

**CENTRAL SANSKRIT UNIVERSITY,**  
56-57, Institutional Area, Janakpuri,  
New Delhi - 58

**IQAC CELL**

**MINUTES  
OF THE MEETING OF  
INTERNAL QUALITY ASSURANCE CELL  
OF  
CENTRAL SANSKRIT UNIVERSITY, DELHI  
HELD ON 25-05-2022 AT 4 P.M.  
IN THE  
CONFERENCE HALL THROUGH ONLINE (GOOGLE) MODE.**

The following members were attended the meeting through online/offline mode:-

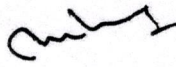
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| 1. Prof. Shrinivasa Varakhedi,<br>Hon'ble Vice-Chancellor, CSU, Delhi                  | Chairman |
| 2. Prof. Sukanta Kumar Senapati<br>Director, C.S.U., Eklavya Campus, Agartala          | Member   |
| 3. Prof. Lalit Kumar Tripathi<br>Director, C.S.U., Ganganath Jha Campus, Prayagraj     | Member   |
| 4. Prof. Ishwar Bhat<br>Professor (Jyotisha), C.S.U., Jaipur Campus, Jaipur            | Member   |
| 5. Prof. Y.S. Ramesh<br>Professor (Shiksha Shastra), C.S.U., Jaipur Campus, Jaipur     | Member   |
| 6. Prof. K.K. Shine<br>Professor (Shiksha Shastra), C.S.U., Guruvayoor Campus          | Member   |
| 7. Prof. Leena Sakkarwal<br>Professor (Shiksha Shastra), C.S.U., Jaipur Campus, Jaipur | Member   |
| 8. Prof. Gazala Ansari<br>Professor (Sahitya), C.S.U., Lucknow Campus, Lucknow         | Member   |
| 9. Dr. K. Vishwanathan<br>Associate Professor (Sahitya), C.S.U., Guruvayoor Campus     | Member   |
| 10. Dr. Suman Acharjee<br>Assistant Professor (English), C.S.U., Eklavya Campus        | Member   |
| 11. Prof. Ranjit Kumar Barman<br>Registrar I/c, C.S.U., Delhi                          | Member   |
| 12. Prof. Sarva Narayan Jha<br>Director, C.S.U., Lucknow Campus, Lucknow               | Member   |

  
Prof. Sudesh Kumar Sharma  
Director, IQAC  
Central Sanskrit University  
New Delhi- 110058

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| 13. Prof. Banamali Biswal<br>Director (Academic Affairs), C.S.U. (H.Q.), Delhi  | Member           |
| 14. Prof. Pawan Kumar<br>Controller of Examinations I/c, C.S.U. (H.Q.), Delhi   | Member           |
| 15. Prof. R.G. Murali Krishna<br>Director, Central Schemes, C.S.U. (H.Q.), Delhi                                      | Member           |
| 16. Prof. Kuldeep Sharma<br>OSD to VC & IQAC Co-ordinator, C.S.U., Delhi  | Member           |
| 17. Dr. Ratna Mohan Jha<br>Director, MSP, C.S.U. (H.Q.), Delhi  | Member           |
| 18. Dr. Madhukeshwar Bhat<br>Associate Professor, C.S.U. (H.Q.), Delhi  | Member           |
| 19. Dr. Mantha Shrinivasu<br>Project Officer, C.S.U. (H.Q.) Delhi   | Member           |
| 20. Dr. Devanand Shukl<br>Deputy Director (Academic), C.S.U. (H.Q.) Delhi   | Member           |
| 21. Dr. V. Dayalu<br>General Secretary, Sanskrit Shikshak Sangh, Delhi  | Member           |
| 22. Vipasha Jain<br>(Research Scholar)C.S.U., Jaipur Campus, Jaipur   | Member           |
| 23. Priyanka Sarma<br>(Research Scholar)C.S.U., Eklavya Campus, Agartala  | Member           |
| 24. VighneshRamaswami Ayer<br>(Research Scholar)C.S.U., Bhopal Campus, Bhopal   | Member           |
| 25. Dr. Priyabrata Mishra, Asso.Prof. (Vyakarana),<br>Shri Jagannath Sanskrit Vishvavidyalaya, Puri                   | Member           |
| 26. Sh. Bajaranglal Taparia<br>Director, The Supreme Industries Ltd. &<br>Trusty of Surajmal Taparia Trust, Rajasthan | Member           |
| 27. Prof. Chand Kiran Saluja<br>Director, Sanskrit Promotion Foundation, New Delhi                                    | Member           |
| 28. Dr. K.A. Padmanabham<br>Asst. Prof. (Vyakarana), C.S.U., Rajiv Gandhi Campus                                      | Member           |
| 29. Prof. Sudesh Kumar Sharma,<br>Director, IQAC, CSU, Delhi  | Member Secretary |

Prof. Srinivasa Varakhedi, Hon'ble Vice Chancellor of Central Sanskrit University, Delhi presided the meeting.

At the outset, Prof. Kuldeep Sharma, OSD to Vice Chancellor and Coordinator of IQAC, Head Quarters, who coordinated the programme, extended a very warm welcome to the Chairman and all other members.

  
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After welcoming the chair and members the meeting took up all the items of the Agenda one by one for discussion and accorded approval as per the details given under:

ITEM NO.	ITEM	COMMENTS
1.	<b>To approve and submit AQAR for the year 2020-21.</b>	The AQAR - 2020-21 prepared by the NAAC Core Team under the supervision of the Director, Prof. Sudesh Kumar Sharma, and Member, Prof. Ishwar Bhat was approved for submission in NAAC Portal. In order to facilitate the members with a quick glance, Dr. Vijay Dadhich displayed the AQAR 2020-21.
2.	<b>The various QnM metrics Points are need to be attended for seeking the high weightage in the SSR</b>	The Item No. 2 was discussed one by one as per the list of QnM Metrics given and Metrics from 1.1.1 to 1.3.1 were elaborately discussed stressing their need of importance as regards to their weightage, they had carried. There was a detailed discussion of all the mentioned QnM Metrics presented under Item No. 2 for the preparation of SSR. The responsibility of providing the requisite data was entrusted to Academic Section of the CSU and the DD (Academic) promised to make available all the data required to NAAC Core Committee well within two months of time. The Metrics, 1.4.1 regarding "Alumni Association Registration", the task was entrusted to the office of the VC. The mechanism as devised in Metrics 3.1.2 was discussed and it was decided to provide the seed money to be given to the newly appointed Assistant Professors. Regarding the Metrics 3.1.3 financial support in respect of documents received under the Project of Ashtadashi and the Institutions like ICPR could be incorporated in SSR. As suggested by the Director of IQAC, for the Metrics 3.2.1 the external funds could be collected from the various sources like industrialists and corporate people. It was decided for the Metrics 3.2.2 the details of Ashtadashi Project could be shown. The responsibility of the preparation in connection of Metrics 3.4.1 was entrusted to Prof. Lalit Kumar Tripathi, Director, Ganganath Jha Campus. Under the Metrics 3.4.2 the Certificates of Honour received by scholars from other Universities would be honoured as token of appreciation, with Certificates/Medals of CSU during its Foundation Day. It was decided to entrust the responsibility of Metrics 3.4.7 to Dr. Amrita Kaur with a free hand to develop in the areas, where sufficient data was not

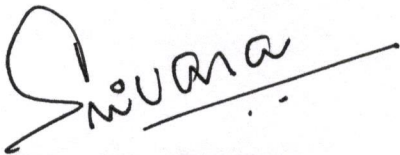
  
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		<p>available. The University arranged in-service teacher training programmes to the teachers of Kendriya Vidyalayas and an amount of Rs. 30,00,000 was generated so far. Under the Metrics 3.5.2 the certificate was to be obtained from the Finance Section in this regard by DD-Acd and as per the SOP the document could be prepared and the same to be included in the Consultancy Policy. Under the Metrics 3.7.1 the University could include all its collaborative activities with other Universities/research establishments/academic institutions in SSR. Under the Metrics 3.7.3 many MoUs were signed with a number of premier institutions and the implementation of the same would be started from the next month and the information regarding the same could be incorporated in SSR. It was decided to allow the Campuses to sign MoUs with the nearest significant institutions, provided there should not be any financial burden to the University. Under the Metrics 4.2.2 a MoU could be made with INFLIBNET very shortly and the related problems could be solved as soon as possible. Under the Metrics 5.2.3 it was decided to give instructions very shortly to all the Campus Directors to subscribe for E-Books and E-Journals etc.</p>
3.	<b>To provide facility of Girls restroom with sanitary pad vending machine in all campuses.</b>	<p>In view of the many representations received from Campuses for the provision of Girls Restroom in all Campuses and Head Quarters Office, Delhi with essential facilities like rest chair, first aid box and pad vending machine etc., it was proposed for approval and the Item No. 3 was approved with a suggestion that the necessary expenses in this regard incurred could be met from the Students Fund.</p>
4.	<b>To conduct Green Audit, Energy Audit &amp; Environmental Audit in all Campuses.</b>	<p>Item No. 4 presented for conducting Green audit, Energy audit and Environmental audit with a suggestion of entrusting the task to EHS Alliance, Gurugram based company, which submitted the quotation for the said purpose with the proposed expenses of Rs 1,50,000 with GST @ 18%, was approved.</p>
5.	<b>To conduct Administrative Audit at Head Quarters of CSU, Delhi.</b>	<p>The proposal under Item No. 5 to conduct administrative audit at Head Quarters of CSU, Delhi was approved. It was noted that the Questionnaire was already prepared and would be sent to the concerned Sections for collecting the information as soon as possible.</p>

  
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6.	<b>To make necessary arrangement for preparing AQAR 2021-22, IIQA and SSR.</b>	The Item No. 6 containing the proposal of entrusting the preparation of AQAR 2021-22, IIQA and SSR of CSU to the NAAC Core Team was approved.
7.	<b>To establish and maintain audio, video &amp; virtual meeting room in all campuses of the CSU within the existing/available facilities (such as- Projector, Mice, Speaker, Camera etc.) in the concerned campus.</b>	The Item No. 7 to establish and maintain a room separately for virtual meetings with audio, video facilities in all Campuses, within the existing facilities available thereof, was approved.
8.	<b>Quality initiatives.</b> <b>1. Journal Publication Policy</b> <b>2. Policies regarding</b> <ul style="list-style-type: none"> <li>• Intellectual property rights</li> <li>• Code of professional ethics for teachers</li> <li>• Consultancy rules</li> <li>• Guidelines for conduct of capacity building and training programmes</li> <li>• Guidelines for conduct of research project</li> </ul> <b>3. Other Issues</b> <ul style="list-style-type: none"> <li>I. Financial Management</li> <li>II. Library</li> <li>III. Scholarship</li> </ul>	The Item No. 8 and sub-section 1, regarding Journal Publication Policy and conducting Departmental Conferences/Seminars, in all the Campuses along with the provision of fund to meet the expenses, Rs 50,000 to Rs 1,00,000/- was approved. The sub-section No. 2 on policies was approved. Code of Professional Ethics for Teachers was entrusted to Project Officer, Consultancy Rules was entrusted to DD-Acd. Under the sub-section No. 3 with the heading "Other Issues" the sub-items I, II and III were approved.

Prof. Pawan Kumar, Controller of examinations, CSU, Delhi proposed Vote of Thanks to the Chair and all the members present in the meeting.



**Prof. Srinivas Varakhedi**  
Chairman



**Prof. Sudesh Kumar Sharma**  
Member Secretary

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