

**Dated: 16.03.2022**

**NOTIFICATION**

It is notified for information of all concerned that in accordance with Section 29 (2) of Central Sanskrit Universities Act 2020, read with Statute 39 thereof, the following Ordinances of Central Sanskrit University, Delhi have been made for implementation as approved by the Executive Council of CSU, Delhi in its 9<sup>th</sup> meeting held on 27.01.2022, vide Agenda Item no. 9.3 :-

<b>Ordinance No.</b>	<b>Ordinances of Central Sanskrit University, Delhi</b>
1.	Admission and Enrolment of Students
2.	Hostels
3.	Examination Board
4.	Research Board
5.	Appointment of Examiners
6.	Medical Attendance Rules
10.	Central Library Committee

The above Ordinances shall come into effect from the date of issue of this notification. Anomaly, if any, in the implementation of the aforementioned Ordinances, shall be rectified as per rules.

This is issued with the approval of Hon'ble Vice-Chancellor.

*R.K. Barman.*  
16.3.2022  
(Prof. Ranjit Kumar Barman)  
Registrar I/c

**Copy for information and necessary action to:-**

1. Joint Secretary (Languages), Govt. of India, Ministry of Education, Department of Higher Education, Shastri Bhawan, New Delhi – 110001.
2. Joint Secretary, Central Universities Section at Ministry of Education, Govt. of India, New Delhi
3. P.S. to Office of the Visitor (Hon'ble President of India); C-II/15, Sch. 'B', President's Estate, New Delhi
4. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110002.
5. Joint Secretary, Central University (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110002.
6. P.S. to Secretary, Department of Higher Education, 127-C, Shastri Bhawan, New Delhi
7. P.S. to Office of the Chancellor (Hon'ble Education Minister), 302-C, Shastri Bhawan, New Delhi
8. Deputy Secretary (Language), Govt. of India, Ministry of Education, Department of Higher Education, Shastri Bhawan, New Delhi – 110001.
9. All Deans, Heads of Deptt. & Directors of Campuses of CSU, Delhi
10. Director (Academic Affairs), Central Sanskrit University, New Delhi
11. Controller of Examinations, Central Sanskrit University, New Delhi
12. P.S. to Vice Chancellor for information of Hon'ble Vice Chancellor, Central Sanskrit University, Delhi.
13. P.S. to Registrar, Central Sanskrit University, Delhi.
14. All Sections/Departments Heads of CSU, Delhi.
15. Project Officer, Central Sanskrit University, Delhi for uploading in University's website.
16. Guard File.

**CENTRAL SANSKRIT UNIVERSITY, DELHI**

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## **Ordinance No. 01**

### **ADMISSION AND ENROLMENT OF STUDENTS**

#### **(Sections 6(1)(xix), 6(2)(i), 6(2)(ii), 7 and 29(1) of the Central Sanskrit Universities Act, 2020 read with Clause 30(7) of its First Statutes)**

1. Subject as provided hereinafter, a person shall be eligible for admission to the courses/programmes of this University from Prak-Shastri (Intermediate) level and above, if he/she has passed the Secondary or Senior Secondary examination of a University, or Board or an examination recognized as equivalent to either of these examinations by the Academic Council of this University from time to time, and possesses such further qualifications as may be prescribed by the Regulations. Further, a candidate for admission at school level shall be eligible for admission in respective classes in accordance with the eligibility criteria and conditions as prescribed by the Academic Council of the University from time to time.
2. Students from another University shall be eligible for admission to a course of study of this University, subject to eligibility and other conditions as prescribed by the Academic Council of this University from time to time.
3. Every student admitted to a Department or a Centre or an Institution or a School maintained or affiliated by the University shall be enrolled by the University on receipt of an application for enrolment from him/her;  
Provided that the application for enrolment shall be supported by the documents as prescribed by the Academic Council of this University from time to time and shall give a unique enrolment number.
4. Application form for admission to the various programmes offered by University shall be as prescribed by the Academic Council of the University from time to time.
5. The number of students to be admitted in various courses/programmes of the University shall be prescribed by the Academic Council in terms of the Regulations, if any, applicable from time to time.
6. Admission of students shall be made on all-India basis on merit, either through Common Entrance Tests centrally conducted individually by this University or in combination with other Universities, Institutions, Academic Bodies / Authorities; or on the basis of marks obtained in the qualifying examination and wherever applicable, through written test/viva/group discussion /personal interview or a combination of these aimed at assessing knowledge, comprehension and aptitude of the student to pursue higher studies, in such courses as prescribed by the Academic Council.

Provided that the individual Campuses of this University or any affiliated body thereof may on permission from the Academic Council of the University conduct

separate entrance test for itself for the courses/programmes as decided from time to time.

7. The Entrance Examination shall be held at headquarters and/or other such places as notified by the University from time to time.
8. For conducting any kind of entrance test/written test/viva/group discussion/personal interview or a combination of these and procedure thereof, the Regulations/Instructions/Guidelines as prescribed from time to time shall be applicable in all respects.
9. Admissions to the various programmes/courses of studies shall be made by the Admission Committees constituted for this purpose at the concerned level as per the guidelines issued by the University from time to time.
10. The syllabi, format, duration, scheme of evaluation of the entrance examination shall be decided by the University.
11. Minimum qualifications for admission to the programmes/courses in the University shall be prescribed by the Academic Council from time to time, in terms of the Regulations, as applicable.
12. The reservation policy as prescribed for different categories/classes/castes by the Government of India/UGC shall be adopted by the University for the purpose of admissions;

Provided that nothing in this clause shall deem to prevent the University from making special provisions for admission of women, children/war widows of armed forces personnel disabled/killed in action, persons with disabilities or persons belonging to the economically and socially weaker sections of the society or persons having domicile as prescribed by the University from time to time or persons having pursued studies in traditional stream of instructions/education or sports persons.

13. 10% of seats over and above the normal intake shall be for the students of foreign nationality/international students for admission to the programmes.
14. Except the professional programmes, 20% seats over and above intake shall be increased by the Vice Chancellor in such circumstances where he/she finds necessary.
15. The commencement of classes for all courses, other than professional courses, shall be governed by the UGC norms concerning Minimum Standards of Instruction for the Grant of Degrees as issued and amended from time to time.
16. The minimum and maximum duration for the programmes offered by the University shall be prescribed by the Academic Council in conformity with requirements of regulations prescribed by national regulatory bodies from time to time.

17. If, at any time, it is discovered that a candidate has made a false or incorrect statement or other fraudulent means have been used for securing admission, the University shall take appropriate disciplinary action against such candidates in accordance with the prescribed guidelines.
18. In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

## **Ordinance No. 02**

### **HOSTELS**

**(Section 29(1) (h) of the Central Sanskrit Universities Act, 2020 read with Clause 12(2)(xi) and 12(2)(xvi) of its First Statutes)**

#### **1. The objectives of the Hostels are as follows:-**

- (i) To provide to the students of the University as congenial place to live so that they can devote themselves to pursuit of higher learning;
- (ii) To ensure that students coming from different background have an opportunity to live together, imbibe a spirit of co-operation and goodwill and acquire broader societal frame;
- (iii) To provide opportunities for co-curricular and extra-curricular activities for all round development or individual personality and for giving expression to their artistic and creative talent; and
- (iv) To develop in the students the capacity to govern their own affairs.

#### **2. Supervision and Control – Central Committee on Hostels**

- (i) The Central Committee shall comprise of the following:-

(a) Dean Students' Welfare	-	Chairperson
(b) Three Campus Directors (nominated by the Vice Chancellor)	-	Member
(c) Chief Warden (one-nominated by the Vice-Chancellor)	-	Member
(d) Wardens [two (one shall be women)-nominated by the Vice-Chancellor]	-	Member
(e) Deputy Director / Assistant Director (Physical Education and Sports) (one-nominated by the Vice-Chancellor)	-	Member
(f) Registrar or his nominee	-	Member
(g) Deputy Director/Deputy Registrar (Admn.)	-	Member-Secretary
- (ii) The functions of the Central Committee on Hostel shall be as follows:-
  - (a) Shall prepare and notify, with proper approval of the Competent Authority, a code of conduct for students admitted in the hostels.
  - (b) Advise University on matters of policy, discipline, maintenance etc. relating to their management.
  - (c) Such other duties as may be assigned by the Vice-Chancellor.
- (iii) The Central Committee shall meet as often as necessary. Meetings shall be convened and presided over by the Dean of Students' Welfare and 50 percent of its members shall form the quorum.

The Dean, Students' Welfare shall submit the decision of the Committee to the Vice-Chancellor.

### **3. Hostels in Campus:-**

- (i) The University shall maintain such Hostels as may be necessary to fulfil the objectives of residence.
- (ii) The students residing in the Hostels shall pay such fee as prescribed by the Central Committee on hostels from time to time.
- (iii) Each hostel shall be under the charge of a Warden. Wardens shall be responsible to Chief Warden for their duties and responsibilities.

### **4. Supervision and Control – Campus Committee on Hostels**

#### **(i) The Committee shall comprise of the following:-**

- |     |  |   |             |
|-----|--|---|-------------|
| (a) | Director of the Campus   | - | Chairperson |
| (b) | Chief Warden   | - | Member      |
| (c) | Wardens  | - | Member      |
| (d) | Senior most faculty member in Campus                                   | - | Member      |
| (e) | One faculty member (Woman)<br>[Nominated by Director of the Campus]    | - | Member      |
| (f) | Two students' representatives<br>[Nominated by Director of the Campus] | - | Member      |
| (g) | Assistant Registrar/Section Officer (Admn.)                            | - | Secretary   |

#### **(ii) The functions of the Committee shall be as follows:-**

- (a) Management, selection and admission of students to the University Hostels.
  - (b) Supervision of the Hostels.
  - (c) Maintenance of discipline amongst the resident students.
  - (d) Transfer of a student from one Hostel to another.
  - (e) Such other duties as may be assigned by the Director.
- (iii) The Committee may recommend to admonish a student for misconduct, to impose a fine as fixed by the University and/or to remove from the Hostel.
- (iv) The Committee shall meet as often as necessary and at least twice in every semester. Meetings shall be convened by the Director of the Campus and four of its members shall form the quorum.

The Director of the Campus shall take appropriate action to settle issues at his/her level for smooth functioning/maintenance of hostels. However, issues related to policy matters and major disputes etc. shall be submitted by the Director to the Member-Secretary of Central Committee on Hostels for necessary action and seeking approval.

- 5.** In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

## **Ordinance No.03**

### **EXAMINATION BOARD**

#### **(Sections 29(1)(c) & (g) and 46 of the Central Sanskrit Universities Act, 2020 read with Clauses 12(2)(xiv) and 18(3)(a) of its First Statutes)**

1. There shall be an Examination Board in the University
2. The Board shall consist of the following persons:
  - (i) The Vice-Chancellor or his nominee - Chairman
  - (ii) Registrar - Member
  - (iii) Three Deans of School of Studies – one each from Traditional Shastra, Shiksha Shastra and Modern Subjects & Languages- to be nominated by the Vice-Chancellor - Member
  - (iv) One Professor from the Academic Council – other than Deans of School of Studies – to be nominated by the Vice-Chancellor - Member
  - (iv) One member from Executive Council – to be nominated by Chairman, Executive Council - Member
  - (v) Three Directors of Campuses from different region/zone, – to be nominate by the Vice-Chancellor - Member
  - (vi) Controller of Examination - Member-Secretary
3. All the nominated members, other than Ex-officio members, shall hold office for a period of two years and shall be eligible for re-nomination/re-appointment at the discretion of the Vice-Chancellor.
4. Six members shall form quorum for a meeting of the Board which shall include at least one expert member.
5. The Board shall consider the consolidated results forwarded by the various Boards of Examiners, approve the same and arrange for the declaration of all examination results in the University.
6. The Board shall have power to recommend to Academic Council the grace marks/grades in exceptional and deserving cases according to the rules framed in this regard. It shall also serve as an Appellate Board on all matters relating to examinations.
7. The Board shall submit a report every year to the Academic Council on the working of the University examinations and make recommendations for effecting improvement.
8. The Board shall also make recommendations regarding disciplinary action to be taken against candidates using unfair means in examinations or contravening in any manner the rules for the conduct of examinations.
9. It shall perform such other duties and functions as may be assigned to it by the Academic Council.



Provided that the Examination Board may delegate any or all of its powers mentioned above to any officer of the University.

10. It shall also perform such all other duties and functions as may be prescribed by the Regulations.
11. In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

## Ordinance No.04

### RESEARCH BOARD

**(Sections 6(1)(i), 6(1)(xiii), 6(2) and 46 of the Central Sanskrit Universities Act, 2020 read with Clauses 12 and 14 of its First Statutes)**

1. There shall be a Research Board in the University and there shall also be Local Research Committees in respective campuses of the University to be constituted by the Vice-Chancellor. These Local Research Committees shall function under the supervision of Research Board of the University.
2. The Research Board shall consist of the following persons:

(i) The Vice-Chancellor	-	Chairman
(ii) All Deans of Schools of Studies	-	Member
(iii) Five Professors other than Deans of Schools of Studies - to be nominated by the Vice-Chancellor	-	Member
(iv) Five External Experts from other Universities/ Institutions - to be nominated by the Vice-Chancellor	-	Member
(v) The Controller of Examination	-	Member
(vi) Director (one to be nominated by the Vice-Chancellor)	-	Member
(vii) The Registrar	-	Member
(viii) Director, Academic Affairs, CSU, Delhi	-	Member Secretary
3. All the nominated members, other than Ex-officio members, shall hold office for a period of two years.
4. Subject to the overall guidance of the Academic Council, the Research Board shall perform *inter-alia*, the following functions:-
  - (i) To prepare research policy documents of the University.
  - (ii) To prepare scope of research, which will include major & minor projects, consultancy or any other research activities as may be assigned by the Academic Council.
  - (iii) To review the research proposals and finalize the topic of research.
  - (iv) To prepare a perspective of research and major thrust areas for research, if any, in the disciplines under its purview;
  - (v) To evaluate institutional research programmes for funding by the University or by national/international agencies;
  - (vi) To conduct and promote inter-disciplinary and multi-disciplinary research works/programmes and avail/arrange funding thereof at University/National/International level.
  - (vii) To review the current status of research in each department and also evaluate any kind of funding and progress thereof in the course of research and critically examine the progress from time to time;
  - (viii) To indicate the priority areas of research in the departments particularly with reference to the role and responsibility of the University and taking into

account the facilities available in the University and also create facilities wherever necessary in keeping with the major thrust areas accepted for the concerned Departments and individual interest of the members of the faculty;

- (ix) To perform such other functions as may be assigned to it by the Academic Council.
  - (x) In case the progress of the research scholar is unsatisfactory, the Research Board shall record the reasons for the same and suggest corrective measures. If, the research scholar fails to implement these corrective measures, the Research Board may recommend to the campus with specific reasons for cancellation of the registration of the research scholar.
5. The Research Board shall meet regularly at least twice a year.
- Seven members shall form quorum for a meeting of the Research Board.
6. To perform such all other duties and functions as may be prescribed by the Regulations.
7. In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

## **Ordinance No. 05**

### **APPOINTMENT OF EXAMINERS**

**(Section 29(1)(g) of the Central Sanskrit Universities Act, 2020 read with Clauses 12(2)(xiv) and 18(3)(a) of its First Statutes)**

#### **I. FOR UNIVERSITY ENTRANCE EXAMINATIONS**

The University will conduct the entrance examination for various courses/ programmes. The examiners for entrance examinations of the University on all India basis for admission to various Programmes of the University shall be appointed by the Vice-Chancellor. Further the Examiners for the Campus/Affiliated Institution level entrance examination shall be appointed by the Director of the Campus/Head of the Affiliated Institution concerned with the approval of the Vice Chancellor.

#### **II. FOR UNIVERSITY EXAMINATIONS**

Continuous examinations, end semester examinations, practical examinations and annual examinations shall be conducted by the University. Wherever necessary, the format of the examination will be decided by the University after consultation with the Head of the Department/Dean of School concerned in the Examination Board. The panel of Experts/Examiners for setting question papers and evaluation will be selected by the Academic Council and approved by the Executive Council of the University. The Vice Chancellor will be empowered to select the Experts/Examiners from the panel thereof.

#### **III. FOR AWARD OF Ph.D. DEGREE**

Examiners for Ph.D. shall be appointed by the Vice-Chancellor from amongst a panel of names recommended by the concerned faculty as prescribed in the Regulations.

## **Ordinance No. 06**

### **MEDICAL ATTENDANCE RULES**

**(Section 6(1)(XXI) and 29(1)(o) of the Central Sanskrit Universities Act, 2020  
read with Clauses 12(2)(vii) and 12(2)(xxii) of its First Statutes)**

#### **1. APPLICABILITY**

These rules may be called Medical Attendance Rules of Central Sanskrit University, Delhi.

- 1.1 These Medical Rules supersede all previous rules, circulars and administrative instructions etc. These rules are mainly drawn from Central Services (Medical Attendance) Rules, as amended from time to time, will automatically get extended to the Central Sanskrit University employees.
- 1.2 These rules shall apply to the employees, persons appointed on deputation/contract basis against permanent/tenure posts and retired persons of the University.

#### **2. DEFINITION**

Under these rules unless the context other-wise requires:

- 2.1 "Hospital" means any recognised Hospital as defined under CSMA Rules and the Hospitals approved by the University for the purpose of these rules.
- 2.2 "Family" means spouse, dependent parents and children etc., as prescribed in the CSMA Rules from time to time.
- 2.3 "Authorised Medical Attendant (A.M.A.)" means any qualified and registered medical practitioner possessing recognized medical qualification not below M.B.B.S. in Allopathic system or its equivalent in Homeopathic and Indian system of medicines and approved by the Competent Authority of this University.
- 2.4 "Government" means the Government of India or the State Government, as the case may be.
- 2.5 "Beneficiary" means any employee and member of his/her family.
- 2.6 "Patient" means a beneficiary taking benefit under these Rules.
- 2.7 "Medical Attendance" means consultation with the Authorised Medical Attendants and consultation at the approved hospitals.
- 2.8 "Specialist" means anyone employed and working in a Hospital including a specialist and for the time being attached to a specialised department of a Government Hospital or Central Sanskrit University approved Hospitals.
- 2.9 "Medical Treatment" means the use of all Medical and Surgical facilities available to private individual at the hospital in which the patient is treated as an indoor or outdoor patient as well as supply of drugs prescribed by the A.M.A./Specialist who considers them to be essential for the recovery or prevention of deterioration in the condition of the patient.

### 3. MEDICAL CONTRIBUTION

Admission to the Scheme shall be on payment of contribution which will be on the basis of the pay being drawn by the Employees and it should be at par with the rates being charged by CGHS from the Central Govt. Employees.

The rates of contribution are as follows:-

Pay Matrix Level	In Service
	Monthly subscription
1-5	Rs. 250/-
6	Rs. 450/-
7-11	Rs. 650/-
12 and above	Rs. 1,000/-

Retired persons who want to avail medical facilities under these rules can make contribution either on yearly basis or one time (10 years) contribution for whole life validity.

These subscription rates will be subject to revision by the Govt. of India from time to time.

### 4. MEDICAL FACILITIES ADMISSIBLE

#### 4.1 Specialist's Consultation

If the A.M.A. is of the opinion that the case of a patient is of such a special nature as to require medical attendance in a hospital other than himself, he may send the patient to:

- (i) Any government hospital including homeopathy, Ayurvedic and Unani System.
- (ii) Approved Hospitals.
- (iii) Hospitals as approved by the Govt. of India from time to time.

### 5. APPROVED HOSPITALS

5.1 The Hospitals, Diagnostic Centres other than any recognised Hospital as defined under CSMA Rules, for the purpose of reimbursement of medical expenses for hospitalization will be as approved by the Vice Chancellor of this University from time to time. For this purpose, the Standing Committees will be constituted at the Campus level and Headquarters level.

5.2 A Standing Medical Committee at Campus level will be constituted having following composition:

- |   |   |             |
|---|---|-------------|
| (h) Director of Campus                                    | - | Chairperson |
| (i) An Expert in the field<br>(nominated by the Director) | - | Member      |

- |   |   |                  |
|---|---|------------------|
| (j) Senior most faculty member in Campus                                | - | Member           |
| (k) One faculty member (Woman)<br>[Nominated by Director of the Campus] | - | Member           |
| (e) Assistant Registrar/Section Officer (Admn.)                         | - | Member-Secretary |

5.3 The Standing Medical Committee at Campus level shall examine the question of inclusion/deletion of the Hospitals, Diagnostic Centres and appointment of authorized Medical Attendants and shall make recommendations to the Central Standing Medical Committee.

5.4 Central Standing Medical Committee at Headquarters will be constituted having following composition:-

- |   |   |                   |
|---|---|-------------------|
| a) Registrar  | - | Chairman          |
| b) An Expert in the field<br>(nominated by the Vice Chancellor) | - | Member            |
| c) Finance Officer  | - | Member            |
| d) Controller of Examination                                    | - | Member            |
| e) Deputy Registrar/Deputy Director (Admn.)                     | - | Member –Secretary |

5.5 The Central Standing Medical Committee shall examine the question of inclusion/deletion of the Hospitals, Diagnostic Centres and appointment of authorized Medical Attendants and the recommendations of the Standing Medical Committee at the Campus level.

5.6 Half of the strength of the Committees shall form a quorum for a meeting of the respective Standing Medical Committees.

5.7 The recommendations of the Central Standing Medical Committee will be approved by the Executive Council.

NOTE:

- (1) The ceiling of rates for the medical treatment in approved hospitals, diagnostic centres and for different specialities (treatment/diagnostic procedures) for the employees/retired persons of the Central Sanskrit University shall be as prescribed under Central Government Health Scheme from time to time.
- (2) Expenses, where the ceiling of rate of any operation not covered under the Central Government Health Scheme, shall be reimbursed as per actual expenses.

## **6. INDOOR HOSPITAL TREATMENT**

6.1 In case of treatment requiring hospitalisation, the Central Sanskrit University employees/retired persons shall be entitled to medical facilities in:

- (i) All government hospitals:

- (ii) Any approved hospital. However, for treatment in an approved Hospital, the reimbursement would be subject to limits of admissible charges approved by the Govt. of India from time to time for CGHS beneficiaries.

Note:

In case of emergency where the reference from the A.M.A. is not possible, the medical consultation may be obtained in any of the Government Hospitals/approved Hospital nearest to the emergency. However a certificate to the effect of "emergency" will have to be obtained from the Medical Officer of concerned Hospital immediately thereafter and in any case during the course of such treatment.

- 6.2 The entitlement for indoor treatment would be as prescribed for Central Government Health Scheme beneficiaries from time to time.

## **7. CONTROLLING OFFICER**

The Registrar shall be the Controlling Officer to pass claims for reimbursement of medical expenses in respect of all the employees except the Vice-Chancellor for whom the Vice-Chancellor shall be the Controlling Officer.

## **8. INTERPRETATION OF RULES**

If any question arises regarding the interpretation of these rules, it shall be referred to the Vice-Chancellor whose decision shall be final.

## **9. APPLICATION OF THE ORDERS OF GOVT. OF INDIA**

In all other matters not specified in these Rules, the provisions of Central Services (Medical Attendance) Rules and rules governing CGHS beneficiaries as amended from time to time and the instructions/orders issued there-under shall apply mutandis to the employees of Central Sanskrit University except those which have been specifically excluded under these Rules.

- 10.** Medical Attendance Rules under this Ordinance shall be applicable to the employees, persons appointed on deputation/contract basis against permanent/tenure posts and retired persons of the University with effect from the date(s) on which such employees register and pay the medical contribution.
- 11.** In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.



## **Ordinance No.10**

### **CENTRAL LIBRARY COMMITTEE**

**(Sections 17, 29(1)(h) and 46 of the Central Sanskrit Universities Act, 2020  
read with Clause 8 of its First Statutes)**

1. There shall be a Central Library Committee in the University to be constituted by the Vice-Chancellor. This Committee shall function under the supervision of University Librarian.
2. The Central Library Committee shall consist of the following persons:

i.	The Vice-Chancellor	-	Chairman
ii.	One Dean (to be nominated by the Vice-Chancellor)	-	Member
iii.	Directors of the Campuses	-	Member
iv.	Three External Experts		
	- to be nominated by the Vice-Chancellor	-	Member
v.	The Registrar	-	Member
vi.	One Campus Library Incharge/Assistant Librarian	-	Member
	- to be nominated by the Vice-Chancellor		
vii.	The University Librarian	-	Member-Secretary
3. All the nominated members shall hold office for a period of three years and shall be eligible for re-nomination/re-appointment at the discretion of the Vice-Chancellor.
4. Subject to the overall guidance of the Academic Council, the Central Library Committee shall perform *inter-alia*, the following functions:-
  - i. To maintain, upkeep of books, manuscript, research journal, periodicals and other reading material in the Headquarters and Campus Libraries.
  - ii. To microfilm, to prepare online data base of manuscript and research journals, where necessary.
  - iii. To prepare a policy for procurement and purchase of books, manuscript and research journals and supervision of the implementation of the policies.
  - iv. To prepare a policy for digitalization of the rare books, research thesis and research journals and supervision of the implementation of the policies.
  - v. To formulate policy and rules for functioning of the Headquarters and Campus Libraries.
  - vi. To discuss and recommend the budgetary provision required on yearly basis for smooth functioning of the Headquarters and Campus Libraries.
  - vii. To pursue other activities as guided by the Academic Council from time to time.
  - viii. To maintain e-library and library portal etc.
5. The Central Library Committee shall meet regularly at least twice a year.
6. Eight members shall form quorum for a meeting of the Central Library Committee which shall include at least one expert member.

7. To perform such all other duties and functions as may be prescribed by the Regulations.
8. In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.