



B.A (Hons.) in Sanskrit & Civil Services Studies

[A Four-year (Eight-semester) Multidisciplinary Professional Degree Programme]

PROSPECTUS

2024 – 2025



School of Contemporary Knowledge Systems & Humanities

Central Sanskrit University

56-57, Institutional Area, Janakpuri, New Delhi-110058



शान्तिमंत्रः

ॐ द्यौः शान्तिरन्तरिक्षं शान्तिः
पृथिवी शान्तिरापः शान्तिरोषधयः शान्तिः।
वनस्पतयः शान्तिर्विश्वेदेवः शान्तिर्ब्रह्म शान्तिः
सर्वं शान्तिः शान्तिरेव शान्तिः सा मा शान्तिरेधि॥

सर्वे भवन्तु सुखिनःसर्वे सन्तु निरामयाः।
सर्वे भद्राणि पश्यन्तुमा कश्चिद्दुःखभागभवेत्॥

संगच्छध्वंसंवदध्वंसंवोमनांसिजानताम्।
देवाभागंयथापूर्वेसञ्जानानाउपासते॥
ॐ शान्तिः शान्तिः शान्तिः

PRAYER FOR PEACE

May peace radiate there in the whole sky as well as in the vast ethereal space everywhere. May peace reign all over this earth, in water and in all herbs, trees, and creepers. May peace flow over the whole universe. May peace be in the Supreme Being Brahman. And may there always exist in all peace and peace alone.

May all sentient beings be at peace, May no one suffer from illness, May all see what is auspicious, May no one suffer. May we move in harmony and speak in one voice.

May all be wise and may our minds be in agreement. Remember that the Devatas are venerable because they have also conducted themselves in a similar manner since times immemorial by partaking their portions of any sacrifice.

Om Shantih, Shantih, Shantih



1. Introduction

The B.A. (Hons.) in Sanskrit & Civil Services Studies is a multidisciplinary course designed to provide comprehensive education in five major subjects: Sanskrit, History, Political Science, Geography, and Economics. These subjects, apart from Sanskrit, are called the four pillars of the UPSC Civil Services Exam.

The primary objective of integrating these five subjects is to equip students for successful careers in these fields and to prepare them for the UPSC Civil Services and various State Public Service Commission exams. The course also focuses on developing essential skills such as logical reasoning, aptitude, numerical ability, decision-making, problem-solving, personality development, ethics, and staying updated with current affairs. These skills are crucial for leading life successfully and achieving success in UPSC Civil Services, State PSC exams, and other competitive examinations.

2. Rationale of the Course

Designed for the holistic development of students, the B.A. (Hons.) in Sanskrit & Civil Services Studies prepares graduates for a wide range of opportunities, including:

1. UPSC Civil Service Examinations (e.g., IAS, IPS etc.)
2. State Public Services Commission Exams
3. UPSC CAPF Exam
4. Eligibility for various government, private, and PSU jobs requiring graduation
5. B.Ed. programme
6. M.A. in Sanskrit
7. M.A. in History
8. M.A. in Political Science
9. M.A. in Geography
10. M.A. in Economics

3. Objectives of the Course

- 3.1 The Central Sanskrit University has the unique distinction of being the largest and the only multi-language campus university in the world. The Central Sanskrit University also has the privilege of acting as the nodal agency for the implementation of Sanskrit-related policies & schemes of the Government of India. To promote *Sanskrit* language and get job opportunities in various fields, the university has decided to introduce B.A (Hons.) in Sanskrit & Civil Service Studies.



- 3.2 The Four-Year B.A(Hons.) in Sanskrit & Civil Services studies strives to promote Sanskrit Language.
- 3.3 The Programme has a vivid objective of getting Job opportunities for Sanskrit Students in UPSC Civil Services, State PSCs etc.
- 3.4 The Programme envisions establishing a vibrant field of multi-disciplinary area based on the four pillars of UPSC Civil Services Exam i.e. History, Polity, Geography & Economics.
- 3.5 The Goal of the Programme is to widen the job opportunities of Sanskrit students in various fields.
- 3.6 The Course curriculum is imperative for introducing multidisciplinary programme based on the NEP – 2020.
- 3.7 The B.A(Hons.) Sanskrit & Civil Services Studies comprises of mandatory and optional papers designed with specific objectives of connecting Sanskrit and other major subjects in books to practice. It enables students to acquire logical thinking and skills and empowers students to apply knowledge and skills to real-life issues and problems in the context of social, economic, political, and cultural dynamics of the sustainable contemporary world.
- 3.8 The Programme promotes the study of Indian Knowledge System, Heretage & culture *Society & social Justice* with unique pedagogical approach to preserve *Bharatiyavalues*, traditions and jurisprudence.
- 3.9 The Programme promotes to build up the character in youth by the principles of ethics as an integral part of the curriculum.
- 3.10 We affirm that the multidisciplinary course will lead the student towards all round development with vocational consciousness.

4. STRUCTURE

- 4.1 **B.A (Hons.) in Sanskrit & Civil Services Studies** shall be awarded to candidates on successful completion of a Four-year Programme of study. The total intake of Students in the Programme shall be 55.
- 4.2 Admission, studies, examinations, and continuance from semester to semester, promotion and declaration of results for the **B.A (Hons.) in Sanskrit & Civil Services Studies** are given in the following ordinances.
- 4.3 **Pattern:** Semester/CBCS as per NEP 2020 with multiple entry & exit options.
- 4.4 **Lateral Entry Provisions:** As per the UGC guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions, as amended from time to time.
- 4.5 **Medium of Instruction:** Sanskrit for Sanskrit subject and English or Hindi for other subjects.
- 4.6 **B.A (Hons.) in Sanskrit & Civil Services Studies** programme shall have courses of **208 credits** in Eight Semesters, as given below:



Ordinance & Prospectus of Studies in B.A(Hons.) Sanskrit & Civil Service studies, 2024-25

Course Structure of B.A(Hons.) Sanskrit & Civil Service Studies

Sl.No	Type of Courses	Credits	Courses (Nos.)	Hours	Total Credits	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Semester VII	Semester VIII
1	DSCC	4	8	480	32	Sanskrit I	Sanskrit II	Sanskrit III	Sanskrit IV	Sanskrit V	Sanskrit VI	Sanskrit VII	Sanskrit VIII
		4	8	480	32	Indian Knowledge Systems,	Ancient Indian History I	Indian Knowledge Systems,	Ancient Indian History II	Medieval Indian History	Modern Indian History	Post-Independence Indian History	World History
		4	8	480	32	Indian Polity I	Indian Governance I	Indian Polity II	Indian Governance II	Indian Polity III	Indian Governance III	International Relations-I	International Relations-II
		4	8	480	32	Micro Economy I	Macro Economy I	Micro Economy II	Macro Economy II	Micro Economy III	Macro Economy III	Indian Economy I	Indian Economy II
2	GEC	4	7	420	28	Physical Geography II	Indian Geography I	Physical Geography III	Indian Geography II	World Geography I	World Geography II	Environment/ SWAYAM/ MOOCs	
3	AECC	2	2	60	4	Spoken English	Written English						
4	SECC	4	1	60	4								Personality Development
		2	6	180	12			Digital & Technological Skills I	Digital & Technological Skills II	General Mental Ability & Basic	Decision Making & Problem	Logical Reasoning & Analytical	Data Interpretation
5	DSC	2	8	240	16	Society & Social Justice	Internal Security & Disaster Management	General Science I	General Science II	Ethics I	Integrity & Aptitude I	Ethics II	Integrity & Aptitude II
6	CEC/ Sports/ Cultural/ NSS/ Internship	1	8	240	8	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship	CEC/ Sports/ Cultural/ NSS/ Internship
7	ISS (Intensive)	1	8	120	8	Current Affairs	Current Affairs	Current Affairs	Current Affairs	Current Affairs	Current Affairs	Current Affairs	Current Affairs
	Total		72	3240	208								



I-Semester			
Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	5	20
Ability Enhancement Core Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in I-Semester			20+2+2+1+1= 26
II-Semester			
Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Ability Enhancement Core Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in II-Semester			20+2+2+1+1= 26
III-Semester			
Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Skill Enhancement Course	2	1	2
Discipline Specific Course	2	1	2



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ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in III-Semester			20+2+2+1+1=26
IV-Semester			
Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Skill Enhancement Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in IV-Semester			20+2+2+1+1=26
V-Semester			
Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Skill Enhancement Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in V-Semester			20+2+2+1+1=26
VI-Semester			
Course Category	Credits	No. of Courses	Total Credits



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Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Skill Enhancement Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in VI-Semester			20+2+2+1+1=26

VII-Semester

Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	4	16
General Elective	4	1	4
Skill Enhancement Course	2	1	2
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1
Intensive Special Study	1	1	1
Total Credits in VII-Semester			20+2+2+1+1=26

VIII-Semester

Course Category	Credits	No. of Courses	Total Credits
Discipline Specific Compulsory Subjects (Theory)	4	3	12
General Elective	4	1	4
Skill Enhancement Course	4	1	4
Discipline Specific Course	2	1	2
ECA/Internship	1	1	1



Intensive Special Study	1	1	1
Total Credits in VIII-Semester			20+2+2+1+1=26
Total Credit requirement for B.A (Hons.) in Sanskrit & Civil Services Studies programme			208

Abbreviation of words :

DSCC: Discipline Specific Core Course

GE: General Elective

AECC: Ability Enhancement Core Course

SEC: Skill Enhancement Course

DSC: Discipline Specific Course

ECA: Extra Curricular Activities

ISS: Intensive Special Study

BACS: Bachelor of Arts (Honors) in Sanskrit & Civil Services

The semester-wise details of Courses/Credits are given below:

FIRST SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1	BACS - 101	Sanskrit - I	4	DSCC
2	BACS - 102	Indian Knowledge Systems, Heritage & Culture - I	4	DSCC
3	BACS - 103	Indian Polity - I	4	DSCC
4	BACS - 104	Microeconomics - I	4	DSCC
5	BACS - 105	Physical Geography I/ SWAYAM/ MOOCs	4	GE
6	BACS - 106	Spoken English	2	AECC



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7	BACS -107	Society & Social Justice	2	DSC
8	BACS -108	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9	BACS -109	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -108 in the semester.

SECOND SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS - 201	Sanskrit - II	4	DSCC
2.	BACS - 202	Ancient Indian History -I	4	DSCC
3.	BACS - 203	Indian Governance - I	4	DSCC
4.	BACS - 204	Macroeconomics - I	4	DSCC
5.	BACS - 205	Indian Geography - I/ SWAYAM/ MOOCs	4	GE
6.	BACS - 206	Written English	2	AECC
7.	BACS -207	Internal Security & Disaster Management	2	DSC
8.	BACS -208	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS -209	Current Affairs	1	ISS

Note:

- 1. Students can choose one of the courses from BACS -205 in the semester.**
- 2. Students can choose one of the courses from BACS -208 in the semester.**



THIRD SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS - 301	Sanskrit - III	4	DSCC
2.	BACS - 302	Indian Knowledge Systems, Heritage & Culture II	4	DSCC
3.	BACS - 303	Indian Polity - II	4	DSCC
4.	BACS - 304	Microeconomics - II	4	DSCC
5.	BACS - 305	Physical Geography II/ SWAYAM/ MOOCs	4	GE
6.	BACS - 306	Digital & Technological Skills I	2	SEC
7.	BACS - 307	General Science - I	2	DSC
8.	BACS - 308	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS - 309	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -305 in the semester.
2. Students can choose one of the courses from BACS -308 in the semester.

FOURTH SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS -401	Sanskrit - IV	4	DSCC
2.	BACS -402	Ancient Indian History - II	4	DSCC
3.	BACS -403	Indian Governance – II	4	DSCC
4.	BACS -404	Macroeconomics – II	4	DSCC



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5..	BACS -405	Indian Geography II/ SWAYAM/ MOOCs	4	GE
6.	BACS -406	Digital & Technological Skills II	2	SEC
7.	BACS -407	General Science - II	2	DSC
8.	BACS -408	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS -409	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -405 in the semester.
2. Students can choose one of the courses from BACS -408 in the semester.

FIFTH SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS -501	Sanskrit - V	4	DSCC
2.	BACS -502	Medieval Indian History	4	DSCC
3.	BACS -503	Indian Polity - III	4	DSCC
4.	BACS -504	Microeconomics - III	4	DSCC
5.	BACS -505	World Geography I/ SWAYAM/ MOOCs	4	GE
6.	BACS -506	General Mental Ability & Basic Numeracy	2	SEC
7.	BACS -507	Ethics - I	2	DSC
8.	BACS -508	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS -509	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -505 in the semester.
2. Students can choose one of the courses from BACS -508 in the semester.

SIX SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
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1.	BACS -601	Sanskrit - VI	4	DSCC
2.	BACS -602	Modern Indian History	4	DSCC
3.	BACS -603	Indian Governance – III	4	DSCC
4.	BACS -604	Macroeconomics -III	4	DSCC
5.	BACS -605	World Geography II/ SWAYAM/ MOOCs	4	GE
6.	BACS -606	Decision Making & Problem Solving	2	SEC
7.	BACS -607	Integrity & Aptitude - I	2	DSC
8.	BACS -608	Internship	1	ECA
9.	BACS -609	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -605 in the semester.
2. Students can choose one of the courses from BACS -608 in the semester.

SEVENTH SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS -701	Sanskrit - VII	4	DSCC
2.	BACS -702	Post- Independence Indian History	4	DSCC
3.	BACS -703	International Relations - I	4	DSCC
4.	BACS -704	Indian Economy - I	4	DSCC
5.	BACS -705	Environment/ SWAYAM/ MOOCs	4	GE
6.	BACS -706	Logical Reasoning & Analytical Ability	2	SEC
7.	BACS -707	Ethics - II	2	DSC
8.	BACS -708	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS -709	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -705 in the semester.
2. Students can choose one of the courses from BACS -708 in the semester.



EIGHTH SEMESTER

S. No.	Course Code	Course Name	Credit	Course Type
1.	BACS -801	Sanskrit - VIII	4	DSCC
2.	BACS -802	World History	4	DSCC
3.	BACS -803	International Relations – II	4	DSCC
4.	BACS -804	Indian Economy – II	4	DSCC
5.	BACS -805	Personality Development	4	SEC
6.	BACS -806	Data Interpretation	2	SEC
7.	BACS -807	Integrity & Aptitude	2	DSC
8.	BACS -808	CEC/ Sports/ Cultural/ NSS/ Internship	1	ECA
9.	BACS -809	Current Affairs	1	ISS

Note:

1. Students can choose one of the courses from BACS -804 in the semester.
2. Students can choose one of the courses from BACS -808 in the semester.

5. ELIGIBILITY REQUIREMENTS

A candidate shall be eligible for admission to **B.A (Hons.) in Sanskrit & Civil Services Studies** Semester I, if he/she has passed the following:

Admission for 4-Year B.A (Hons.) in Sanskrit & Civil Services Studies	<ol style="list-style-type: none">1. Uttara Madhyama/Varishtha Upadhyay/Prak Shastri/Upa-Shastri or any equivalent exam from any Sanskrit University, Board or Sanskrit Council, through traditional system.2. Higher/Senior Secondary Examination/Intermediate or equivalent examination from CBSE or any State Board of School Education or University.3. Veda Vibhushan Examination conducted by Maharishi Sandipani Vedavidya Pratishthanam.
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6. ADMISSION PROCEDURE

6.1 Admission to **B.A (Hons.) in Sanskrit & Civil Services Studies** Semester - I programme of study may be made on merit in the entrance test of the university.



- 6.2 There shall be an admission Committee for **B.A (Hons.) in Sanskrit & Civil Services Studies**, constituted under the provisions of Ordinances. Admission shall be made in accordance with these ordinances and the rules made thereunder.
- 6.3 Admission cannot, however, be claimed by any candidate as a matter of right. The admission or re-admission of a candidate shall be entirely at the discretion of the Admission Committee which may refuse to admit any student without assigning any reason thereof.
- 6.4 On his/her selection for admission to the **B.A (Hons.) in Sanskrit & Civil Services Studies** Semester I programme, the candidate shall, within the fees prescribed for the programme. If the candidate fails to deposit fees within the stipulated time, his/her selection shall automatically stand cancelled. Such a candidate shall not be admitted to the concerned programme unless a fresh order of selection and extension of date for payment of fees is issued as per norms.
- 6.5 **Admission of Foreign Nationals:** Applications of foreign nationals nominated by the Government of India under scholarship schemes and self-financing Foreign Nationals shall be entertained for the aforesaid programme. They shall not be subject to the Entrance Test provided they have passed the equivalent qualifying examination and satisfy the minimum eligibility requirements.
- Reservation to the extent of 15% of the quota of the Programme in a subject, on the supernumerary basis, for Foreign Nationals shall be made for admission to each of the various aforementioned Programme available in the Department.
- The International Students Advisor of the university shall examine the eligibility etc. of each applicant and shall issue the eligibility letter to the concerned foreign national, if found eligible.
- 6.6 The course has Multiple entry & Multiple exit options.

7. SYLLABUS OF THE ENTRANCE TEST

An entrance test will be conducted based on the following syllabus, which covers 6th to 10th Standard levels.

S.No	Subject	Marks
1	General Knowledge & Current Affairs	20
i)	History, Geography, Economics, Science, Social & Political life	20
ii)	Sanskrit	20
iii)	Aptitude & Reasoning	20
iv)	Interview	20
Total		100

8. RESERVATION/WEIGHTAGES

All the students across the country want to get admission in this University. The reservation policies for admission in Central Sanskrit University (CSU) are as follows:



7.1 Reservation

1. **Scheduled Caste (SC)** = 15% of total intake in each course
2. **Scheduled Tribe (ST)** = $7\frac{1}{2}$ % of total intake in each course
3. **Other Backward Classes (OBC)** = 27% of total intake in each course
4. **Economically Weaker Section (EWS)** = 10% other than total intake in each course
5. **Persons with Benchmark Disabilities (PwBD) quota** = 3% of total intake
(1% each for the persons with low vision or blindness, hearing impaired and locomotor disability or cerebral).

Children/Widows of the eligible Armed Forces Personnel reservation (CW Category)
= 5% of the seats in each course.

Foreign Nationals = 5% seats in each course in Departments/
Colleges for admission under reservation.

Note: In case of non-availability of reserved category candidates the seats will be filled up from the General Category candidates as per the directives of UGC/GOI.

7.2 Supernumerary seats for Employees: 10% supernumerary seats shall be reserved for the wards of permanent employees (including those on probation) of the University currently in service or were in service during the academic session immediately preceding the one (session) for which the Entrance Test is held, provided the candidate fulfils the minimum eligibility requirements and qualifies in the Entrance Test. CSU employees' ward's category applicants shall be required to submit the certificate of the employee ward only in the prescribed format duly signed and issued by the Dy. Registrar (Administration) if called for admission.

7.3 Paid Seat Quota: The Faculty may admit students under the supernumerary paid seat quota as per the norms fixed by the University from time to time and laid in the Information Bulletin for the concerned year of admission.

7.4 Sports Seat Quota: Admission under sports Seats shall be done as per the University rules contained in the Information Bulletin of the concerned admission year.

9. ATTENDANCE

- 8.1 Regular attendance of all the classes is compulsory for the students.
- 8.2 The name of the student is liable to be struck off in case he absents himself from the classes continuously for ten days or more without applying, in writing, for leave of absence.
- 8.3 The Head of the Department (HoD) may order readmission of such student, provided, he is satisfied with the student's explanation of reasons for the unauthorized absence. In such case, the student shall have to deposit his admission charges afresh.
- 8.4 A student must have 90% attendance in order to be able to sit in the examination. *i.e.* a student will be allowed leave only for a maximum of 10 per cent of total lecture days in one academic semester.



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8.5 A student's leave will be admissible only with prior permission of the HoD/Coordinator on following prescribed grounds-

- 10-days leave without medical certificate, on the recommendation of the Head of the Department.
- 20-days medical leave for which a medical certificate of sickness and fitness has been obtained from a registered medical practitioner.

8.6 There shall be an Attendance Monitoring Committee in the Faculty under the Chairmanship of the HoD/Coordinator.

Note: Appearing in two examinations at the same time, whether conducted by the CSU or any other educational institution, is not permitted.

10. Schemes of courses

The details corresponding to schemes of courses in different subjects are given under respective subjects in B.A (Hons.) in Sanskrit & Civil Service Studies syllabus. **(Annx. 1)**

11. SCALE OF TUITION AND OTHR FEES

10.1 All regular candidates of **B.A(Hons.) in Sanskrit & Civil Service Studies** shall pay the following fees (in Rs.) per Academic year excluding examination fee:

For the 1st, 3rd, 5th & 7th Semester -

Sr.No.	Items	Fee
1.	Admission Process Fee	200
2.	Admission Fee	300
3.	Enrolment Fee	100
4.	Library Caution Money	500
5.	Identity Card	100
6.	Student Fund Fee	500
7.	Journal/Magazine Fee (Including online Journal)	500
8.	Library Utility Fee	1,000
9.	ECA Fee	500
10.	Development Fee	2,500
11.	Tuition Fee	24,500
Grand Total		30,700/- (For Gen/EWS/OBC). 18,450/- (50% off on tuition fee for SC/ST/PWD/CW)

For the 2nd, 4th, 6th, 8th Semester -

Sr.No.	Items	Fee
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1.	Library Utility Fee	1,000
2.	ECA Fee	500
3.	Development Fee	2,500
4.	Tuition Fee	24,500
	Total Fee	28,500/- (For Gen./EWS/OBC) 16,250/- (50% off on tuition fee for SC/ST/PWD/CW)

Note: Up to 50% discount may be given on the tuition fee based on the performance of the entrance test and/or qualifying examination marks for the 1st year.

DISCOUNT CRITERIA FOR FIRST YEAR

S.No.	Discount Criteria	Discount
1	75% and above marks in qualifying exam (and/or) 60 and above marks in the entrance test	50%
2	60% to <75% marks in qualifying exam (and/or) 35 to <60 marks on the entrance test	40%

DISCOUNT CRITERIA FROM SECOND YEAR

50% Tuition fee discount from the Second year (3rd semester) may be based on the previous semester's performance.

12. Scholarship

11.1 Objective -The main purpose of granting scholarship to the students of the CSU is to encourage the students to receive Sanskrit education.

11.2 Eligibility for Scholarship

(i) **scholarship according to merit as per rules**

(ii) The scholarship shall be awarded on merit basis. The students, in whose favour the scholarship has been sanctioned in the first year of the course, shall continue to receive the same till the duration of the course, if they are declared pass every year and continue to be eligible for scholarship. But, if they are declared promoted in any subject or paper, or are held up for Compartment, they shall not be considered for grant of scholarship for the rest of the years of the course.



- (iii) Eligible students from 2nd year may also be considered for grant of scholarship, if some scholarships remain unawarded.

Rules for grant of scholarship

- a. The grant of scholarship shall depend upon educational progress, good conduct and regular attendance.
- b. The scholarship shall be granted for 10 months in a year.
- c. Every year, or upon passing an examination, a fresh selection of students for the grant of scholarship shall be made. The students who have completed their syllabus, or have passed a part of the exam, shall be awarded scholarship in the New Year or course on the basis of merit.
- d. A student getting scholarship on the basis of above rules shall not receive any scholarship, salary, fees etc. from any other source. If he/she is receiving such income, he/she shall have to leave that employment and return the money received. In case, he/she unexpectedly receives some prize, in cash or any other mode, equivalent to or less than the amount of his/her scholarship, he /she shall not be deemed unfit for receiving the scholarship. Similarly, he /she shall be allowed to avail of free education provided by the university, hostel facilities for self-study, books and travel facilities.
- e. The amount of scholarships may be increased or decreased by the CSU any time. The scholarships shall be disbursed only upon receipt of financial approval and the amount approved from the University. For receipt of the scholarship, 75% attendance and maintenance of discipline are a must.
- f. The scholarship may be suspended or cancelled, in case some teacher or employee of the CSU complains of indiscipline by the student. The selection process for scholarship the student must apply for scholarship in the prescribed form. After a scrutiny of the applications, the Director shall grant approval for award of scholarship, under rules, on the basis of the merit.
- g. Duration of scholarship
 - (i) The duration of the scholarship shall be 10 months in a session.
 - (ii) Depending upon the eligibility criteria, the scholarship shall be from the first or second year to the last year of the course.
 - (iii) The scholarship, once cancelled, shall not be resumed without the prior permission of the CSU.
 - (iv) Satisfactory conduct and regular attendance are the basic conditions of the scholarship. If the attendance of a student falls below 75% in any month, in any subject, he shall not be given scholarship till the time he does not complete the mandatory 75% attendance. In case, a student remains continuously absent for 30 days, he shall be given scholarship only after deducting the amount due during the period of absence, even if the overall percentage of his attendance is above 75%.
 - (v) Student should open a bank account as per direction of concerned Campus.

Disbursement –



Normally, the Director of concerned campus shall order the disbursement of scholarship amount to the students' bank account in the first week of every month, on the recommendation of the Scholarship Committee which the committee shall make after taking into consideration the percentage of attendance by the student. The scholarship shall begin from the date the student actually starts attending the classes.

13. HOSTEL

Boys & Girls hostel facilities are available in the campuses of the CSU. The Campuses of the Sansthan will follow prescribed hostel rules which will be displayed by respective Campus in their hostels. For hostel management.

Policy click below link –

https://sanskrit.nic.in/uploads/2023_07_01_Hostel_Guidelines_2.pdf

For hostel fee structure, Click below link –

https://sanskrit.nic.in/uploads/2023_07_01_Fee_Structure_Hostel.pdf

14. DRESS CODE FOR STUDENTS

Students have to wear uniform, as decided by the Director/Principal of the concerned campus/Affiliated Institution.

15. CANCELLATION OF ADMISSION AND ADMISSION OF WAIT-LISTED CANDIDATES

14.1 Admission of the candidates who do not complete the admission-related formalities in time would be cancelled and the wait-listed candidates would be admitted in order of merit,

- In case, a candidate manages to get admission on the basis of information which is later found to be false, his admission would be cancelled without assigning any reason, and the CSU would not be held accountable for the same.
- In case, there is discrepancy between the rules mentioned in this prospectus, and the rules which the Sansthan may have published or indicated in the past from time to time through its notifications, the latter (i.e., the rules published by the CSU) would be applicable, getting preference over the former.

14.2 Admission Fee Refund policy

As per notification of UGC regarding Refunds of Fee and Non-Retention of Original Certificates, October, 2018 the following structure may be applicable for refund fees, if a student chooses to withdraw from the programme of the study in which he/she is enrolled.

S.No.	Percentage of Refund	Point of time when notice of withdrawal of admission is received in the CSU
1.	100%	15 days or more before the formally-notified last date of admission.
2.	90%	Less than 15 days or more before the formally-notified last date of admission.



3.	80%	80% 15 days or less after the formally notified last date of admission.
4.	50%	50% 30 days or less, but more than 15 days after the formally-notified last date of admission.
5.	00%	More than 30 days after the formally-notified last date of admission.

14.3. Caution Money

- In case, a candidate leaves the Sansthan in the middle of the course, without completing it, none of the fees deposited by him, except the Security Amount, shall be refundable to him as per University norms.
- Caution money will be paid back after the declaration of result or at the session end. However, if a student takes back the said money during the session, the admission of the student will stand cancelled and he/she will not be re-admitted in any case.

16. DISCIPLINE AND CODE OF CONDUCT

15.1 Discipline

The conduct of the students must be good and orderly to add to the reputation of the CSU. They should not smoke, drink or use other forms of tobacco, or intoxicating drugs. They are expected to take part in the various academic activities being conducted in the campus. In case, any student damages any property of the campus, he may lose his admission and the amount of damage shall be recovered from him.

16.2 Code of Conduct

The students of the Campus shall strictly follow, in totality the code of conduct given below:

- All the students shall practice self-discipline and attend classes regularly.
- Those who violate the discipline shall be duly punished as per rules. Those held guilty of serious violations may be punished with rustication if recommended by the Discipline Committee of the Campus.
- Anyonene damaging campus property shall invite disciplinary action against himself/herself, and shall be held liable to compensate the campus for the losses caused.
- It is expected of the campus students that they shall maintain the dignity of the campus. With this in mind, they are exhorted to stay away from any such undesirable activities which may go against the dignity of the campus.
- The students of the campus should not indulge in politics.
- The discipline committee of the campus may punish the student who spreads, or causes to spread violence, disturbs peace, or tries to force his/her own ideas upon others.
- The decision of the Principal, upon the recommendations of the Discipline Committee, shall be final.
- Use of mobile phones during classes is banned.

17. MISCELLANEOUS PROVISIONS



- 17.1 Notwithstanding anything to the contrary contained anywhere, an examination for the benefit of the back-logger of the First and Third Semesters will be held in the month of December and an examination for the benefit of the back-logger of the Second and Fourth Semesters will be held in the month of April on such dates as may be specified by the Controller of Examinations.
- 17.2 The Supplementary Examination for the Students of B.A(Hons.) Sanskrit & Civil Service studies Fifth, Sixth, Seventh and Eighth Semesters shall be held after the reopening of the University after summer vacation on such dates as may be specified by the Controller of Examinations.
- 17.3 These Ordinances contained herein shall be deemed to have come into effect from the academic session 2024-2025 to the extent of their applicability.
- 17.4 The Dean of the **School of Contemporary Knowledge Systems & Humanities** in consultation with the Departmental Council shall have the power to remove any difficulty in the interpretation and/or application of these Ordinances which shall be final.

18. EXAMINATION

18.1 General

- (i) a) The Examination shall be conducted at the end of each semester of the four-year study programme. Every student admitted in any semester shall be eligible to appear in the concerned examination of the respective semester, subject to the attendance requirement as prescribed by the University which is calculated on a semester basis.
- b) A candidate for the degree **B.A(Hons.) in Sanskrit & Civil Services Studies** shall be required to pass in all the prescribed courses *in* not more than **six years** from the academic session of his admission in the School of Contemporary Knowledge Systems & Humanities for the first session or as prescribed by the University. Even after that, if a student fails, he/she has to leave the course.
- (ii) Subject to the provisions of the ordinances, the examinations for the Degree **B.A(Hons.) in Sanskrit & Civil Services Studies** shall be held in such time and on such dates as the Controller of Examination may prescribe.
- (iii) Examinations in courses of First Semester to Eighth Semester shall be conducted by means of written papers each of three hours duration, as well as evaluation of Sessional examination/ project works, quizzes, Regularity, Discussions, Extension Activities, Field Works, internships, and *viva voce* examination as the case may be.

18.2 Division of Marks :

- (1) The evaluation process of **B.A(Hons.) in Sanskrit & Civil Services Studies** each paper is as follows:

S.No.	Type of Course	Credits	External Ratio	Internal Marks
1	DSCC, GE &	4	60 % (Descriptive)	40 % (3 quizzes with 10% each and 1 Sem. cum Group Discussion for 10 marks)



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2	AECC (Sem.1)	2	40% (Oral examination external)	60% (4 oral exams by the internal subject teacher in the presence of the Coordinator/Head for 40% marks, 1 public speaking for 10 marks & Group discussion for 10 marks)
3	AECC (Sem. 2)	2	40% (Descriptive)	60% (12 Class Assignments/Home Assignments by the internal subject teacher under the observation of the Coordinator/HoD.
4	SECC (Sem.3&4)	2	60% (Descriptive)	40% (4 written exams by the internal subject tea in the presence of the Coordinator/Head fo 40% marks)
5	SECC (Sem. 5,6,7&8)	2	40% (Quiz)	60% (6 quizzes, each holds 10% marks by the subject teacher from time to time)
6	DSC (Sem. 1,2,3,4,5&7)	2	60% (Descriptive)	40% (3 quizzes with 10% marks each and 1 seminar cum Group Discussion for 10 marks)
7	DSC (Sem. 6&8)	2	40% (Quiz)	60% (6 quizzes, each holds 10% marks by the subject teacher from time to time)
8	CEC/Sports/Cultu- ral, NSS/Internship	1		By internal teachers
9	ISS	1	-	(5 weekly quizzes by subject teacher)

18.3 Registration:

- (i) (a) A regular candidate shall apply to the School of Contemporary Knowledge Systems & Humanities in the prescribed form, together with the prescribed Examination Fee on or before the date that may be appointed in this behalf.
- (b) An ex-student shall apply to the Registrar in the prescribed form, together with the prescribed Examination Fee, on or before the date that may be appointed in this behalf intimating his intention to appear at the specified examination.
- (ii) (a) The Examination Fee shall be such as may be prescribed including Mark Sheet Fee for each semester examination or any part thereof.
- (b) A candidate who is unable to appear wholly or partly at the relevant examination on any account or who, having appeared, fails to pass the said examination, shall not, except in cases hereafter mentioned, be entitled to a refund of his Examination Fee or adjustment of the fee to the next ensuing examination of the concerned year.



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- (c) The Examination Fee paid by a candidate may be refunded if,
- His/her form has been rejected by the University; or
 - The fee has been submitted but not the form; or
 - The Academic Council permits a refund on compassionate grounds.
- (d) Examination Fee of a candidate, after deducting Rs. 10/- may be credited for the next ensuing examination of the concerned year in the case of a candidate who fails to appear at the examination on account of illness.

Provided that an application, supported by a Medical Certificate, shall be made for the aforesaid purpose within a month of the date of commencement of examination.

Provided further that the form which the candidate submits for the next ensuing examination is complete in all respects and is accepted.

- (iv) An Examination Fee once credited to the next ensuing examination shall not be refundable.
- (v) The Registrar / Controller of Examinations shall examine the application which, if found to be in order, shall be registered in the register of candidates for such examination and shall issue Admit Card to the candidate.
- (vi) One Back Paper Examination Fee (including Marks Sheet Fee) shall be as prescribed by the University.

In case, a candidate appears in more than one paper of the back papers he/she will be charged full fees.

18.4 Admit Card :

- No candidate shall be admitted to any examination unless he produces his Admit Card in respect thereof to the Officer conducting the examination or satisfies such Officer that it will be subsequently produced.
- The Registrar / Controller of Examinations may, if satisfied that an examination Admit Card has been lost or destroyed, issue a duplicate Admit Card on payment of the prescribed fee.

18.5 Examination:

Examination of B.A(Hons.) Sanskrit & Civil Service studies Course of study shall be held semester wise *i.e.* twice in a year.

18.6 Re-registration for Examination:

- There shall be no supplementary/second examination for B.A(Hons.) Sanskrit & Civil Service studies First, Second, Third and Fourth Semester students. However, students who fail to pass or appear in the paper of B.A(Hons.) Sanskrit & Civil Service studies First, Second, Third, Fourth, Fifth & Sixth Semesters shall be eligible to appear in the concerned paper or papers of the respective semesters along with the students of next academic session.
- A student who fails to secure minimum pass marks in any paper/papers of Seventh Semester *may* appear in the supplementary examination.
- Unless otherwise specifically provided, an ex-candidate shall be required to pass the relevant examination at the time which he actually appears at the examination and not in accordance with the provisions that were prescribed at the time he appeared or should have appeared as a regular candidate, subject to the provisions contained in the Transitory Ordinances.



18.7 Declaration of Division and Distinction:

A candidate who is promoted to a higher class or re-admitted due to shortage of attendance shall be required to study the same syllabus being taught in that year. But if there is any common paper which has already been studied by him/her in B.A(Hons.) Sanskrit & Civil Service studies First, Second, Third, Fourth, Fifth, Sixth, Seventh or Eighth Semester, he/she may be taught some other paper not studied by him (preferably a paper which is in the new syllabus) with the permission of the HoD.

A candidate who has passed in all the items of B.A(Hons.) Sanskrit & Civil Service studies. First, Second, Third, Fourth, Fifth, Sixth, Seventh and Semesters taken all together and obtained the minimum percentage of 45% marks for passing will be declared as "Passed". Such passed candidate will be awarded Division according to the following criteria:

18.8 Scale of Marks, Division and Distinction:

Division: First Class: 60% and above of the aggregate of marks in Eight Semesters.

Second Class: 45% and above but below 60% of the aggregate of marks in Eight Semesters.

Distinction: A candidate who, without failing in any course, secures an average of 75% or more marks in the aggregate of all eight semesters may be declared to have obtained distinction.

Merit: The order of Merit shall be determined on the basis of aggregate marks obtained in all Eight Semesters from among candidates who passed various papers in eight Semesters from the year of their being admitted to the First Semester, subject to the rules/regulations prescribed by the University in this regard.

18.9 Re-Evaluation of Answer-Books:

A student may apply for re-evaluation of answer books in accordance with the notification of the University from time to time.

18.10 Consequences of Irregular Appearance at and Passing of Examination:

(i) A student who pursues a course of studies of a higher semester without passing examinations in respect of all the prescribed courses of study for a lower semester shall not be eligible to receive any scholarship, or any other financial aid so long as he has not passed all the relevant examinations which entitles him to be in the semester in which he happens to be.

Provided that nothing in this clause shall prevent the Dean, School of Contemporary Knowledge Systems & Humanities from continuing any scholarship or freeship or granting any other financial aid where he is satisfied that a candidate could not appear at the examination because of illness or any other sufficient cause.

Provided further that in granting any scholarship, financial aid including freeship, cases of such students who have not passed in the examination of all the prescribed courses of study of the lower semester, may be considered if adequate number of students who have passed in the examinations of the prescribed courses in the lower semester are not available, on the criteria determined by the Committee constituted by the Dean, School of Contemporary Knowledge Systems & Humanities for this purpose.



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- (ii) A student shall not be entitled to receive any award, medal, prize or certificate of excellence except in relation to such examination only which he passes as a whole at one time.

19. DEFINITIONS

- (i) "Credit" is the weightage given to a paper in relation to the instructional hours assigned to it.
- (ii) A "Regular Student" is one who has pursued a regular course of study and obtained prescribed attendance mentioned in the Ordinance and is eligible to appear in the examination for the aforesaid course.
- (iii) "Ex-student" is one who has read B.A(Hons.) Sanskrit & Civil Service studies for at least one academic year preceding the date of the annual/semester examination, but has failed or failed to appear in that examination, though otherwise eligible.

***All changes and amendments in the above guidelines are subject to the Central Sanskrit University.**

Annx. 1 Details Course Content is attached

