matrix Level - 07 (Rs.44900-142400)]

Essential:

- (i) Graduate in any discipline from a recognized university.
- (ii) At least three years' experience as Assistant or equivalent post in the Pay Matrix Level-6 OR eight years' experience as 'UDC' or equivalent posts in the Pay Matrix Level-4 of any Central/State Govt./University/Public Sector Undertakings and other Central or State Autonomous Bodies or holding equivalent positions in the reputed private institution/corporate/bank with minimum annual turnover of Rs.200 crores.
- (iii) Proficiency in computer operation, noting and drafting.

Age Limit - Below 35 Years

Desirable:

- (i) Knowledge of Sanskrit.
- (ii) Diploma in Computer Application from a recognized institute.
- (iii) Experience of Accounts/ Establishment.
- (iv) Well conversant in Hindi/ English.

Note: - The total emoluments (including all allowances)/CTC of the employees working in the private/public sector organizations shall be taken into account while deciding the equivalency of their pay with the aforementioned pay scales of a government servant.

General Terms and Conditions of Recruitments: -

1. Application Form:

- a) The last dates as prescribed above may be extended by the competent authority depending upon the exigency of the situation. Notification to this effect will be placed on websites of the CSU and Deccan College. The candidates are advised to visit the CSU's website www.sanskrit.nic.in/Deccan College website www.dcpune.ac.in regularly.
- b) The columns in the Online application form can be expended to furnish any further information.

2. Applications/candidature of applicants are liable to be cancelled/rejected summarily at any stage of the recruitment process in the event of all or any of the following:

- i. Applications being incomplete.
- ii. Application made in the form other than the form uploaded in SAMARTH Portal in CSU's website www.sanskrit.nic.in.
- iii. Any variation in the Signatures.
- iv. Fee not paid as per instructions.

- v. Not having the requisite Educational Qualification/Experience/Category Status as on the closing date.
 - vi. Incorrect information or misrepresentation or suppression of material facts.
 - vii. Non-receipt / Late receipt of the publications alongwith Online submitted Application Form (Hard Copy) and self-attested copies of the relevant documents, wherever necessary.
 - viii. If the candidate is found using unfair means or adopting any malpractice at any stage of selection process.
 - ix. Non-production of Original Certificates including No Objection & Vigilance Clearance Certificates from the employer at the time of Verification of Documents.
 - x. Any other irregularity.
3. Mere possession of eligibility conditions shall not entitle a candidate to be called for interview. The date for determining the eligibility of all candidates in every respect shall be the closing date as prescribed in the advertisement for receipt of the online applications. In other words no candidate shall be called for interview if he/she does not possess the minimum qualification and experience etc. as on the closing date of the application for a particular post.
 4. Candidate who is already in service should submit/upload a “No Objection Certificate” from the employer, while submitting application through Online. All concerned Certificates/documents in original and also No Objection Certificate and Vigilance Clearance Certificate from the employer alongwith hard copy of online submitted application should be produced at the time of interview/documents verification. Failure in submission of the above required documents by the candidate on the prescribed dates of documents verification/interview or thereafter, shall forfeit his/her candidature for the post and, any grievance/complaint in this regard will not be entertained by the CSU.
 5. Relaxation in qualification and experience etc. will be applicable as per the UGC/Govt. of India guidelines from time to time. A certificate to this effect issued from the competent authority should be submitted/uploaded while submitting application form(s) for the post(s). Whatever relaxation of qualification including percentage of marks is permitted under the UGC/GOI/CSU guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee.
 6. Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwBD categories must submit/upload the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms, while submitting application through Online. The certificate uploaded should be in the format prescribed by the Union Government and should be digitally verified.
 7. As per the OM No.36039/1/2019-Estt (Res) dated 31.01.2019 of the DoPT, Govt. of India, the benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given in Annexure-1 of the above-mentioned OM dated 31.1.2019, shall only be accepted as proof of candidate's claim as 'belonging to EWS: - (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary 3 Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate! Executive Magistrate/ Extra Assistant Commissioner (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

8. If a suitable person belonging to EWS does not become available, then clause 6.3 of DoPT Office Memorandum No. 36039/1/2019-Estt (Res) dated 31.01.2019 will be applicable.
9. Candidates applying for the post(s) reserved for OBC must submit/upload certificate of OBC (noncreamy layer) in the prescribed format as per Standing Instructions issued by Competent Authority, Government of India as amended from time to time. The certificate should be obtained/issued in the current year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (cast) enlisted in the Central list for the Other Backward Classes. self-declaration in the prescribed format as available with this detailed Notification on websites of CSU and Deccan College. They shall ensure that their Community falls under the Central List of OBCs as approved by the Government of India. Self-attested copy of OBC certificate and self-declaration as to OBC (Non-Creamy layer) should be annexed to hard copy of online application alongwith other necessary enclosures. If the relevant certificates for respective reserved categories are not submitted with the application, the application may be rejected and no appeal against its rejection will be entertained.
10. Candidate will have to present himself/herself for Documents Verification and an interview if called for, at the place and time fixed by the CSU at his/her own expenses.
11. Acceptance of documents/certificates/claims etc. submitted by an applicant will be subject to their verification by the competent authorities/sources. If, any claim/certificate/document is found to be false/fake/incorrect/ malafide at any stage of verification before or after appointment, the document in question shall be summarily rejected and action may be initiated against the candidate for this misconduct including rejection of his/her candidature which shall lead to cancellation of his appointment, if already appointed.
12. If at any stage of the recruitment process or employment, it is detected that there is a willful suppression of factual information relating to the eligibility or otherwise as a candidate, followed by supply of fake documents/ or misleading statement/information in the application or tampering of documents or providing such information relating to the caste, educational qualifications, experience or domicile etc. the candidature shall be cancelled and services shall be terminated forthwith, if already appointed.
13. The persons appointed against these advertised posts shall be governed by the Central Sanskrit Universities Act, 2020 and its Statutes, Ordinances as amended from time to time, Policies adopted by CSU, Terms & Conditions as per MoU executed between the CSU & Deccan College, Pune and resolutions of the Executive Council of the CSU and rules of the Govt. of India/ Guidelines of the UGC adopted by the CSU from time to time.
14. At the time of recruitment, a service agreement shall be executed between the university and the employee concerned and a copy of the same should be deposited with the Registrar, Such service agreement shall be duly stamped as per the rates applicable.
15. For detailed provisions relating to the recruitments, the candidates are required to go through "UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of standards in Higher Education, 2018" as amended from time to time which are available on the websites of the UGC www.ugc.ac.in .
16. The relaxation in deserving cases shall be provided as per the CSU's Act & Statutes, Bye-Laws of CSU, Rules/Guidelines prescribed by Govt. of India/UGC/CSU from time to time.

17. Candidates must be in sound health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as the University may require.
18. The Candidates should keep a copy of Application printout alongwith fee submission receipt for their future reference.
19. Typographic or printing error/anomaly, if any in the CSU Advertisement No. 01/2024 shall be rectified as per rules.
20. In case of any grievance of any candidate relating to recruitment, the candidate may also approach the Vice-Chancellor/Registrar of CSU in writing for redressal sufficiently in advance.
21. The CSU reserves the right to modify/withdraw/cancel any communication made to the candidate(s) at any stage in case of any inadvertent mistake in the process of selection as may be detected even after issue of appointment letter. The CSU reserves the right to alter/insert any corrections/additions in the advertisement/website in the event of any error etc., for which the candidates are advised to be in the lookout for announcements in the website: www.sanskrit.nic.in.
22. The select panel of candidates of this recruitment process will be valid for one year.
23. The CSU reserves the right to fill or not to fill up the posts advertised for any reasons whatsoever and may increase the number of vacancy position in case of vacancy failing due to retirement, registration or any other reason during the period of validity of panel.
24. The CSU reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
25. The CSU reserves the right to increase or decrease the vacancies according to the circumstances.
26. The CSU reserves the right to reject any application without assigning any reason thereof.
27. Canvassing in any form will be a disqualification.
28. Interim enquiries shall not be entertained.
29. Statutory Warning: Selection in the CSU is free, fair and merit basis. Any attempt to influence the selection process detected at any stage is liable to lead to termination of candidature of service and legal action against the concerned individual will be initiated.
30. In case of any dispute, any suite or legal proceeding against the University, the territorial jurisdiction shall be Hon“ble Courts in Delhi.
