

**CENTRAL SANSKRIT UNIVERSITY**

56-57, Institutional Area, Janakpuri NewDelhi-110 058.

**(Incomplete application shall not be entertained)**

**To be completed by the applicant Individual/Institutions**

**APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER THE  
SCHEME FOR PRODUCTION OF SANSKRIT LITERATURE FOR  
THE YEAR 2021-22**

**For the Year : 2021-22**

1. Name and address of the applicant : .....

i)	Village	
ii)	Post Office	
iii)	Distt.	
iv)	State.	
v)	Pin code	
vi)	Phone no.	
vii)	Mob. No. *	
viii)	Email id. *	

\* Mandatory

2. Status to be specified in the case of :  
institution/organization etc. i.e. Whether registered or  
recognized by the State  
Government or affiliated to an institution/organization of  
All India importance recognized by the Government of  
India as such
3. Experience of the Applicant/Organization/ :  
Institution of the publication of such work
4. Total expenditure involved in the publication :  
detailed break-up of this expenditure should  
be given in such a way that each item is capable  
of being checked up. Estimates from at least two  
reputed printers should be attached in  
support of the reasonability of the cost of printing.
5. Number of copies to be printed :

6. Amount of grant requested for :
7. Price proposed to be fixed per copy/set :
8. Source from which the balance of expenditure :  
(i.e.amount of Col. 4 minus Col.6) will be met out.
9. Reason as to why publication cannot be self-  
supporting? Give reasons.
10. Complete book alongwith introduction, subject index of  
the work for which grant has been asked for, should be  
attached with two quotations from two different  
Printers.
11. Copyright of proposed book vests with :
- (a) Name of copyright holder
- (b) Address
- Item 12 is to be completed by the Institution(s)/organization(s) only.**
12. List of the enclosed papers/statements.
- a. Prospectus or a note giving aims and objects of the institution.
- b. Constitution of the Board of Management and particulars of each member
- c. Latest available annual report
- d. Audited accounts for the last three years.  
alongwith copies of certified Balance Sheets.
- e. A statement giving details (Year, purpose,  
amount etc.) of assistance received during  
the last five years from the Central/State  
Govt., CSU, Central Social Welfare Board,  
Local Bodies or any Quasi Govt. Institution  
including Request made to any of these  
organizations.
13. Did you apply for grant in respect of this  
publication ever before? If so what was the  
decision of the Ministry/CSU?
14. Was this publication published ever before?
- If so, when? How many copies remain now to  
be sold?

15. Additional information,  
if any. Signature of Head of Institution/Secretary/Principal  
of the Institution with Official Seal.
16. Name and place of Bank on which amount to be transferred electronically a.  
Bank Name: .....  
b. Branch Name with code: .....  
c. Account No. : .....  
d. IFSC Code: .....

### UNDERTAKING

I undertake that:

- (i) I shall abide by all the rules and regulations of the University.
- (ii) The information provided by me in the application are correct to the best of my knowledge and I have not concealed any fact.
- (iii) I have not applied for/received any grant from Government. I shall inform the CSU, if at any stage, I apply/receive grant from Government.
- (iv) In case any information/given above are found to be incorrect by the University, the University will have right to cancel the grant if sanctioned and also recover the amount with penal interest thereon in case Grant has been released already. The University will have right to take any action as deemed fit by CSU.
- (v) Any dispute arising in this matter will have jurisdiction in Delhi.

Date:

Signature:

Place:

Full Name :

(in capital letters)

Full Address :

Telephone Nos.

Mobile No.

E-mail id :-

- Note :-
- 1. Please strike out portion not applicable.
  - 2. The application will be cancelled, if not accompanied with requirement material/information.
  - 3. The decision of the Vice- Chancellor, Central Sanskrit University shall be final in all matters.

**Note:- (The application form is to be submitted to Central Sanskrit University, New Delhi, Latest by 31.08.2021)**