

FORWARDING NOTE BY THE EMPLOYER *

It is certified that of
..... working in this
institution from and

- 1) Information given in the above proforma is correct as per the service records of the applicant.
- 2) The applicant is clear from vigilance angle.
- 3) The integrity of the applicant is beyond doubt.
- 4) That no major/minor penalty has been imposed on the applicant during the last ten (10) years.
- 5) The cadre controlling authority of the applicant has given clearance to enable him/her apply for the post.
- 6) Attested copies of the last five(5) years of the applicant's Annual Confidential Report / Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized
signatory on behalf of the employer

(Seal of the authorized signatory)

Place _____

Date _____

* Wherever applicable

