

Dated: 01.09.2022

**NOTIFICATION**

It is notified for information of all concerned that in accordance with the provisions under Section 9 (8) of Central Sanskrit Universities Act, 2020, Hon'ble Vice Chancellor of CSU is pleased to appoint Prof. Banmali Biswal, Professor (Vyakarana) as Dean of Academic Affairs, Central Sanskrit University, Delhi, for a period of 02 years or till further orders, whichever is earlier.

Prof. Banmali Biswal shall be responsible to the Vice Chancellor, Central Sanskrit University, Delhi for his duties and responsibilities as Dean of Academic Affairs in CSU.

The duties & responsibilities of Prof. Banmali Biswal, Dean of Academic Affairs shall be as following:-

- (a) He shall be entitled to be present at, and address, any meeting of School Board or Board of Studies, but shall not be entitled to vote thereat unless he/she is a member of such authority or body.
- (b) He shall supervise the academic activities of the University including designing new Academic Programmes in coordination with schools and departments. He/she shall also coordinate proper conduct of Online Programmes. He/she shall promulgate Academic Calendar.
- (c) He shall supervise the admission of students to various Programmes offered by the University. At the time of admission, he/she shall ensure that a signed declaration from every student to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University, is obtained (Refer Statute 30(7)).
- (d) He shall supervise conduct of Guest Lectures, Seminars, Workshops, Curricular, Co-Curricular, Extra-Curricular activities etc. in the University.
- (f) He shall exercise general supervision over the Library and the Publication and Research Section of the University.
- (g) He shall arrange for Scholarships and Merit Awards to the students.
- (h) He shall also perform such duties and functions as may be assigned to him from time to time by the Vice-Chancellor.

In pursuance of issuing this notification, earlier office order no. 384 dated 05.03.2022, nominating therein Prof. Banmali Biswal as Director (Academic Affairs) stands withdrawn.

This is issued with the approval of the Competent Authority.

*R. K. Barman*  
01.09.2022  
[Prof. Ranjit Kumar Barman]  
Registrar I/c

To

**Prof. Banwali Biswal**  
Professor (Vyakarana)  
Central Sanskrit University, Delhi.

Copy for information and necessary action to:-

1. PS to Hon'ble Vice Chancellor
2. Registrar's Office
3. Deans/HODs, CSU
4. Directors of all CSU Campuses
5. Controller of Examinations
6. Finance Officer
7. Director (Central Schemes)
8. Director (Publications & Programmes)
9. Deputy Director (Academic)
10. Deputy Director (Admn.)
11. Assistant Director (R & P)
12. Personal file of Prof. Banmali Biswal, Professor (Vyakarana)
13. P.O. for updating information in CSU Website.
14. Guard file.