

CENTRAL SANSKRIT UNIVERSITY

56-57, Institutional Area, Janakpuri NewDelhi – 110 058.

(Incomplete application shall not be entertained)

**SCHEME FOR BULK PURCHASE OF BOOKS RELATED TO
SANSKRIT LITERATURE FOR THE YEAR 2021-22**

NOTE : THIS APPLICATION FORM WILL BE ACCEPTED ONLY FOR FIRST EDITION OF THE BOOKS.
REPRINTS (PHOTO OFFSET PRINT OF ANY PREVIOUS EDITION WILL NOT BE CONSIDERED FOR
BULK PURCHASE UNDER THE SCHEME,

(TO BE APPLIED BY COPYRIGHT HOLDERS ONLY)

1. Name and address of the applicant & :
COPYRIGHT Holder. (in Block Letters)
2. Title, Subject, author/editor of the Book, ISBN :
3. Number of Volumes of the Book(s) published :
4. Brief description about the contents/ :
deliverables of the Book(s)
5. Per copy price :
6. Number of copies published with year of :
publication (of the present Edition.)
7. Details regarding Editions/Reprints :

No	Title of the Book	Year of Publication	No. of copies published
i)			
ii)			
iii)			
iv)			

8. Number of Copies sold out :
(of the present Edition)
9. Number of Copies in Stock :
10. Whether two complementary copies of :
the Books have been sent to the University
11. Any special ground justifying the purchase :
of the books by the University.
12. a Did you ever apply for purchase :
of the same title/edition/book? If so,
- b. When? (Give date) :
- c. Number, Date of the letter and decision :
of the Ministry/University on the subject.
13. Have you also applied for financial assistance :
for publication/reprinting/
enlarged or revised edition of this Book? If so,
- a. When (Give Date) :
- b. Purpose for which Applied ? :
- c. Result of your application :
- d. Number and Date of the letter of the :
Ministry/University on the subject.
14. Sources from which Financial Assistance :

No	Title of the Book	Year of Publication	No. of copies published
i)			
ii)			

15. Name and place of bank in which amount to be transferred electronically
- a. Bank Name :
- b. Branch Name with code:
- c. Account No. :
- d. IFSE Code :

UNDERTAKING

I undertake that :

- (i) I shall abide by all the rules and regulations of the University.
- (ii) The information provided by me in the application are correct to the best of my knowledge and I have not concealed any fact.
- (iii) I have not applied for/received any grant from Government. I shall inform the CSU, if at any stage, I apply/receive grant from Government.
- (iv) In case any information/given above are found to be incorrect by the University, the University will have right to cancel the grant if sanctioned and also recover the amount with penal interest thereon in case Grant has been released already. The University will have right to take any action as deemed fit by CSU.
- (v) Any dispute arising in this matter will have jurisdiction in Delhi.

Date:

Signature

Place:

Full Name (in capital letters)

i)	Address	
ii)	Post Office	
iii)	Distt.	
iv)	State.	
v)	Pin code	
vi)	Phone no.	
vii)	Mob. No. *	
viii)	Email id. *	
ix	Website, if any	

* Mandatory

Note :-

1. The application must be accompanied with at least two copies of the publication(s) provided they have not already been submitted.
2. The book may be sent to the following Address: Incharge (R&P), Central Sanskrit University, 56-57 Institutional Area, Janakpuri, New Delhi-110058.
3. Kindly note that a minimum commission of not less than 25% is to be paid by you if the University wishes to purchase the books submitted by you.
4. The decision of the Vice-Chancellor, Central Sanskrit University shall be final in all matters.

TERMS AND CONDITIONS

Bulk Purchase of Copies of Sanskrit Books.

- 1 The requests for the purpose (to be made in the enclosed form) shall be submitted direct by individual authors/editors/translators/publishers/Voluntary organization holding the copy-right, excluding commercial publishers to:

The Registrar
Central Sanskrit University
56-57, Institutional Area, Janakpuri, New Delhi-110058

- 2 While submitting the request for purchase of copies of a book, the applicant shall also send at least two complementary copies of the book for perusal of the University. The complimentary copies shall not be returned. The University reserve every right to reject the book for purchase.
- 3 As and when the decision to purchase the approved number of copies of book is communicated by the University to the applicant, the latter shall also be provided with a list of libraries and persons to whom the copies in the numbers specified should be dispatched by the registered parcel by the supplicant. In the bill for the purchase, the applicant shall make a discount of minimum 25% on the listed price of the book, and thereafter, add for expenses on packing (at the rate of Rs. 2.00 per copy) and on registered parcel, which together shall also be borne by the Government. The relevant bill, accompanied by the postal receipts (in original) for dispatch of the copies, shall be submitted by the applicant for sanctioning payment. Procedure for payment may be initiated after receiving of minimum 10% of acknowledgements from recipients of book.
- 4 The University reserves every right to reject any proposal without any notice.
- 5 In the case of purchase of copies of books only first edition of the books will be considered under the scheme of purchase.

Note:- (The application form is to be submitted to Central Sanskrit University, New Delhi, Latest by 31.08.2021)
