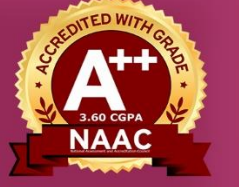




केन्द्रीय संस्कृत विश्वविद्यालय



परिचायिका (PROSPECTUS)

**REGULAR
SHIKSHA SHASTRI (B.Ed.)
&
SHIKSHA ACHARYA (M.Ed.)
PROGRAMMES
2024-25**

56-57, इन्स्टीट्यूशनल् एरिया, जनकपुरी, नवदेहली-110058

प्रकाशक

कुलसचिव

केन्द्रीय संस्कृत विश्वविद्यालय

56-57, इन्स्टीट्यूशनल एरिया, जनकपुरी

नई दिल्ली-110058

Publisher

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शान्तिपाठः

ॐ द्यौः शान्तिरन्तरिक्षं शान्तिः पृथिवी शान्तिरापः शान्तिरोषधयः शान्तिः

वनस्पतयः शान्तिर्विश्वेदेवाः शान्तिर्ब्रह्मशान्तिः सर्वं शान्तिः।

शान्तिरेव शान्तिः सामा शान्तिरेधि॥

यतो यतः समीहसे ततो नो अभयङ्कुरु

शन्नः कुरु प्रजाभ्योऽभयन्नः पशुभ्यः॥

सर्वे भवन्तु सुखिनः सर्वे सन्तु निरामयाः।

सर्वे भद्राणि पश्यन्तु मा कश्चिद्दुःखभाग्भवेत्॥

सह नाववतु सह नौ भुनक्तु सहवीर्यं करवावहै।

तेजस्विनावधीतमस्तु मा विद्विषावहै।

ॐ शान्तिः शान्तिः शान्तिः।

PRAYER FOR PEACE

Peace to the space, peace to the earth, peace to all medicinal plants.

Peace to the vegetation, peace to all gods of the world, peace to the

Creator of the universe, Peace to everything,

may the same peace come to me as well.

May we be fearless of all that threatens us.

Bless all the people and all our cattle with Your beneficence.

May all be comfortable, may all be healthy,

May all see good things in life,

May nobody see misfortune in his life.

May we stay together,

Eat together, do great deeds together.

May we be glorious, may there be no dissensions amongst us.

May there be peace, and peace, and peace, to the whole universe.

अनुशंसा

‘योऽनूचानः स नो महान्’ इतिध्येय वाक्यं स्मारं स्मारम् अयं विश्वविद्यालयः संस्कृतेन संस्कृतस्य संस्कृताय जगद्धिताय च अध्ययनानुसन्धानादिकर्तुं कारयितुं च सर्वथा प्रवृत्तः इति दृढो मे प्रत्ययः। अयं हि विश्वविद्यालयः संस्कृतस्य संरक्षणाय सम्पोषणाय संवर्धनाय प्रचाराय प्रसाराय कटिबद्धः सन्तत्सम्बद्धशास्त्राणां नैकेषां विषयाणामपि अध्ययनानुसन्धानादिप्रचारप्रसारद्वारा अतिजवेन व्रजन्दृश्यते। ज्ञानविज्ञानप्रौद्योगिक्या सह वेदवेदाङ्गादिभिः सार्धमन्यानिशास्त्राणि भारतीयदर्शनानि च सम्पूर्णे जगति विलसन्तु तत्प्रभावाच्च सर्वतोमुखिप्रतिभासम्पन्न — भारतीयज्ञानपरम्परासमृद्धाधुनिकज्ञानविज्ञान-प्रौद्योगिकिदक्ष-बहुभाषाविद्-सच्चिन्तनशील-नैतिकमूल्ययुक्त-गतिशील-राष्ट्रभक्त-नागरिकाणां निर्माणं भवतु इति ध्येयेन सह केन्द्रीयसंस्कृतविश्वविद्यालयः नवदेहलीस्थः भारतसर्वकारस्य माननीयप्रधानमन्त्रिणः श्रीनरेन्द्रमोदीमहोदयस्य नेतृत्वे माननीयशिक्षामन्त्रिणः कुलाधिपतेश्च श्रीधर्मेन्द्रप्रधानमहोदयस्य मार्गदर्शने च अहर्निशं प्रगतिपथम् अधिरोहति।

संस्कृतशिक्षायां युगानुकूलता समायोजनीया। शिक्षा तावत्यथा ज्ञानदायिनीसंस्काराधायिका तथाभुक्तिकरी अपि भवेत्। अद्यतनानां जीविकामार्गाणां वृत्तिपराणां तत्र समावेशः सुतरामपेक्षितः। संस्कृतमूलानां भारतविद्याशास्त्रानां जीवनोपयोगिनां सन्तुलन-संयोजनेन संस्कृतशिक्षा लोकोपकारिणी लोकमान्या अत एव सर्वजनोपादेया भवति। एतस्यां दिशि राष्ट्रियशिक्षानीतेः अनुष्ठानं नितराम् उपकरोति। तदर्थमयं प्रथमः पदनिक्षेपः।

ध्येयस्य लक्ष्यस्य च परिपूर्त्यर्थं भारतसर्वकारस्य राष्ट्रियशिक्षानीतेः (2020) अनुपालनं कुर्वन् विश्वविद्यालयोऽयं शैक्षिकसत्र 2022-23 तः मुख्यरूपेण अधोलिखित-कार्ययोजनायाः अनुष्ठानं चिकीर्षति-

- चतुर्वर्षीयस्नातकप्रतिष्ठापाठ्यक्रमः (चतुर्थवर्ष पूर्णतः शोधकार्यस्य कृते समर्पितम्)
- एकवर्षीयस्नातकोत्तरपाठ्यक्रमः (चतुर्वर्षीयस्नातकप्रतिष्ठापाठ्यक्रमोत्तीर्णच्छात्राणां कृते)
- पञ्चवर्षीयसंसृष्टस्नातकस्नातकोत्तरपाठ्यक्रमः
- द्विवर्षीयस्नातकोत्तरपाठ्यक्रमस्य द्वितीयवर्ष पूर्णतः शोधकार्यस्य कृते समर्पितम्।
- त्रिवर्षीयस्नातकपाठ्यक्रमोत्तीर्णच्छात्राणां कृते-
 - ✓ एकैकस्य वर्षस्य अध्ययनानन्तरं प्रमाणपत्रप्रदानविधिः
 - ✓ बहुविकल्पक-प्रवेशनिर्गमविधिः (Multiple entry and exit option)
 - ✓ चयनाधारित-विषयग्रहणविकल्पविधिः (CBCS)
 - ✓ मूलविषयेण सह यथेष्टविषयग्रहण-विकल्पविधिः
 - ✓ अन्तःसम्बद्धविषय ग्रहणविधिः (Interdisciplinary)
 - ✓ बहुविषयग्रहण-तन्त्र्यविधिः (Multidisciplinary)
 - ✓ क्रेडिटसंरक्षण-परिवर्तनविधिः (ABC)
 - ✓ दक्षता-संवर्धनपाठ्यांशाः (Ability enhancement)
 - ✓ कौशलसंवर्धनोपायाः (Skill enhancement)

- ✓ नैतिकमूल्याधारित-पाठ्यांशाः (Value based)
- ✓ शास्त्रेतर-गतिविधयः (ECA)
- ✓ पारदर्शिपरीक्षाप्रत्यायन-मूल्याङ्कनविधिः

सर्वे भवन्तु सुखिनः सर्वे सन्तु निरामयाः।

सर्वे भद्राणि पश्यन्तु माकश्चिद्दुःखं भागभवेत्॥

इतिमन्त्रं स्वीकृत्य उद्योगिनं पुरुषसिंहमुपैतिलक्ष्मीः दैवेन देयमिति कापुरुषा वदन्ति” इति सिद्धान्तम् अनुपालयन्तः विश्वविद्यालयस्य आचार्याः, अधिकारिणः, कर्मचारिणः, गवेषकाः अन्तेवासिनश्च स्वातन्त्र्यमनुभवन्तः सुखेन स्वस्वकर्मणि निरताः भवेयुः। प्राचीनकाले यथाभारतवर्षे विश्वगुरुः आसीत्तथैव अद्यापि भारतीयज्ञानपरम्परायाः आधुनिकप्रौद्योगिकि-माध्यमेन प्रचारं-प्रसारं च कृत्वा भारतवर्षे विश्वगुरुः भवेत्।

प्रो. श्रीनिवासवरखेडी

कुलपतिः

केन्द्रीयसंस्कृतविश्वविद्यालयः, नवदेहली

अनुक्रमणिका शिक्षाशास्त्री(B.Ed) शिक्षाचार्य(M.Ed)

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**REGULAR SHIKSHA SHASTRI (B.Ed.) & SHIKSHA ACHARYA (M.Ed.)
OFFER FOR ADMISSION FOR THE ACADEMIC YEAR 2024-25**

POST-GRADUATE PROGRAMME

1. Shiksha Shastri (B.Ed.) & Shiksha Acharya (M.Ed.)

Sl.No.	Programmes offered	Core Intake	EWS Intake	Total Intake
School of Shiksha Shastra & Kaushal Prashikshan				
1	Shiksha Shastri (B.Ed.)	700	70	770
2	Shiksha Achaarya (M.Ed.)	135	15	150

***Note:-** Revised intake, if any approved by the Academic Council for a particular year, is applicable. Reservation in admissions shall be as per Govt. of India norms.

Shiksha Shastri (B.Ed.)-

Duration: 4 Semesters for the 2-year Shiksha Shastri programme (B.Ed.)

Pattern: Semester/CBCS as per NEP 2020 with multiple entry & exit options.

Eligibility: Students with valid CUET Score and a Pass in any one of the following examinations –

1. Shastri/Acharya from Central Sanskrit University, or any other Sanskrit University, or any recognized institution with at least 50% marks.
2. Shiromani from Madras University, Annamalai University, Shri Venkateshwar University, Tirupati with 50% marks.
3. Vidvadmadyama from Karnataka Government with 50% marks.
4. Shastrabhushan (Prelim.) from Kerala Government with 50% marks.
5. B.A (Oriental Learning) from any recognized university with 50% marks.
6. BA with Sanskrit as one of the subject from any recognized university with 50% marks.
7. As per Central Government regulations, candidates who are SC/ST/OBC/PWD/CW must obtain 45% in the aforementioned tests.

CUET Score & Merit Lists for admission:

The following criteria shall be followed by the Admission Committee for drawing the Merit Lists based on the CUET Score. Allotment of seats shall be in the same order of the Merit Lists (subject to seat availability after allotment to the previous Merit Lists)

Details of the Applicant	Merit list-1
Has CUET Score with Shastri/B.A/Acharya/M.A or equivalent degree?	Yes

The CSU reserves the right to admit the students through Special Admission Drive and/or Campus level Entrance Test with appropriate eligibility criteria & conditions to fill the leftover vacancies.

80% seats are reserved for the candidates who have obtained Shastri/ Acharya degree studying under the traditional system. 20% seats shall be available for the candidates who have obtained B.A. (Sanskrit)/ M.A.(Sanskrit) under the modern system.

Shiksha Acharya (M.Ed.)-

Duration: 4 Semesters for the 2-year Shiksha Acharya programme (M.Ed.)

Pattern: Semester/CBCS as per NEP 2020 with multiple entry & exit options.

Eligibility: Students with valid CUET Score and a Pass in any one of the following examinations –

1. Shikshashastri or a B.Ed. with Sanskrit subject from a recognized university or institution must have at least a 50% marks.
2. As per Central Government regulations, candidates who are SC/ST/OBC/PWD/CW must obtain 45% in the aforementioned tests.

CUET Score & Merit Lists for admission:

The following criteria shall be followed by the Admission Committee for drawing the Merit Lists based on the CUET Score. Allotment of seats shall be in the same order of the Merit Lists (subject to seat availability after allotment to the previous Merit Lists)

Details of the Applicant	Merit list-1
Has CUET Score with Shikshashastri/B.Ed. or equivalent degree?	Yes

The CSU reserves the right to admit the students through Special Admission Drive and/or Campus level Entrance Test with appropriate eligibility criteria & conditions to fill the leftover vacancies.

Fee structure for Shiksha Shastri (B.Ed.) 2 year regular programme 2024-25

1st Semester Fee -

SL.No.	Items	Fee
1	Admission Fee	300
2	Enrolment Fee	100
3	Library Caution Money	400
4	Identity Card	100
5	Student Fund Fee	400

6	Magazine Fee	500
7	Librabry Utility Fee	300
8	Sports Fee	200
9	Various Activities, Art/Craft Fee	2700
10	Teaching Kit	800
11	Computer Work	500
12	Extension Lecture	200
13	Tuition Fee	1000
Total Fee		7500/- (For Gen/Ews/Obc) 7000/- (For Sc/St/Pwd/Cw)

2nd Semester fee –

SL.No.	Items	Fee
1	Computer Work	500
2	Extension Lecture	200
3	Tuition Fee	1000
Total Fee		1700/- (For Gen/Ews/Obc) 1200/- (For Sc/St/Pwd/Cw)

3rd Semester Fee –

SL.No.	Items	Fee
1	Admission Fee	300
2	Enrolment Fee	100
3	Library Caution Money	400
4	Identity Card	100
5	Student Fund Fee	400
6	Magazine Fee	500
7	Librabry Utility Fee	300
8	Sports Fee	200
9	Various Activities, Art/Craft Fee	2700
10	Teaching Kit	800
11	Computer Work	500
12	Extension Lecture	200
13	Tuition Fee	1000
Total Fee		7500/- (For Gen/Ews/Obc) 7000/- (For Sc/St/Pwd/Cw)

4th Semester Fee –

SL.No.	Items	Fee
1	Computer Work	500
2	Extension Lecture	200
3	Tuition Fee	1000
Total Fee		1700/- (For Gen/Ews/Obc) 1200/- (For Sc/St/Pwd/Cw)

Fee structure for Shiksha Acharya M.Ed. regular programme 2024-25**1st Semester Fee –**

SL.No.	Items	Fee
1	Admission Fee	300
2	Enrolment Fee	100
3	Library Caution Money	400
4	Identity Card	100
5	Student Fund Fee	400
6	Magazine Fee	500
7	Librabry Utility Fee	300
8	Sports Fee	200
9	Various Activities, Art/Craft Fee	2700
10	Teaching Kit	800
	Seminar	600
	Internship	700
11	Computer Work	300
12	Extension Lecture	300
13	Tuition Fee	1500
Total Fee		9200/- (For Gen/Ews/Obc) 8450/- (For Sc/St/Pwd/Cw)

2nd Semester Fee –

SL.No.	Items	Fee
1	Computer Work	300
2	Extension Lecture	300
3	Tuition Fee	1500
Total Fee		2100/- (For Gen/Ews/Obc) 1350/- (For Sc/St/Pwd/Cw)

3rd Semester Fee -

SL.No.	Items	Fee
1	Admission Fee	300
2	Enrolment Fee	100
3	Library Caution Money	400
4	Identity Card	100
5	Student Fund Fee	400
6	Magazine Fee	500
7	Librabry Utility Fee	300
8	Sports Fee	200
9	Various Activities, Art/Craft Fee	2700
10	Teaching Kit	800
	Seminar	600
	Internship	700
11	Computer Work	300
12	Extension Lecture	300
13	Tuition Fee	1500
Total Fee		9200/- (For Gen/Ews/Obc) 8450/- (For Sc/St/Pwd/Cw)

4th Semester Fee -

SL.No.	Items	Fee
1	Computer Work	300
2	Extension Lecture	300
3	Tuition Fee	1500
Total Fee		2100/- (For Gen/Ews/Obc) 1350/- (For Sc/St/Pwd/Cw)

Note:

- All types of fee are to be remitted through Samarth Portal only.
- Fee for the subsequent years of study is exclusive of Admission fee of the total fee or as notified by the University from time to time.
- All candidates are advised to keep the record of all kinds of payments.
- The Fee structure doesn't include examination fees, which has to be paid as and when due separately.

GENERAL RULES FOR ADMISSION**A *APAAR Registration will be mandatory for Students.***

1. The candidates seeking admission to various subjects should submit the application on the Samarth Portal only.
2. The candidates must upload the required documents in support of the application for the programme, failing which the application will be summarily rejected.
3. At the time of admission, the candidates are required to submit the following documents:-
 - ✓ Copy of Provisional/Pass certificate of the last qualifying examination.
 - ✓ Copy of Mark List obtained in each examination right from Matriculation/SSC to the last qualifying examination.
 - ✓ Original Transfer certificate.
 - ✓ Original Study Certificate.
 - ✓ Original Migration Certificate.
 - ✓ Original Conduct Certificate.
 - ✓ Copy of Date of birth Certificate.
 - ✓ Copy of Aadhar Card.
 - ✓ Copy of ABC (Academic Bank of Credits)/ **APAAR** ID
 - ✓ Copy of OBC Caste & Income Certificate.
 - ✓ Copy of SC,ST Certificate.
 - ✓ Copy of EWS & Income Certificate wherever applicable, valid for the year of admission.
 - ✓ Medical Fitness Certificate (After admission will be done by concerned Campus/Affiliated Institution)
 - ✓ Submitting the proof of Anti ragging in the campus by registering through Anti-ragging.in

Passport Size photos and other documents are required at the time of submission of form in Campus/Affiliated Institutions.
4. Incomplete applications in any respect and those received after the due date will be rejected.
5. Students will be admitted to the University in accordance with the rules governing eligibility, merit, good conduct etc., as determined by the University from time to time and as per the rules exiting on the date of actual admission after interview.

-
6. A relaxation of 5% of marks is allowed for SC/ST students in their qualifying examination. Admission will be confirmed after personal interview and/or the written test of candidates, as the case may be.
 7. The names of the student will be removed from the rolls or he/she may be expelled, if he/she does not follow the conduct described by University.
 8. The University reserves the right to run or not run any programme during the year depending on the number of applications received for a particular programme.
 9. There is no age restriction for any of the programmes.

Reservation Policy in CSU

The Central Sanskrit University is one of the prestigious universities when it comes to the content and quality of education in India. All the students across the country want to get admission in this University. But taking admission in this University shall be easy if you belong to a reserved category in CSU. Read the entire article to know about reservation in CSU.

Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST)

Reservation of Seats for Scheduled Caste (SC) 15% and Scheduled Tribe (ST) 7.5% of the total numbers of seats.

The Candidate must be in possession of the Caste/Tribe certificate in his/her own name at the time of Registration and Admission. The Caste certificate should clearly state:

- (a) Name of his/her caste/tribe
- (b) Whether candidate belongs to SC or ST
- (c) District and the State or Union Territory of Candidate's usual place of residence, and
- (d) the appropriate Govt. of India Schedule under which his / her caste /tribe is approved as SC or ST.

Candidate will have to produce the valid original SC or ST caste/tribe certificate at the time of admission.

The following are empowered to issue the requisite SC / ST certificate:

- a. District Magistrate / Additional District Magistrate / Collector / Deputy

-
- Commissioner / Addl. Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- b. Chief Presidency Magistrate / Addl. Chief Presidency Magistrate / Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar.
 - d. Sub- Divisional Officer of the area where the Candidate and/ or his family normally resides.
 - e. Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands). Candidates to note that the SC / ST Certificate from any other person / authority shall not be accepted in any case. If the Candidate happens to belong to SC or ST, Candidate's caste / tribe must be listed in the appropriate Govt. of India Schedule.

It is a statutory obligation on the part of Campuses/Affiliated Institutions to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Campuses/Affiliated Institutions shall not refuse admission to any SC / ST Candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the Campuses/Affiliated Institutions by utilizing grants available from University Grants Commission.

***Reservation of Seats for Other Backward Classes
(OBC, Non-Creamy Layer, Central List)***

Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List) 27% seats are reserved for the Candidates.

At the time of giving admission to an OBC Candidate, the Campuses/ Affiliated institutions will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes (available at the website http://ncbc.nic.in/backward_classes/index.html.)

The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993).

The OBC Candidates who belong to the 'Non-Creamy Layer' and whose

caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- I) dated 31 March 2016). The certificate should be issued on or after 31st March, 2024.

It is a statutory obligation on the part of Campuses/Affiliated Institutions to fill all the seats reserved for OBC Candidates.

***Reservation policy for
Economically Weaker Sections (EWS)***

As per the Government of India's notification O.M. No.36039/1/2019-Estt(Res) on 31.01.2019, for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Campuses/Affiliated Institutions have reserved 10% seats for admission of candidates belonging to EWS category .

Admission to Supernumerary Seat

1. Persons with Benchmark Disabilities (PwBD)

A. Locomotor Disability Locomotor disability

(a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

1. **"leprosy cured person"** means a person who has been cured of leprosy but is suffering from— i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity; ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity; iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
2. **"Cerebral palsy"** means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

3. **“Dwarfism”** means a medical or genetic condition resulting in an adult height of 4feet 10 inches (147 centimeters) or less;
4. **“Muscular Dystrophy”** means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
5. **“Acid attack victims”** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment

6. **“blindness”** means a condition where a person has any of the following conditions, after best correction i) total absence of sight; or ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or iii) limitation of the field of vision subtending an angle of less than 10 degree.
7. **“Low-vision”** means a condition where a person has any of the following conditions, namely: i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or ii) limitation of the field of vision subtending an angle of less than 40 degree upto 10 degree.

C. Hearing Impairment

8. **“Deaf”** means persons having 70 DB hearing loss in speech frequencies in both ears;
9. **“Hard of hearing”** means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
10. **“Speech and language disability”** means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

D. Intellectual Disability

A condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

11. **“Specific learning disabilities”** means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
12. **“Autism spectrum disorder”** means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person’s ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

E. Mental Illness “Mental illness”

means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

F. Disability caused due to Chronic neurological conditions, such as—

13. **“Multiple sclerosis”** means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
14. **“Parkinson’s disease”** means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

G. Blood Disorder

15. **“Haemophilia”** means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding.
16. **“Thalassemia”** means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

17. **“Sickle cell disease”** means a haemolytic disorder characterised by chronic anaemia, painful events, and various complications due to associated tissue and organ damage; “haemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

H. Multiple Disabilities

(more than one of the above specified disabilities) Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

Candidates must ensure that the PwBD certificate is in the name of the candidate and issued by a recognized Government Hospital, bearing duly attested photograph of the candidate.

2. Children/Widows of Personnel of the Armed Forces (CW)

Five percent (5%) of seats are reserved for Candidates under this category, program-wise in all campuses/Affiliated Institutions.

All such Candidates have to upload the Educational Concession Certificate (ECC) issued by any of the following authorities on the proper letterhead:

- (a) Secretary, Kendriya Sainik Board, Delhi.
- (b) Secretary, Rajya Zila Sainik Board.
- (c) Officer-in-Charge, Record Office.
- (d) 1st Class Stipendiary Magistrate.
- (e) Ministry of Home Affairs
(For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, Medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered*.

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (Priority to IX) including Para- Military Personnel (only Priority I to V), in the following order of preference:

-
- Priority I** Widows/Wards of Defence personnel killed in action;
- Priority II** Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;
- Priority III** Widows/Wards of Defence Personnel who died while in service with death attributable to military service;
- Priority IV** Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service.
- Priority V** Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are in receipt of Gallantry Awards;
- i) Param Vir Chakra
 - ii) Ashok Chakra
 - iii) Maha Vir Chakra
 - iv) Kirti Chakra
 - v) Vir Chakra
 - vi) Shaurya Chakra
 - vii) President's Police Medal for Gallantry/President Gallantry Medal for the fire services personnel
 - viii) Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)
 - ix) Mention-in-Despatches
 - x) Police Medal for Gallantry/Gallantry Medal for fire services.
- Priority VI** Wards of Ex-Servicemen.
- Priority VII** Wives of:
- i. Defence personnel disabled in action and boarded out from service.
 - ii. Defence personnel disabled in service and boarded out with disability attributable to military service
 - iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
- Priority VIII** Wards of Serving Personnel.
- Priority IX** Wives of Serving Personnel

3. Single Girl Child

Single Girl Child means the only child i.e. only girl child to the partents, with no other siblings.

Two seats reserved for Single Girl Children in each campus/Affiliated Institution. It includes twin girl children also.

- a) In case of twin girls, it will be treated as one admission.
- b) While drawing the lot, name of both girls(twin) should be written on a single slip/inte linked.
- c) In case of single girl child (Including twin girl children), if number of applications are more than the number of allotted seats the admission should be granted on the basis of merit (CUET Entrance Test score or Campus Entrance Test score).

Scholarship:

Scholarship:

Objective-The main purpose of granting scholarship to the students of the CSU is to encourage the students to receive Sanskrit education.

Eligibility for Scholarship-

1. 100 percent scholarship (Rs. 800/- per month for Shiksha Shastri and Rs.1000/- per month for Shiksha Acharya) for just 10 months only for the students who have passed the CUET Entrance test.
2. The scholarship shall be awarded on merit basis. The students, in whose favour the scholarship has been sanctioned in the first year of the course, shall continue to receive the same till the duration of the course, if they are declared pass every year and continue to be eligible for scholarship. But, if they are declared promoted in any subject or paper, or are held up for Compartment, they shall not be considered for grant of scholarship for the rest of the years of the course.
3. Eligible students from IIn year may also be considered for grant of scholarship, if some scholarships are available.

Rules for grant of scholarship

1. The grant of scholarship shall depend upon educational progress, good conduct and regular attendance.
2. The scholarship shall be granted for 10 months in a year.
3. Every year, or upon passing an examination, a fresh selection of students for the grant of scholarship shall be made. The students who have completed their syllabus, or have passed a part of the exam, shall be awarded scholarship in the New Year or course on the basis of merit.
4. A student getting scholarship on the basis of above rules shall not receive any scholarship, salary, fees etc. from any other source. If he/she is receiving such income, he/she shall have to leave that employment and return the money received. In case, he/she unexpectedly receives some prize, in cash or any other mode, equivalent to or less than the amount of his/her scholarship, he /she shall not be deemed unfit for receiving the scholarship. Similarly, he /she shall be allowed to avail of free education provided by the university, hostel facilities for self-study, books and travel facilities.

The amount of scholarships may be increased or decreased by the CSU any time.

The scholarships shall be disbursed only upon receipt of financial approval and the amount approved from the University. For receipt of the scholarship, 75% attendance and maintenance of discipline are a must. The scholarship may be suspended or cancelled, in case some teacher or employee of the CSU complains of indiscipline by the student. The selection process for scholarship the student must apply for scholarship on a prescribed form. After a scrutiny of the applications, the Director shall grant approval for award of scholarship, under rules, on the basis of the merit.

Duration of scholarship

- a) The duration of the scholarship shall be 10 months in a session.
- b) Depending upon the eligibility criteria, the scholarship shall be from the first or second year to the last year of the course.
- c) The scholarship, once cancelled, shall not be resumed without the prior permission of the CSU.
- d) Satisfactory conduct and regular attendance are the basic conditions of the scholarship. If the attendance of a student falls below 75% in any month, in any subject, he shall not be given scholarship till the time he does not complete the mandatory 75% attendance. In case, a student remains

continuously absent for 30 days, he shall be given scholarship only after deducting the amount due during the period of absence, even if the overall percentage of his attendance is above 75%.

- e) Student should open a bank account as per direction of concerned Campus.

Disbursement -

Normally, the director of concerned campus shall order the disbursement of scholarship amount to the students' bank account in the first week of every month, on the recommendation of the Scholarship Committee which the committee shall make after taking into consideration the percentage of attendance by the student. The scholarship shall begin from the date the student actually starts attending the classes.

HOSTEL-

Almost Boys & Girls hostel facilities are available in all the campuses of the CSU. The Campuses of the Sansthan will follow prescribed hostels rules which will be displayed by respective Campus in their hostels.

1. Introduction

Central Sanskrit University, Delhi is a Central University and nodal agency for implementation Central Schemes for propagation and promotion of Sanskrit language across the country. It is a multi-campus University which there are separate Hostels for the stay of both men and women students, to enrich the lives of the students with emphasis on the values of acceptance and equality and accommodative society, having opportunities for healthy interaction and development.

2. Management

The Hostels are directly under the control of the Central Hostel Committee. The Director of the Campus is assisted by the Warden for day-to-day administration of the Hostel. The Central Hostel Committee on the recommendations of Campus Hostel Committee reserves the right to amend the rules without prior notice in order to ensure the smooth functioning of the Hostel.

3. Hostels in Campus (As per ordinance No. 02) [Annexure-I]

- 3.1 The University shall maintain such Hostels as may be necessary to fulfill the objectives of residence.
- 3.2 The students residing in the Hostels shall pay such fees as prescribed by the Central Hostel Committee on hostels from time to time.
- 3.3 Each hostel shall be under the charge of a Warden. Wardens of Campus Hostels shall be responsible to Chief Warden for their duties and responsibilities.

4. Campus Hostel Committee

- 4.1 The Committee shall comprise of the following:

1. Director of the Campus	-	Chairperson
2. Chief Warden	-	Member
3. Wardens	-	Member
4. Senior most faculty member in Campus	-	Member
5. One faculty member (Woman)	-	Member [Nominated by Director]
6. Two students' representatives	-	Member [Nominated by Director]
7. Assistant Registrar/Section Officer (Admn.)	-	Secretary
- 4.2 The functions of the Committee shall be as follows:-
 - Management, selection and admission of students to the University Hostels.
 - Supervision of the Hostels.
 - Maintenance of discipline amongst the resident students.
 - Transfer of a student from one Hostel to another.
 - Such other duties as may be assigned by the Director.
- 4.3 The Committee may recommend to admonish a student for misconduct, to impose a fine as fixed by the University and/or to remove from the Hostel.
- 4.4 The Committee shall meet as often as necessary and at least twice in every semester. Meetings shall be convened by the Director of the Campus and four of its members shall form the quorum. The Director of the Campus shall take appropriate action to settle issues at his/her level for smooth functioning/maintenance of hostels. However, issues related to policy matters and major disputes etc. shall be submitted by the Director to the Member - Secretary of Central Committee on Hostels for necessary action and seeking approval.

5. Facilities at the Hostel

The Hostel must be equipped with following facilities and services for the residents:

5.1 Mess

All the hostels should have either a cooperative mess or contract base mess. In this regard the decision should be taken by local hostel committee chaired by Campus Director. The mess should have following facilities:

5.1.1 For the smooth functioning of the mess there should be a mess committee as follows:

- | | | |
|--|---|-------------|
| • Director or his nominee | - | Chairperson |
| • Warden (Boys Hostel) | - | Member |
| • Warden (Girls Hostel) | - | Member |
| • From the local student welfare committee | - | Member |
| • Student representative (Boy) | - | Member |
| • Student representative (Girl) | - | Member |
| • Office representative | - | Member |

Note: There should be minimum four members to form the quorum.

5.2 Common Room – Each and every hostel should have a common room for hostel residents. The common room should have the following facilities compulsorily:

- 5.2.1 The timings for the Common Room are from 6:00 a.m. to 9:00 a.m. and 7:00p.m. to 10 p.m.
- 5.2.2 The common room should have facilities of a TV and News Papers and Magazines in English, Hindi and Regional language.
- 5.2.3 The lights and fans (as required) must remain ON whenever the Common Room is in use.
- 5.2.4 The common room must have indoor sports activities like chess, carom etc.
- 5.2.5 Eatables are not allowed inside the Common Room.
- 5.2.6 Addicted items like tobacco, cigarette, alcohol etc. are strictly prohibited inside the common room. If not followed strictly the concerned will be punished.
- 5.2.7 The common room should have CCTV surveillance.
- 5.2.8 The Common room always should be neat and clean for hygienic purpose.

The common Room is a public place for all the *bona fide* students only. Therefore, any conduct which is not conducive to the maintenance of the decorum in this space is strictly prohibited.

5.3 Computer & Wi-Fi Connection

Computer Lab with Internet connection for the purpose of study should be available for the use of students which will be allowed/allotted for specific period (from 7:00 a.m. to 9:00 a.m. and from 7:00 p.m. to 10:00 p.m.).

5.4 CCTV Cameras

Hostel premises should be equipped with CCTV surveillance system for security reasons.

5.5 Washing Machines

Washing Machine facility may be available for all the *bona fide* students in both the wings (i.e., men and women hostel).

5.6 Clocks

Digital Clocks should be installed at all the important places of the hostel for the time and temperature purpose.

5.7 Lawns

Students must contribute to maintain, enhance and preserve the beauty and maintenance of the lawns in the Hostel premises. Students are advised not to use the lawns during night.

8. Admission Procedure

- 8.1 Admission to the Hostel will be made available to the bona fide students of the Campus. The notification for the admission to the Hostel(s) will be issued soon after the admission to the Campus(s) gets completed.
- 8.2 The admission is made for a complete *academic year* for all the students.
- 8.3 The reservation policy is to be followed strictly as per Central Govt. rule. Keeping student welfare into consideration, in case of unavailability of all reserved categories, it will be converted into the other categories as per requirement.
- 8.4 For the newly admitted students in the regular courses, the merit of the qualifying class will be considered for admission to the Hostel.
- 8.5 The marks obtained in the 1st or previous year will be considered for admission in Hostel for 2nd or final year students. When results of Semester-II/IV examination are awaited, provisional admission will be given on the percentage of marks obtained in Semester-I/III. For every academic year, admission will be considered afresh.

Note: Admission Lists with selection criteria will be displayed on the Notice Board of the Hostel & Campus as well as Campus website, soon after the due process is completed. No personal communication would be sent in any form to anyone.

9. Accommodation

The Hostel rooms will, in principle, be open to all those who meet the above listed eligibility criteria. The decision of the Campus Hostel Committee will be final in the matters of admission to the Hostel. The Campus Hostel Committee, as per the merit, need and situation of the students will take the final decision. However, if vacant rooms are available in the Hostel, it will be notified and allotted on the basis of merit in the latest results of semester end examinations and other criteria as laid down by the Director and Warden of the Hostel as per hostel rules.

10. Hostel Fee Structure

The hostel fees are payable by student as per the notification issued by University time to time.

11. Refund of Hostel Caution Money

Caution money is refundable to a resident through Bank Transfer/Cheque after leaving the Hostel within three months, after clearing all dues including deduction of cost of breakage of articles by a student if any. Student must submit the prescribed form for this which can be obtained from the Hostel Office or downloaded from the Campus/Hostel Website page.

12. Rules of Residence

The Hostel should be strictly a NO RAGGING Zone. Any form of ragging is strictly prohibited and shall attract the strictest of action [(refer to appendix Ordinance No. 36 (Sections 6 (1) (xxiii), 29 (1) (o) of the Central Sanskrit Universities Act, 2020 read with Clauses 12 (2) (xxii) & 39 of its First Statutes)] *Annexure - ii*

- 12.1 Every student and his/her guest must maintain the decorum in his/her conversation/conduct with fellow students, staff, and the authorities of the hostel and should prove worthy of his/her being a *bona fide* resident. If any resident and his/her guest do not follow the above, it will be regarded as indiscipline and suitable disciplinary action will be taken against the *bona fide* students.
- 12.2 No student is allowed to shift from one room to another without prior permission of the

- Director/Warden. No furniture should be shifted from one room to another without prior permission of hostel administration.
- 12.3 All students shall vacate their rooms within 07 days of completion of examinations of Semester II, IV and VI of the programmes and no extension for stay will be allowed beyond the permitted date. Residents who do not hand over their room keys to hostel office within the stipulated period of 07 calendar days will be treated as defaulters and will be charged penalty room rent of Rs.200/- per day from the date of their due date. In case of emergency or preparation of competitive examinations etc. permission may be given by Directors with minimum or no food facility.
- 12.4 Students who take up full-time jobs, discontinue their studies or research, or have completed their Ph.D. studies in the middle of the session shall inform the Hostel Office in writing and leave the Hostel within one week after clearing all dues.
- 12.5 Students must inform the Office if they get job/appointment and join an organization during the period of stay in the Hostel. They must leave the Hostel within seven days after clearing all the dues. Those who do not inform the office regarding their job/appointment and continue to stay in the Hostel shall be charged penal rent of Rs. 3,000/- per month from the date of their appointment. In no case, the resident shall be allowed to stay beyond a period of one month from the date of their appointment.
- 12.6 Students must sign daily in the Hostel Attendance Register and Late-Night Register maintained at the security hut and required to write the address and mobile number at which he/she may be contact in emergency.
- 12.7 Students are not allowed to hand over the keys of their rooms to any person other than the Hostel Authorities. Residents are required to keep the room locked and should not keep costly items or large sums of money in the room. They themselves will be responsible for any loss due to their own carelessness.
- 12.8 In view of mounting electricity bills and increasing load on existing installation and past incidents in the hostel, use of any electric appliance such as: Electric heater/convactor, electric stove, air conditioner, electric Iron, etc. are strictly prohibited. **There is no provision for high power socket in the student's rooms.** Violation of this rule will attract severe penalty and lead to summary rustication of the resident from the Hostel.
- 12.9 Students are not allowed to engage any person for personal service. No employee of the hostel should be asked to do personal job by any student.
- 12.10 Students should inform to the Hostel Office of any change in address, email address, Mobile phone number and Telephone numbers of local guardians and parents immediately.
- 12.11 It is mandatory for all students to be present and mark their attendance in the Hostel by 7:00 p.m. for girls and 8:00 p.m. for boys every day (at dinner hall). No student is expected to be in the lawns or sitting on the steps in front of Warden's Office/Residence or security hut or corridors of the Campus after the stipulated time of exit. Students are not allowed to go out of the Hostel after marking their attendance.
- 12.12 The Common Room will be locked at 10:00 p.m. No student will be allowed to stay after 10:00 p.m. in any circumstance. However, Warden may allow the use of the Common Room beyond these hours for special occasions. No oral/telephonic/SMS will be entertained for extension of Common Room hours for watching T.V. programmes or holding birthday parties or any other parties in the Common Room. If a student or his/her guest does not follow and keeps insisting/demanding with the administration, it will be treated as indiscipline and Hostel authorities may take necessary disciplinary action against his/her.

- 12.13 Timings for the visitors into the Hostel is strictly from 7:00 a.m. to 7:00 p.m., even during the days of cultural functions in the Hostel. Students are not allowed to entertain their guests or visitor including day scholars of the Campus in their room beyond the above stipulated time. If by any chance any visitor is found in the Hostel after 7:00 p.m. he/she will be treated as a Guest and will be charged as per rules. It is important to note that a student must take prior written permission before entertaining a guest. Disciplinary shall be initiated if a student violates this rule.
- 12.14 Women students are not allowed to visit Men's Hostel and Men students are not allowed to visit Women's Hostel at any time including festival days. Violation of this rule shall lead to strict disciplinary actions, including rustication from the Hostel.
- 12.15 Students are strictly prohibited to go to the Hostel roof in any case. Violation of this rule shall lead to strict disciplinary action, including rustication from the Hostel.
- 12.16 Storage and consumption of alcohol and intoxicating drugs are strictly prohibited both inside and outside of the Hostel; violation of the rule shall lead to expulsion of the concerned student, or he/she will be penalized by Rs. 1000/- on each occasion/violation. The hostel authorities have right to enter a resident's room to make any inquiry/search, as and when considered necessary. The Managing Committee has authorized the Warden to conduct surprise visit(s) to hostel room to ensure that hostel rules, particularly pertaining to non-use of liquor and prohibited drugs in the student rooms are followed stringently.
- 12.17 Further, University Campus(s)/Hostels are No Smoking Zones. Storing or consumption/chewing of gutka, pan masala, flavored tobacco and similar products and smoking Cigarette in the Campus/Hostel premises is also strictly prohibited and, in any case, if found that any student has consumed or stored or became habitual of these products, then strict disciplinary action, including rustication from the Hostel or he/she will be penalized by Rs.700/- on each occasion/violation.
- 12.18 Playing Cards in rooms either in groups or through online mode on mobiles individually and watching unwanted/abusive/porn sites are strictly prohibited as a student/hosteler of the university. Violation of this rule shall lead to strict disciplinary action, including rustication from the Hostel or he/she will be penalized by Rs.500/- on each occasion/violation.
- 12.19 In case of loss of the key, no resident is allowed to break the door bolt and damage any part of the door fittings. To break/open the lock, permission must be obtained from the Hostel authorities. Failure in this regard may lead to disciplinary action or he/she will be penalized by Rs.300/- on each occasion/violation.
- 12.20 Making loud noise/loud sound by musical instruments and indulging in interdisciplinary activity both inside and outside of the Hostel are totally prohibited. Also, the said musical instrument will be forfeited by the Warden and strict disciplinary action will be taken against student(s) or he/she will be penalized by Rs.300/- on each occasion/violation.
- 12.21 Maintenance of Washing Machines if any, is the responsibility of all students. They are advised to report to Hostel Office, if there is any need to repair/maintain the washing machines.
- 12.22 Students are not allowed to park their vehicles inside the Hostel premises. They are advised to park their vehicles beside the Campus dedicated parking. If someone is found violating this rule, then he/she will be penalized by Rs.500/- on each occasion/violation.
- 12.23 Usage (cooking etc.) by the residents in the Kitchen (Mess) is not permitted. However,

gas stove/Induction provision is made in the common place of the hostel for emergency/tea/snacks. Caution must be maintained while using these facilities, as any carelessness may threaten the safety/wellbeing of the fellow students.

- 12.24 CCTV footage of the students in the Hostel premises (public places) will be recorded and used for security purposes.
- 12.25 Students are not allowed to keep any pets in the Hostel premises. If someone is found violating this rule, then he/she will be penalized by Rs.500/- on each occasion/violation.
- 12.26 No notices can be put on any of the notice boards of the Hostel without written permission/signature of the Hostel administration. Sticking of unauthorized bills, posters or notices in any of the public places within Hostel premises is strictly prohibited and violation of this provision shall be treated as an act of serious indiscipline on the part of the defaulter. If someone is found violating this rule, then he/she will be penalized by Rs.500/- on each occasion/violation.
- 12.27 Hostel resources are to be used appropriately according to the needs and requirements of the resident community. Any misuse/mishandling of hostel resources shall amount to penalty of Rs.500/- on each occasion.

Note: The fine/penalty amount shall be deposited in the Hostel Office within two working days.

13. Hostel Academic-Cultural Committee

- 13.1 Subject to the disciplinary provisions of the Hostel, the students with a specific objective to promote academic/intellectual, cultural and recreational activities in the Hostel will form the Hostel Academic-Cultural Committee according to approved Constitution and nominate the Hostel Academic-Cultural Committee members every year. Once nominated as a member he/she cannot be re-nominated in the next year.
- 13.2 The Warden within the supervision of Director constitutes the Hostel Academic-Cultural Committee every year.
- 13.3 The nominated Hostel Academic-Cultural Committee members will consist of a General Secretary, Joint Secretary, Common Room Secretary, Mess Secretary, Cultural Secretary and a Health Secretary.
- 13.4 If the nominated general secretary is absent, then the Joint Secretary will perform the duty of the General Secretary. In the absence of other members, the Hostel Office will fulfill their responsibilities.
- 13.5 The term of Hostel Academic-Cultural Committee executives including General Secretary shall be coterminous with the term of their admission to the Hostel.
- 13.6 The Academic Cultural Activities include celebration of Ganesh Chaturthi, Basant Panchami, Guru Purnima, Geeta Jayanti etc. along with spoken Sanskrit classes, communicative English classes, Competitive Exam preparation, Shalaka Competitions, Yoga practices etc.
- 13.7 No rule in the Constitution of the Hostel Academic-Cultural Committee shall run counter to: University Act, Statutes, Ordinances, Rules and Regulations, decisions of Executive and Academic Councils of the University, Rules/Provisions as approved by the Central Hostel Committee of the Hostel and enshrined in the 'Handbook on Guidelines and Rules for Hostel Management'. However, each student is expected to contribute to the smooth running of the mess, common room, computer room by volunteering their services.

14. Medical Facilities

- 14.1 The students of the Hostel are members of the Health Centre of the Campus maintained by the university. The health facilities should be provided to them.
- 14.2 Any case of illness shall be notified immediately to the Warden. Students may also visit the nearest approved Hospitals in emergency with prior permission of the Warden. In such cases, official arrangement is to be made by the warden.
- 14.3 A First Aid Box must be available in each hostel with the help of C a m p u s Health Centre. Campus Health Centre have to submit their required general medicines list to the Hostel Office for procurement and are not allowed to buy medicines in their individual capacity.
- 14.4 Hostel Committee is committed to provide medical facilities only in case of emergency. In case of prolonged illness/treatment, parents will be informed to make arrangements.

15. Guests

- 15.1 A student who wants to keep a guest Guardian/Parents only in the Hostel room allotted to him/her, is required to take prior written permission of the Warden, on a prescribed form available in the Hostel Office/Security or download from the Campus/Hostel Website, and the concerned student shall be responsible for the conduct of his/her guest. The Director/Warden reserves the right to refuse permission or cancel the permission for stay of any guest at any time without assigning any reason. The host of each guest will pay Rs.200/- per day and other daily charges. Such guests can have food in the mess on payment basis.
- 15.2 Guests will ordinarily be allowed to stay only for 3 days maximum. However, if a student seeks in writing an extension of stay for his/her guest, in appropriate case the permission for an extended stay for two days maximum may be granted by the administration at its discretion and same Guest cannot be repeated by any other student in two calendar months.
- 15.3 **No day scholar of the Campus/University is allowed to stay during examination days in the Hostel as an authorized guest in any circumstance.**
- 15.4 Overnight stay of **unauthorized persons** in the Hostel including **during functions of the Campus or Hostel** will be considered a violation of Hostel discipline. Any student violating this rule shall be liable to disciplinary action.
- 15.5 If any resident fails to intimate about the accommodation of his/her guest or keeping his/her guests in their rooms/hostel, the hostel authorities has right to collect necessary guest charges or debited to respective student account and also disciplinary action may be taken against them.

16. Telephone/Mobile

- 16.1 The Hostel does not provide any telecommunication facilities except intercoms for the use of the students and no student shall be allowed to make use of the Hostel Office telephone for personal work or reasons.
- 16.2 Students are not allowed to install their own telephone connection/Internet connection in their respective rooms.
- 16.3 The student is free to use their Mobile Phone while in the Hostel for communication purposes and further for educational purposes. However, misuse of mobile phone by acts like Corruption, Terrorism, misusing of Facebook and other social connectivity Apps, sending unwanted messages to co-students, Misuse in the examination, hacking, chatting and wastage of time, gaming and Gambling etc., will be under observation of the

Hostel Management. Any type of misuse observed, or complaint received will be scrutinized and subject to strict action.

17. Celebrations

- 17.1 Festival Celebrations: Hostel Academic-Cultural Committee organizes different festivals, viz. Diwali, Holi etc. in the Hostel premises in a decent way.
- 17.2 Hostel Night: Hostel Academic-Cultural Committee organizes Hostel Night in the Campus auditorium (up to 10:00 p.m.) in which year-round activities are highlighted. Cultural programmes are performed by the students during the Hostel Night every year and prizes to winners can be given.
- 17.3 No birthday celebrations or other parties are allowed in the Common Room or in the premises of the Hostel after 10:00 p.m..
- 17.4 No Fresher's Party, Farewell Party and other celebration/function allowed in the Hostel premises without prior written permission of the authorities. Whereas Swagat and Sauprasthanik may be organized in a decent way with the permission of authorities.
- 17.5 The Warden reserves the right to refuse or cancel the permission for Birthday celebration/other Party in the Common Room or in the Hostel premises at any time without assigning any reason.

18. Mess Rules

- 18.1 Hostel Mess can be either cooperative or based on contracts as per convenience. Hostel Mess is a cooperative venture and runs on "NO Profit NO Loss" basis. It is the responsibility of the duly nominated Hostel Committee & Mess Committee of the hostel to run smoothly **under the overall supervision of the Warden**. In the event of Mess Committee being non-functional, it shall be the responsibility of the Hostel Office to manage the mess under the supervision of the hostel authorities or **may be given for outsourcing depending on situation**.
- 18.2 The Hostel Mess must provide sufficient nutritious hygienic and vegetarian food for breakfast, lunch and dinner for all *bona fide* students as per the approved menu of the Mess Committee.
- 18.3 The hostel mess must have dining hall/space with all required facilities.
- 18.4 The mess timing should be :

Breakfast	-	7:30 AM to 9:00 AM (In winter 8:00 AM to 9 AM)
Lunch	-	1:00 PM to 2:30 PM
Dinner	-	7:30 PM to 9:00 PM
- 18.5 The campus through Local Mess Committee will provide all sorts of required utensils. (The utensils required for cooking and serving)
- 18.6 The plates, bowls, glasses and spoon are to be compulsorily cleaned by students themselves.
- 18.7 The hostel committee should provide the common washing area having sufficient taps, dish-wash material to clean the above utensils properly.
- 18.8 There should be common-place to keep the above utensils after usage in the mess.
- 18.9 Mess will not function during summer vacation and long break if any.
- 18.10 Warden is the final authority in all the matters of the Hostel Mess including appointment or removal of the Mess Secretary and approves the Hostel menu time to time.

- 18.11 Warden may change the timings of mess from time to time in special circumstances.
- 18.12 Packet lunch will be served to all students on their fieldwork days.
- 18.13 Meals can be taken out of the dining hall only in the case of sickness of a student with prior permission of the Warden in their own utensils.
- 18.14 Students are not allowed to take out any utensils/crockery from the Mess without written permission; if Mess utensils/crockery found in rooms then he/she will be penalized by Rs.100/-.
- 18.15 Students will not claim/consume food or breakfast on behalf of other students who are not present in the Hostel.
- 18.16 Students are expected to come to the dining hall (Mess) adequately and properly dressed. They must maintain decorum in the dining hall.
- 18.17 Mess fee should be paid on or before 10th of the month by the student (if 10th is holiday, the next working day shall be the last date for mess fee submission without fine). A fine of Rs.20/- will be charged for each day up to last date of the month and Rs.50/- per day from the next month onwards.
- 18.18 A student who desires to entertain his/her authorized guests in the mess shall purchase requisite number of coupons if any for the required meal against the cash payment in advance.
- 18.19 Mess guest coupon charges are liable to change from time to time depending on menu and are fixed from time to time by the Mess Committee.

Note: The fine/penalty amount will be deposited in the Hostel Office within two days.

19 Mess Rebate

- 19.1 For availing mess rebate on the ground of academic/personal work, the student will have to obtain an official prescribed mess rebate from the hostel office and submit the same, stating –
- connection of the trip with his/her academic/personal work,
 - Place of visit, and
 - Period of visit
- 19.2 Prescribed application for mess rebate in advance should be given to the Hostel Office. If a resident fails to apply for rebate in prescribed form before proceeding on leave, his/her application will not be entertained under any circumstances.

20 Guidelines for Mess Committee

- 20.1 All the purchases of the hostel mess, such as Grocery and Vegetables should be made from authorized Super Market or any outlet providing quality products on competitive rates with printed/computerized bill.
- 20.2 Milk may be purchased from the outlets of the Mother Dairy or any other authorized outlet suppliers.
- 20.3 Mess Committee may take any kind of help for smooth functioning of the Mess from the Hostel Office/Warden. No local vendor bill is entertained under any circumstances.

Note: Notwithstanding the Mess rules, Mess rebate and Guidelines for Mess Committee, the Warden is the final authority in all the matters of the Hostel Mess.

21 Constitution of Hostel Office

Hostel Office should consist of the following officers/employees –

1. Warden
2. Deputy Warden (if needed)
3. Office Staff- LDC, Cook & Helper, Matron (if needed), MTS, Watchman/Security Guard etc.

Warden:

A Warden is responsible for the complete management of the hostel under the direction of Campus Director and Campus Committee of Hostel. A warden is to be appointed by the Campus Director, if the student strength is upto 50 and there should be separate warden for Boys & Girls Hostel. The warden is to be paid as conveyance charge of Rs. 3000/- on monthly basis by the University.

Deputy Warden:

A Deputy Warden is responsible to assist the Warden for the management of the hostel under the direction of warden. A deputy warden is to be appointed by the Campus Director, if the student strength is upto 150 and there should be separate deputy warden for Boys & Girls Hostel. For every addition of 100 more students there should be an additional deputy warden to manage the hostel. The deputy warden is to be paid as conveyance charge of Rs. 2500/- on monthly basis by the University.

Office Staff:

Office staff is responsible to assist Warden and Deputy Warden(s) for smooth run of the Hostel. Office staff is to be appointed by Campus Director with the consent of warden. Among office staff LDC/MTS each to be deputed to look after the daily work of the Hostel in addition to their regular duties. Office Staff should be separate for Boys and Girls Hostel. The LDC/MTS is to be paid as conveyance charge of Rs. 1500/- on monthly basis by the University. The Cook and Helper(s) are to be appointed by the Campus Director as per the approval of CSU, Delhi. The Cook & Helper are to be paid as per university norms. For girls hostel matron is to be appointed for looking after the hostel residents. The appointed matron is to be paid as per university rules. The Security Guards, Sweepers and supporting staff are to be appointed as per the need of the hostel.

Note:- The above mentioned officers/employees have to be assigned/appointed as per the guidelines of Central Sanskrit University, Delhi.

22. Basic Concerns

Any rule given in this Handbook is subject to change. In case any rule is added, changed or modified, the same shall be applicable to existing students also from date of approval of Minutes of meeting of the Hostel Managing Committee or from the date if specifically mentioned in the Hostel Managing Committee decision/resolution.

In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

23 Annexure:

- (i) Ordinance No. 02 of CSU
- (ii) Ordinance No. 36 of CSU
- (iii) Format of Guests permission
- (iv) Format of leave permission
- (v) Format of Affidavit for Anti ragging (to be filled online)
- (vi) Format of Affidavit by Parents/guardian (to be filled online)

Ordinance No. 02

HOSTELS

[Section 29(1) (h) of the Central Sanskrit Universities Act, 2020 read with Clause 12(2)(xi) and 12(2)(xvi) of its First Statutes]

The objectives of the Hostels are as follows:-

- (i) To provide to the students of the University an congenial place to live so that they can devote themselves to pursuit of higher learning;
- (ii) To ensure that students coming from different background have an opportunity to live together, imbibe a spirit of co-operation and goodwill and acquire broader societal frame;
- (iii) To provide opportunities for co-curricular and extra-curricular activities for all round development of individual personality and for giving expression to their artistic and creative talent; and
- (iv) To develop in the students the capacity to govern their own affairs.

Supervision and Control – Central Committee on Hostels

- (i) The Central Committee shall comprise of the following:-

(a) Dean Students' Welfare	-	Chairperson
(b) Three Campus Directors (nominated by the Vice-Chancellor)	-	Member
(c) Chief Warden (one-nominated by the Vice-Chancellor)	-	Member
(d) Wardens (two (one shall be women)-nominated by the Vice-Chancellor)	-	Member
(e) Deputy Director/ Assistant Director (Physical Education and Sports) (one-nominated by the Vice-Chancellor)	-	Member
(f) Registrar or his nominee	-	Member
(g) Deputy Director/Deputy Registrar (Admin.)	-	Member-Secretary
- (ii) The functions of the Central Committee on Hostel shall be as follows:-
 - (a) Shall prepare and notify, with proper approval of the Competent Authority, a code of conduct for students admitted in the hostels.
 - (b) Advise University on matters of policy, discipline, maintenance etc. relating to their management.
 - (c) Such other duties as may be assigned by the Vice-Chancellor.
- (iii) The Central Committee shall meet as often as necessary. Meetings shall be convened and presided over by the Dean of Students' Welfare and 50 percent of its members shall form the quorum.

The Dean, Students' Welfare shall submit the decision of the Committee to the Vice-Chancellor.

3. Hostels in Campus-

- (i) The University shall maintain such Hostels as may be necessary to fulfil the objectives of residence.
- (ii) The students residing in the Hostels shall pay such fee as prescribed by the Central Committee on hostels from time to time.
- (iii) Each hostel shall be under the charge of a Warden. Wardens shall be responsible to Chief Warden for their duties and responsibilities.

4. Supervision and Control – Campus Committee on Hostels

(i) The Committee shall comprise of the following:-

(a)	Director of the Campus	-	Chairperson
(b)	Chief Warden	-	Member
(c)	Wardens	-	Member
(d)	Senior most faculty member in Campus	-	Member
(e)	One faculty member (Woman)	-	Member
	[Nominated by Director of the Campus]		
(f)	Two students' representatives	-	Member
	[Nominated by Director of the Campus]		
(g)	Assistant Registrar/ Section Officer (Admn.)	-	Secretary

(ii) The functions of the Committee shall be as follows:-

- (a) Management, selection and admission of students to the University Hostels.
 - (b) Supervision of the Hostels.
 - (c) Maintenance of discipline amongst the resident students.
 - (d) Transfer of a student from one Hostel to another.
 - (e) Such other duties as may be assigned by the Director.
- (iii) The Committee may recommend to admonish a student for misconduct, to impose a fine as fixed by the University and/or to remove from the Hostel.
 - (iv) The Committee shall meet as often as necessary and at least twice in every semester. Meetings shall be convened by the Director of the Campus and four of its members shall form the quorum.

The Director of the Campus shall take appropriate action to settle issues at his/her level for smooth functioning/maintenance of hostels. However, issues related to policy matters and major disputes etc. shall be submitted by the Director to the Member-Secretary of Central Committee on Hostels for necessary action and seeking approval.

- 5. In any sort of discrepancies or issues with these clauses above, the Vice Chancellor shall have the power to resolve the matters.

ORDINANCE NO. 36**CURBING THE MENACE OF RAGGING IN UNIVERSITY AND
HIGHER EDUCATION INSTITUTIONS UNDER ITS
JURISDICTION**

(Sections 6 (1) (xviii), 29 (1) (a) of the Central Sanskrit Universities Act, 2020 read with
Clauses 12 (2) (xii) & 39 of its First Statutes)

1. Ragging is prohibited and punishable under the UGC Regulations on "Curbing the Menace of Ragging in Higher Educational Institutions (2009)" as issued and amended by the UGC from time to time.
2. The University shall take needful action for curbing the Menace of Ragging in University and Higher Education Institutions under its jurisdiction in line with the UGC Regulations in this regard.
3. There shall be Ragging Committees at University and Campus Levels. The Proctor shall be Chairman of the Ragging Committee at University level and Directors of Campuses shall be Chairman of the Ragging Committee at Campus Level.
4. Notwithstanding anything contained in this ordinance, the Vice Chancellor may take such measures as may be necessary for removal of difficulties and to resolve any other extra ordinary issues.

CENTRAL SANSKRIT UNIVERSITY

Annexure

Form No. _____



Campus: _____

Central Sanskrit University, Delhi

Guest Form for Accommodation in Hostel

To,
The Warden
Central Sanskrit University,
..... Campus

1. Name of the Guest _____
2. Relation with
Hosteller _____
3. Name & Class of
Hosteller _____
4. Address (Guest) _____

5. Mobile No. (Guest) _____ (Hosteller) _____
6. Purpose of Visit

7. Details of Arriving Date _____, Time _____
8. Details of Departure Date _____, Time _____
9. Number of days
accommodation
required _____
10. Total Days and
Amount Paid _____
11. Receipt No. & Date _____
12. Date & Time of
Booking Date _____, Time _____

(Name and Signature of Applicant)

Recommendation of
Warden

(Name and Signature of Warden)



Annexure

Application No. _____

Central Sanskrit University, Delhi

Campus: _____

Leave Application for Hosteller

To,

The Warden
Central Sanskrit University,
..... Campus

1. Name of the Hosteller _____
2. Reason for Leave _____

3. Permanent Address of Hosteller _____

4. Mobile No. (Hosteller) _____ (Parents/Guardian) _____
5. Details of Departure Date _____, Time _____
6. Details of Arriving Date _____, Time _____
7. Number of days required for Leave _____
8. Date & Time of Application Date _____, Time _____

(Name and Signature of Applicant)

Recommendation of
Warden

(Name and Signature of Warden)



CSU/Exam/CHC/2023/177
Central Sanskrit University
 [Established by an Act of Parliament]
 56-57, Institutional Area, Janakpuri D-Block, New Delhi - 110058

Notification

Fee Structure for Hostels of Central Sanskrit University for the session 2023-24

Date 03.07.2023

A student admitted in the Campuses of Central Sanskrit University (CSU) for various programmes, and applying for hostel has to pay the fees as per the following details for the Academic Year 2023-24:

Table - 1

Sl.No.	Type of City	Cities	Fees*
1.	City 'X'	Delhi Mumbai	Hostel fee - Rs. 4000 (Caution money Rs. 2000+Annual charges Rs. 2000)
2.	City 'Y'	Jammu Thiruvār Bhopal Jaipur Prayagraj Lucknow	Hostel fee - Rs. 3500 (Caution money Rs. 2000+Annual charges Rs. 1500)
3.	City 'Z'	Agartala Srinagar Puri Durgaprayag Gauri	Hostel fee - Rs. 3000 (Caution money Rs. 1800+Annual charges Rs. 1200)

***Table - 2 (Fees details)**

Sl. No.	Particulars	Fee Amount (in Rs.)		
		City 'X'	City 'Y'	City 'Z'
1.	Admission Fee	300.00	200.00	200.00
2.	Room Rent	00.00	00.00	00.00
3.	Electricity & Water Charges	400.00	300.00	300.00
4.	Establishment Charges	800.00	500.00	300.00
5.	Common Room Fund	300.00	200.00	200.00
6.	Cultural Fund	300.00	200.00	200.00
	Total	2000.00	1500.00	1200.00

The student who is admitted in the hostel has to carefully read the following points:

- Each and every student has to pay hostel fee as mentioned above annually.
- No fees are refundable except the Caution Money, which will be refunded by Bank Transfer/ A/c payee cheque/cash (in unrevocable condition) after the hostelier has paid all the dues and vacated the Hostel.
- In case a student does not join and inform the Hostel Office within 15 days after payment of fees about his/her withdrawal, then all fees after deduction of Rs. 200/- (admission fee) will be refunded.
- Mess advance has to pay by the student as per the instructions of the concerned campus.
- Monthly mess charges have to be paid by the hostelier as per the instruction of the concerned campus.
- A research scholar receiving a fellowship/scholarship (UGC-BF or other) will be required to pay room rent as per his/her entitlement for HRA under the fellowship/scholarship.
- Electricity and Water charges per head are revisable subject to change in Electricity/Water Board rates and actual consumption.
- Exemption/Waiver of fees for PWS students will be admissible as per notifications of CSU.
- Foreign students are required to pay the fee as of Rs. 10,000/- in addition to fee as mentioned in the table.

The University reserves the right to make any changes in the matter cited above.

R. K. Barman
03.07.2023
(Prof. Ranjit Kumar Barman)
Registrar I/c

Copy for information :-

- PS to Hon'ble Vice Chancellor, CSU, Delhi
- PA to Registrar, CSU, Delhi
- Dean (Student Welfare), CSU, Delhi
- Director of all Campuses of the CSU
- Finance Officer, CSU, Delhi
- Project Officer, CSU for uploading on the website.
- Concerned File

R. K. Barman
03.07.2023
(Prof. Ranjit Kumar Barman)
Registrar I/c

DRESS CODE FOR STUDENTS-

Students have to wear uniform, as decided by the Director/Principal of the concerned campus/Affiliated Institution.

CANCELLATION OF ADMISSION AND ADMISSION OF WAIT-LISTED CANDIDATES-

Admission of the candidates who do not complete all the admission-related formalities in time would be cancelled and in their place the wait-listed candidates would be admitted in order of merit, provided they also complete their admission-related formalities within stipulated time. Note:

- A) In case, a candidate manages to get admission on the basis of information which is later found to be false, his admission would be cancelled without assigning any reason, and the CSU would not be held accountable for the same.
- B) In case, there is discrepancy between the rules mentioned in this prospectus, and the rules which the Sansthan may have published or indicated in the past from time to time through its notifications, the latter (I.e. the rules published by the CSU) would be applicable, getting preference over the former.

Admission Fee Refund policy -

As per notification of UGC regarding Refunds of Fee and Non-Retention of Original Certificates, October, 2018 the following structure may be applicable for refund fees, if a student chooses to withdraw from the programme of the study in which he/she is enrolled-

S.No.	Percentage of Refund Fees	Point of time when notice of withdrawal of admission is received in the CSU
1	100%	15 days or more before the formally-notified last date of admission.
2	90%	Less than 15 days or more before the formally-notified last date of admission.
3	80%	15 days or less after the formally-notified last date of admission.
4	50%	30 days or less, but more than 15 days after the formally-notified last date of admission.

5	00%	More than 30 days after the formally-notified last date of admission.
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CAUTION MONEY-

- a) In case, a candidate leaves the Sansthan in the middle of the course, without completing it, none of the fees deposited by him, except the Security Amount, shall be returnable to him.
- b) Caution money will be paid back after the declaration of result or at the sessionend. However, if a student takes back the said money during the session, the admission of the student will stand cancelled and he/she will not be re-admitted in any case.

ATTENDANCE & LEAVE RULES-

Regular attendance of all the classes is compulsory for the students. The name of the student is liable to be struck off in case he absents himself from the classes continuously for ten days or more without applying, in writing, for leave of absence. The Principal may order readmission of such student, provided, he is satisfied with the student's explanation of reasons for the unauthorized absence. In such case, the student shall have to deposit his admission charges afresh.

A student must have 75% attendance in order to be able to sit in the examination of Prak Shastri, Shastri & Acharya, i.e. a student will be allowed leave only for a maximum of 25 per cent of total lecture days in one academic session (in case of annual system) or one academic semester (in case of semester system). This leave will be admissible with prior permission of the principal on following grounds

- a) 10-days leave without medical certificate, on the recommendation of the Head of the Department.
- b) 20-days medical leave for which a medical certificate of sickness and fitness has been obtained from a registered medical practitioner.

Note:

Above-mentioned benefit of both types shall be admissible for whole session and not for one semester. If a student avails the full benefit of said leaves in first semester of the session he/she will not be able to avail any benefit in next semester. i.e. a student will be allowed leave only for a maximum of 20% in theory papers and 10% in practical activities by the Director/Principal on the recommendation of Head of department.

No other leave will be admissible to these students. Relaxation in Compulsory Attendance with reference to Examination.

- a) The Vice-Chancellor may grant relaxation upto 5% out of the total attendance required. The Principals of concerned campuses/colleges/Adarsh Vidyapeethas will forward such cases to the Vice-Chancellor giving valid reasons for grant of relaxation.
- b) In transfer cases, the student shall get the benefit of attendance at the previous campus or institution, but the students studying in preliminary course through correspondence mode shall be governed by the rules notified for them by the CSU from time to time.
- c) Inspire of meeting the above criteria, the student who has been rusticated or found ineligible to take examination for certain period from the CSU, shall not be allowed to sit in any examination of the Sansthan.
- d) The student, who has 75% or more attendance, is unable to sit in the examination due to ill-health and produces a medical certificate regarding his sickness and medical certificate certifying his fitness from a registered medical practitioner, shall be allowed to sit in the next examination as a former student. He may attend classes but shall not be entitled to scholarship.

Note: Appearing in two examinations at the same time, whether conducted by the CSU or any other educational institution, is not permitted. Every student shall have to obtain his degree in five attempts within five years of his first admission.

CANCILATION OF ADMISSION AND RE ADMISSION-

If a student remains absent for 10 consecutive days, his/her name will be cancelled at the campus/college level on the 11th day. Still, if the student wants to continue his/her studies, then the student's name will be cancelled along with admission and processing fees and a penalty of Rs 500. Re-admission can be taken within 20 days. In this way, maximum 10 days (continuous absence) + 20 days (compassionate period for re-admission) = 30 days will be given to the student for this purpose. Accordingly, it will be the responsibility of the student to complete the required attendance percentage for the examination. The University will not be responsible if the student is deprived of the examination due to lack of prescribed attendance percentage of 75%. In special circumstances, the Honourable Vice Chancellor of Central Sanskrit University will have the full authority to take the final decision on the basis of the recommendation of the Campus Director/College Principal.

In case of the cancellation of admission, it will be mandatory for the campus/college to inform the admission status of the student on e-mail admission@csu.co.in for SAMARTH portal deactivation/activation within 03 working days

ORDINANCE NO. 24**STUDENTS DISCIPLINE**

(Sections 6 (1) (xxiii) & 29 (1) (o) of the Central Sanskrit Universities Act, 2020 read with Clauses 30 & 39 of its First Statutes)

1. The students of the University shall have to observe discipline which includes observance of good conduct and orderly behavior.
2. The following and such other Rules as framed by the University from time to time shall strictly be observed by the students of the University:
 - (i) Every student of the University shall maintain discipline and consider it his/her duty to behave decently at all places;
 - (ii) No student shall visit places or areas declared by the University as "Out of Bounds" for the students;
 - (iii) Every student shall always carry on his/her Identity Card issued by the competent authority;
 - (iv) Every student, who has been issued the Identity Card, shall have to produce or surrender the Identity Card, as and when required by the University;
 - (v) Any Student found guilty of impersonation or of giving a false name shall be liable to disciplinary action;
 - (vi) The loss of the Identity Card, whenever it occurs, shall immediately be reported in writing to the competent authority; and
 - (vii) If a student is found to be continuously absent from Classes without information for a period of 15 days in one or more Classes, his/her name shall be struck off the rolls. He/she may, however, be readmitted within the next fortnight by the University on payment of the prescribed re-admission fee and other dues etc.
 - (viii) The Vice Chancellor may consider readmission beyond the above prescribed period in special circumstances not exceeding one month.
3. Indiscipline shall include:
 - (i) Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned;
 - (ii) Causing disturbance to a Class or the Office or the Library, the auditorium and the Play Ground etc.;
 - (iii) Disobeying the instructions of teachers or the authorities;
 - (iv) Misconduct or misbehavior of any nature at the time of elections to the student bodies or at meetings or during curricular or extra-curricular activities of the University;
 - (v) Misconduct or misbehavior of any nature at the Examination Centre;

- (vi) Misconduct or misbehavior of any nature towards a teacher or any employee of the University or any visitor to the University or security persons;
- (vii) Causing damage, spoiling or disfiguring to the property/equipment of the University;
- (viii) Inciting others to do any of the aforesaid acts;
- (ix) Giving publicity to misleading information or rumor amongst the students;
- (x) Mischief, misbehavior and/or nuisance committed by the residents of the hostels;
- (xi) Visiting places or areas declared as 'out of bounds' for the students;
- (xii) Not carrying the Identity cards issued by the Proctor;
- (xiii) Refusing to produce or surrender the Identity Card as and when required by the authorized Staff of the University;
- (xiv) Any act and form of sexual harassment, ragging or discrimination on the basis of caste, category, religion, race etc.;
- (xv) Engaging in unlawful activities that includes membership of banned organizations, organizing meetings and processions without due permission of the competent authorities; and
- (xvi) Any other conduct anywhere which is considered to be unbecoming of a student.

4. Students found guilty of breach of discipline shall be liable to such punishment as deemed fit and as prescribed by the University from time to time.

However, no such punishment shall be imposed on an erring student unless he/she is given a fair chance to defend himself/herself. This shall not preclude the Vice-Chancellor from suspending an erring student during the pendency of disciplinary proceedings against him/her.

5. All powers relating to discipline and disciplinary action in relation to the student shall vest in the Vice-Chancellor. However, the Vice-Chancellor may delegate all or any of his/her powers as he deems proper to the competent authority or to the Discipline Committee as the case may be or any functionary of the University.
6. (i) Pursuant to Statute 30, there shall be a Discipline Committee in each Campus/Institution comprising the following members:
- | | |
|--|---------------|
| a) Senior most teaching faculty
- to be nominated by the Director/
Head of Institution | - Chairperson |
| b) Dean of Students Welfare or his nominee | - Member |
| c) Head of concerned Department in
Campus /Institution | - Member |
| d) One female teaching faculty
- to be nominated by the Director/
Head of Institution | - Member |

- e) One SC/ST/OBC representative - Member
- to be nominated by the Director/
Head of Institution
 - f) Warden, who shall be invited, when the - Special Invitee
matter concerning his/her Hall of Residence
is required to be placed before the Committee
for consideration
 - g) Assistant Registrar/Section Officer (Admn.) - (Member/Secretary)
- (ii) Subject to any powers conferred by the Act, and the Statute on the Vice-Chancellor, the Committee shall take cognizance of all matters relating to discipline and proper standards of behavior of the students of the University and shall have the powers to punish the guilty as it deems appropriate.
- a) The said Committee shall, make such Rules as it deems fit for the performance of its functions and these Rules and any other Orders under them shall be binding on all the students of the University.
 - b) The recommendations of the Discipline Committee shall be submitted to the Vice-Chancellor whose decision will be final and binding. However, the Vice Chancellor, if he/she is of the opinion that the case merits' review, may refer the case back to the Discipline Committee for re-consideration.
 - c) Appeal against the decision of the Vice-Chancellor will be dealt in accordance with the provisions of Section 35 of the Central Sanskrit Universities Act, 2020.
 - d) Half of the total members shall constitute the quorum for a meeting of the said Committee.

Notwithstanding anything contained in this ordinance, the Vice Chancellor may take such measures as may be necessary for removal of difficulties and to resolve any other extra ordinary issues.

ANTI-RAGGING REGULATIONS-

Anti-ragging Committees shall be constituted in all the campus in pursuance of U.G.C. Anti-ragging Regulation – 2009, Rule 6-3 (A) dated 17 June, 2009. As per the Section 7 of the U.G.C. Anti-ragging Regulation – 2009, ragging includes the following acts as acts of crime and would invite punishment under rules:

1. To incite someone for ragging.
2. To engage in criminal conspiracy for ragging.
3. To assemble and cause disturbance to peace for ragging.
4. To obstruct public movement for ragging.
5. To violate morality and dignity for ragging.
6. To cause physical injury.
7. To cause undue obstruction.
8. To resort to criminal use of force.
9. To cause physical, sexual or unnatural offence.
10. To forcibly grab somebody or something.
11. To trespass with criminal intent.
12. To indulge in property related offences.
13. To criminally intimidate someone.
14. To indulge in any of the above-mentioned offences against people in difficult situation.
15. To threaten victims of one or many of the offences mentioned above.
16. To insult someone physically or mentally.
17. All the offences defined as ragging.

What constitutes ragging -

Any one or more than one of the following acts would constitute ragging

- a) Verbal, written, or physical torture or misbehaviour with new student/s by senior student/s.
- b) Creation of an atmosphere of indiscipline and terror by the student/s which may cause hardship, agitation, difficulty, or physical or mental anguish to new student/s.

- c) To ask the student to do any act which he normally does not do and which may create a feeling of shame, anguish or fear.
- d) Any act by senior student/s which obstructs an ongoing academic activity being carried on by any other or new student.
- e) To exploit any or new student/s by forcing him/her to do the academic work given to some other student/s.
- f) To subject any student to economic exploitation in any manner.
- g) Any activity involving physical exploitation/ any kind of sexual exploitation/ same sex assault / removal of clothes or dress to expose body / to force into obscene, or sexual activity / expression of indecent through physical gestures / any kind of physical torture which may harm someone's body or health.
- h) To abuse someone verbally, e-mail, mail / to insult publically / or torture/ to create sensations which may create a fear psychosis among student/s / new student/s
- i) Any act which may adversely affect the mind or confidence of any new student.
- j) To encourage a student on evil path or to try to dominate him/her.
- k) Toll free number for prohibition of Ragging - 1800-180-5522 Telephone No.09871170303, 09818400116 only for Urgency Websitewww.antiragging.in

Actions to be initiated on receipt of information regarding ragging incident-

Upon receiving the information, from the Anti-ragging Committee or any other source, of any ragging incident having taken place, the head of the institution should, first of all, confirm the veracity of the information. If the information is found to be true, he should get an FIR registered within 24 hrs of receiving the information, or proceed according to the local law against ragging. Administrative action on ragging incidents -

As per the Anti-ragging Act-2009 rule 9.1(B), there is a provision of following punishments for the students found to be indulging in ragging:

The institute must act against the student/s found to be guilty of ragging, as per the following procedure.

- a) The Anti-ragging Committee of the Campus shall take appropriate decision in the matter, or going by the seriousness of the ragging incident, shall

recommend to the Principal, an appropriate punishment for the guilty.

- b) The Anti-ragging Committee shall take into consideration the nature and seriousness of the ragging offense and recommend any of the following punishments:
- I. Suspension from class attendance and other academic rights.
 - II. Suspension of scholarship and other benefits.
 - III. Stopping from appearing in any test, examination or other evaluation process.
 - IV. Stopping of the declaration of result.
 - V. Stopping from representing the institution in any regional, national or international meet, sport, youth festival etc.
 - VI. Expulsion from hostel.
 - VII. Cancellation of admission.
 - VIII. Rustication from the institution for four years.
 - IX. Expulsion from the campus for a certain period of time. In case, the culprits are not identified, the campus may resort to collective punishment.
- c) The appeal against the punishment awarded by the Anti-ragging Committee may be made before the following authorities:
- I. The Vice Chancellor, if the institute is affiliated to the University.
 - II. The Chancellor, if the punishment has been awarded by the University.
 - III. The Chairman or the Chancellor, if the institute awarding the punishment is an institution of national importance created by an act of the Parliament.

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F.No. 3908/2023-Admn/SGRC/CSU
CENTRAL SANSKRIT UNIVERSITY
 Accredited with Grade A++
 Janak Puri, New Delhi- 110 058

30.06.2023

NOTIFICATION

In accordance with University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, Prof. R.C. Panda, Former Vice Chancellor, Maharshi Panini Sanskrit & Vedic University, Ujjain (Madhya Pradesh) has been appointed as Ombudsperson for redressal of Grievances of Students of the Campuses under University with immediate effect for a period of two (02) years from the date of issue of this notification.

This is issued with the directions of Hon'ble Vice Chancellor, Central Sanskrit University, Delhi.

R. K. Barman
 30.06.2023
 [Prof. Ranjit Kumar Barman]
 Registrar - Incharge

To

Prof. R.C. Panda,
 Former Vice Chancellor,
 Maharshi Panini Sanskrit & Vedic University,
 Ujjain (MP.)
 Braj Gopika Dham, Tutumbesipali, Pan Orada
 Tangi, Khordha, Odisha - 752 023.
 Email: rcpanda@bhu.ac.in

Copy to:

1.	All Deans of CSU.
2.	All Directors of the Campuses, CSU.
3.	Director (Central Schemes)
4.	P.S. to Vice Chancellor
5.	Registrar's office
6.	All Heads, Headquarters office, CSU, Delhi.
7.	ICT Incharge with the request to upload the notification in University Website.
8.	Guard File
9.	Office copy.

CAMPUS COMMITTEES

For the smooth and well-organized conduct of annual activities in all the campuses of the Central Sanskrit University, the following committees should be constituted. However, some sub-committees may also be constituted, if required.

1. Admission Committee
2. Discipline Committee
3. Hostel Committee
4. Library Committee
5. Academic Committee
6. Cultural, Shastriya and Arts Committee
7. Scholarship Committee
8. Examination Committee
9. Magazine Publication Committee
10. Anti-ragging Committee
11. Teacher-parent Advisory Committee
12. Planning, Project and Development Committee
13. Purchase and Sales, Auction, Printing and Photography Committee
14. Verification Committee (for books, store, furniture, fixtures, stationary etc.)
15. Committee for the differently abled, minorities.
16. Human rights and Anti Sexual Harassment.
17. Personality Development, Employment and Placement Advisory Committee
18. RTI Cell
19. Local Research Committee
20. National Service Scheme Committee
21. Press, printing, advertisement, Information and Public Relations Committee
22. Transparency and Vigilance Committee
23. Student Welfare Fund Committee
24. Sports Committee
25. Students Counselling Centre
26. Placement Cell
27. Complaint Deterrence Committee
28. Guidance Cell
29. Digital Learning & Monitory Cell
30. SC & ST Cell
31. OBC Cell

Important Contacts :

Dean Academic Affairs	academic@csu.co.in
Dean Students Welfare	dsw@csu.co.in/ deansw@csu.co.in
Controller of Examination	exams@csu.co.in
Registrar	registrar@csu.co.in

Subject wise Seats allotment in Campus Level:

Shri Ranbir Campus, Jammu		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	110

Guruvayur Campus, Trissur		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

Shri Sadashiva Campus, Puri		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	110
2	Shiksha Acharya	50

Jaipur Campus, Jaipur		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	110
2	Shiksha Acharya	50

Lucknow Campus, Lucknow		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

Rajiv Gandhi Campus, Sringeri		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

Vedavyasa Campus, Balahar		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

Bhopal Campus, Bhopal		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	110
2	Shiksha Acharya	50

Ekalavya Campus, Agartala		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

K. J. Somaiya Campus, Mumbai		
Sl. No.	Subjects	Seats
1	Shiksha Shastri	55

How to Apply:

Applications through online mode (Samartha Portal) shall only be accepted, as per the following schedule:

Admission Calendar

Registration Date	14 May 2024 10:00 am to 24 May 2024 23:55 pm
Samarth Application fee payable online	200/-
Link for online application (CUET Students)	https://sanskritcuet.samarth.edu.in/pg/

For Programme structure and syllabus kindly click below link –

https://www.sanskrit.nic.in/syllabus_2022_23.php

For Admission Queries kindly contact respective Campus-

Sl.No.	Campus Name & Address	Contact Person
1	Jaipur Campus Triveninagar, Gopalpur Bai pass, Jaipur, Rajsthan-302018	Dr. Manish Kumar Chandak-9596997979 (B.Ed.) Prof. Gourang Bagh- 7005584160 (M.Ed.)
2	Rajiv Gandhi Campus Manase, Bharatinagar, Shringeri, Karnatak-577139	Prof. Hariprasad K-9481223990 Dr. Narayana Vaida-9449278130
3	Shri Ranabir Campus Kot-Bhalval, Jammu, Jammu Kashmir- 181122	Dr. Rishiraj -7085918009 Dr. Madan Kumar Jha -9419261035
4	Shree Sadashiva Campus Puri, Odisha-752001	Prof. V.P.Kachhwah-9419260594 (B.Ed.) Prof. Ramakanta Mishra-9438285806 (M.Ed.)
5	Ekalavya Campus	Dr. B.P.M.Srinivas- 9556217212

	Sipaipara, Lembuchhera, West Tripura, Tripura-799210	
6	K.J.Somaiya Campus Suruchi Bhawan, Vidyavihar, Mumbai, Maharashtra-400077	Dr. Kumar-8928689728
7	Guruvayoor Campus Purunatukura, Thrissur, Keral-680551	Dr. P. Vidyadhar-8111970672
8	Vedvyas Campus Balahar, Kangra, Himachal Pradesh- 177108	Dr. Satya Dev-9619013708
9	Bhopal Campus Sanskrutmarg, Bagesvaniya, Bhopal, Madhyapradesh-462043	Prof. Ashok Kumar Kachhwah - 7723887234 (B.Ed.) Prof. Somanath Sahoo- 9008211174 (M.Ed.)
10	Lucknow Campus Vishalkhand-5,Gomatinagar, Lucknow, Uttarpradesh-226010	Prof. Devi Prasad Diwedi- 9455037183

For More Academic Queries kindly Contact:

Central Sanskrit University

56-57, Institutional Area, Janakpuri D block,
Janakpuri, New Delhi -110058

011-28524993, 011-28524994, 011-28524995 (Ext. 242/258)

Technical Assistance (Samarth Admission) - 9772006777

Email:ss-admission@csu.co.in (B.Ed.)

sa-admission@csu.co.in (M.Ed.)

Central Sanskrit University

(Established by an Act of Parliament)

56-57, Institutional Area, Janakpuri

New Delhi – 110058

CAMPUSES CONTACT DETAILS

SL NO.	CAMPUSES	CONTACT DETAILS
1	HEADQUARTER OFFICE Central Sanskrit University 56-57, Institutional Area, Janakpuri, New Delhi-110058	011-28524993, 011-28521994
2	GANGANATH JHA CAMPUS Azad Park, Prayagraj, Uttar Pradesh – 211001	www.csu-prayagraj.res.in director-prayagraj[at]csu[dot]co[dot]in 0532-2460957, 0532-2460956(Fax)
3	SHRI RANBIR CAMPUS Kot Bhalwal, Jammu (J&K) – 181122	www.csu-jammu.edu.in director-jammu[at]csu[dot]co[dot]in 0191-2623533, 2623090
4	SHRI SADASHIV CAMPUS Puri, Odisha – 752001	www.csu-puri.edu.in director-puri[at]csu[dot]co[dot]in 06752-223439
5	GURUVAYOOR CAMPUS Puranattukara, Thrissur, Kerala – 680551	www.csu-guruvayoor.edu.in director-thrissur[at]csu[dot]co[dot]in 0487-2307208, 0487-2307608(Telefax)
6	JAIPUR CAMPUS Gopalpura Bypass, Triveni Nagar, Jaipur, Rajasthan – 302018	www.csu-jaipur.edu.in director-jaipur[at]csu[dot]co[dot]in 0141-2761115 (Off.), 0141-2761236 (Principal), 0141-2760686
7	LUCKNOW CAMPUS Vishal Khand-4, Gomti Nagar, Lucknow, Uttar Pradesh – 226010	www.csu-lucknow.edu.in director-lucknow[at]csu[dot]co[dot]in 0522-2393748, 0522-2304724, 0522- 2302993(Fax)
8	RAJIV GANDHI CAMPUS Menase, Bharati Nagar Post, Sringeri, Karnataka – 577139	www.csu-sringeri.edu.in director-sringeri[at]csu[dot]co[dot]in 08265-250258, 08265-251763(Fax)
9	VEDVYAS CAMPUS Balahar, Kangra, Himachal Pradesh – 177108	www.csu-balahar.edu.in director-balahar[at]csu[dot]co[dot]in 01970-245409(Telefax)
10	BHOPAL CAMPUS Sanskrit Marg, Baghsewaniya, Bhopal, Madhya Pradesh - 462043	www.csu-bhopal.edu.in director-bhopal[at]csu[dot]co[dot]in 0755-2418043, 0755-2418003(Fax)
11	K. J. SOMAIYA CAMPUS Suruchi Bhavan, Vidyavihar (E), Mumbai, Maharashtra – 400077	www.csu-mumbai.edu.in director-mumbai[at]csu[dot]co[dot]in 022- 21025452, 022 - 21025452(Fax)
12	EKALAVYA CAMPUS Agartala, Village- Sipai Para, PO- Lembucherra, District- West Tripura, State- Tripura, Pin- 799210	www.csu-agartala.edu.in director-agartala[at]csu[dot]co[dot]in 0381-2907855, 0381-2907859(Fax)
12	SHRI RAGHUNATH KIRTI CAMPUS Devapryag, Pauri Garwal, Uttarakhand – 249301	www.csu-devprayag.edu.in director-devprayag[at]csu[dot]co[dot]in 01378-266028

केन्द्रीयसंस्कृतविश्वविद्यालयस्य

कुलगीतम्

ज्ञानप्रभां विकिरन् सदा भुवि राजते नवभास्करः ।
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः ॥
 विश्वाद्यसंस्कृतिसेवको निजराष्ट्रगौरवभासकः
 सभ्याभिवन्दित - सत्यविद्यासत्कलासमुपासकः ।
 वेदाङ्ग - वेद-पुराण- दर्शन - काव्य - शास्त्रसुधाधरः
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः ॥ ज्ञानप्रभ.....

प्राचीन-बोध-परम्परा-संवाहको बुधमण्डितो
 नवबोधशोधपरम्परापरिपालनेऽपि च पण्डितः ।
 विविधाधुनिकसंसाधनैः सज्जः सुरम्यकलेवरः
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः ॥ ज्ञानप्रभां.....

अज्ञानगाढतमो हरन् समदुर्गुणादि-निरोधकः
 प्राचीननव्यविचारसङ्गम - मानवत्वविबोधकः ॥
 योऽनूचानः स नो महानिति घोषपोषणतत्परः
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः । ज्ञानप्रभ.....

कार्यक्रमैर्विविधैः सदा निजसंस्कृताय समर्पितः
 कूपारपादहिमालयास्यः सर्वदिक्षु च चर्चितः ।
 नानापरिसरो भारते भरते प्रशस्त यशः सरः
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः ॥ ज्ञानप्रभ.....

नवदृष्टिशक्तिसमूर्जितो नवयोजनापरियोजनो
 नवनीतिरीतिसमुन्नतो नवकल्पनारचनाचणः।
 नवलोपलब्धिविभासितो गुरुवाग्विलासमनोहरः
 केन्द्रीयसंस्कृतविश्वविद्यालय उदात्तगुणाकरः ॥ ज्ञानप्रभां.....

(इदं कुलगीतं दरबारी भैरवी - मालकोंस-मियामल्हार - हिण्डोल- लझझोटी-प्रभृतिविविधरागेषु
 रूपकताले अन्यतालेष्वपि वा गातुं शक्यते ।
 श्रीरामचन्द्रकृपालु भज मन... इतिवत् ।

- डा. शैलेशकुमार तिवारी
 व्याकरणाविभागाध्यक्षः,
 उत्तराखण्डसंस्कृतविश्वविद्यालयः, हरिद्वारम्