

**PART-B**

**Revised Academic Performance Indicators (APIs) in Recruitment and CAS Promotions  
vide Appendix-III: Table-I of UGC Regulations(4<sup>th</sup> Amendment), 2016)**

Name of the applicant: ..... Subject: .....

**Category-I : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(Note: Applicants must submit documentary evidence in support of each of the claim)

Category	Nature of activity	Notes	Unit of assessment	API Score claimed by the Applicant	API Score verified by screening committee <i>(for official use)</i>	Annexure Number
<b>Category 1 A</b>	<b>DIRECT TEACHING</b>					
1 A (i)	Classroom teaching (including lectures, seminars)	As per allocation	Hours per academic year			
1 A (ii)	Classroom teaching (including lectures, seminars) in excess of UGC norms	As per allocation	Hours per academic year			
1 A (iii)	Tutorials and Practicals	Actual as per attendance register	Hours per academic year			
<b>Sub-Total : 1</b>	<b>Assistant Professor</b>	<b>Score = hours / 7.5; (Max. Score = 70)</b>				
	<b>Associate Professor</b>	<b>Score = hours / 7.75; (Max. Score = 60)</b>				
	<b>Professor</b>	<b>Score = hours / 7.75; (Max. Score = 60)</b>				
<b>Category 1 B</b>	<b>EXAMINATION DUTIES</b>					
1 B (i)	Question paper setting, Moderation and related work	Actual hours	Hours per academic year			
1 B (ii)	Invigilation/supervision and related examination duties	Actual hours	Hours per academic year			
1 B (iii)	Evaluation/assessment of answer scripts and assignments related to internal assessment, external and re-evaluation	Max. 20 minutes per full script	Hours per academic year			
<b>Sub-Total : 2</b>	<b>Assistant Professor</b>	<b>Score = hours / 10; (Max. Score = 20)</b>				
	<b>Associate Professor</b>	<b>Score = hours / 10; (Max. Score = 20)</b>				
	<b>Professor</b>	<b>Score = hours / 10; (Max. Score = 10)</b>				
<b>Category 1C</b>	<b>INNOVATIVE TEACHING</b>					
1 C (i)	Teaching innovation including preparation of innovative course, use of innovative methodologies for teaching.	Evidence to be provided.	Hours per academic year			
1 C (ii)	Preparation of new teaching-learning material including translation bridge material, study pack or similar additional resource for students.	Evidence to be provided.	Hours per academic year			
1 C (iii)	Updating of Subject Contents / Courses					
<b>Sub-Total : 3</b>	<b>Assistant Professor</b>	<b>Score = hours / 10; (Max. Score = 10)</b>				
	<b>Associate Professor</b>	<b>Score = hours / 10; (Max. Score = 15)</b>				
	<b>Professor</b>	<b>Score = hours / 10; (Max. Score = 20)</b>				

**Category-II : EXTENSION, PROFESSIONAL DEVELOPMENT RELATED CO-CURRICULAR ACTIVITIES**

Category 2	Nature of activity	Notes	Unit of assessment	API Score claimed by the Applicant	API Score verified by screening committee <i>(for official use)</i>	Annexure Number
<b>Category 2 A</b>	<b>CO-CURRICULAR, EXTENSION AND FILED-BASED ACTIVITIES</b>					
2 A (i)	Discipline related Co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.)	Evidence to be provided.	Hours per academic year			
2 A (ii)	Other Co-curricular activities (Cultural, Sports, NSS, NCC etc.)	Evidence to be provided.	Hours per academic year			
2 A (iii)	Extension and dissemination activities (public / popular lectures/talks/seminars etc.)	Evidence to be provided.	Hours per academic year			
	<b>Sub-Total : 4</b>	<b>Score = hours/10; (Max. Score=15)</b>				
<b>Category 2 B</b>	<b>ADMINISTRATIVE RESPONSIBILITIES</b>					
2 B (i)	Administrative responsibility (including Dean, Principal, Chairperson, Convenor, Teacher-in-charge or similar duties that require regular office hours for its discharge)	Evidence to be provided.	Hours per academic year			
2 B (ii)	Participation in Board of Studies, Academic and Administrative Committees	Evidence to be provided.	Hours per academic year			
	<b>Sub-Total : 5</b>	<b>Score = hours/10; (Max. Score=15)</b>				
<b>Category 2 C</b>	<b>PROFESSIONAL DEVELOPMENT ACTIVITIES</b>					
2 C (i)	Participation in Seminars/Conferences/ Short-Term Training Courses	Evidence to be provided.	Hours per academic year			
2 C (ii)	Talks/Lectures in Refresher/Faculty Development Courses	Evidence to be provided.	Hours per academic year			
2 C (iii)	Dissemination and general articles	Evidence to be provided.	Hours per academic year			
	<b>Sub-Total : 6</b>	<b>Score = hours/10; (Max. Score=15)</b>				
				<b>GRAND TOTAL</b>		
				<b>(Sub Total 1 to 6)</b>		

**Category-III: RESEARCH AND ACADEMIC CONTRIBUTION**

(Note: Applicants must submit documentary evidence in support of each of the claim)

Sl. No.	APIs	Faculties of Languages/Education	Max. Score	API Score claimed by the Applicant	API Score verified by screening committee (for official use)	Annexure Number
<b>III A, B</b>	<b>RESEARCH PUBLICATIONS</b>					
<b>III A</b>	Research Papers Published in	Refereed Journals as notified by the UGC	25 per publication			
		Other Reputed Journals as notified by the UGC	10 per publication			
<b>III B</b>	Research Publications (Books, Chapters in Books other than Journal Articles)	Text / Reference Books published by International Publishers, with ISBN/ISSN number as approved the University.	30 per Book for Single Author			
		Subject Books published by National level publishers, with ISBN/ISSN number or State and Central Govt. Publications approved by the University	20 per Book for Single Author			
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University	15 per Book for Single Author			
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University.	International - 10 points per chapter National - 05 points per chapter			
<b>III C</b>	<b>RESEARCH PROJECTS</b>					
<b>III C (i)</b>	Sponsored Projects	Major Projects with grants above Rs.5.00 lakhs	20 per project			
		Major Projects with grants minimum of Rs.3.00 lakhs up to Rs.5.00 lakhs	15 per project			
		Minor Projects with grants above Rs.1.00 lakh up to Rs.3.00 lakhs	10 per project			
<b>III C (ii)</b>	Consultancy Projects	Amount mobilized with a minimum of Rs.2.00 lakhs	10 for every Rs.10.00 lakhs and Rs.2.00 lakhs respectively			
<b>III C (iii)</b>	Projects Outcome/ Outputs	Major Policy Documents prepared for International bodies like WHO /UNO/UNESCO/UNICEF etc. Cenral/State Govt./Local Bodies	Major Policy Document of International Bodies – 30, Central Government – 20, State Govt. -10, Local Bodies -5			

Sl. No.	APIs	Faculties of Languages/Education	Max. Score	API Score claimed by the Applicant	API Score verified by screening committee <i>(for official use)</i>	Annexure Number
<b>III D RESEARCH GUIDANCE</b>						
III D (i)	M. Phil	Degree awarded only	5 per Candidate			
III D (ii)	Ph. D.	Degree awarded	15 per Candidate			
		Thesis submitted	10 points per each Candidate			
<b>III E FELLOWSHIPS, AWARDS AND INVITED LECTURES</b>						
III E (i)	Fellowships /Awards	International Award/Fellowship from academic bodies	15 per Award / 15 per Fellowship			
		National Award/Fellowship from academic bodies	10 per Award / 10 per Fellowship			
		State/University level Award from academic bodies/associations	5 per Award			
III E (ii)	Invited Lectures / Papers	International level Conference / Seminars	7 per lecture / 5 per paper presented			
		National level Conference / Seminars	5 per lecture / 3 per paper presented			
		State/University level Conference / Seminars	3 per lecture / 2 per paper presented			
The score under this sub-category i.e. III E (ii) must be of 20% of the maximum score fixed for Category III for any assessment period.						
III F	<b>DEVELOPMENT OF E-LEARNING DELIVERY PROCESS / MATERIAL</b>					10 per module

**The API for joint publications shall be calculated in the following manner:**

Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/Corresponding Author/Supervisor/Mentor would share equally 70% of the total score and the remaining 30% would be shared equally by all other authors.

**RASHTRIYA SANSKRIT SANSTHAN**  
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New Delhi - 110 058

(For Office use only)

Application No.:.....

**SUMMARY SHEET**

**1. Personal Information**

<b>Post Applied for :</b>		<b>Subject :</b>	
<b>Area of Specialization :</b>			
<b>Name of the Applicant :</b>		<b>Date of Birth :</b>	
<b>Category :</b> (SC/ST/OBC/General/PWD)		<b>Age (in Years)</b>	
<b>Address :</b>			
<b>Phone :</b>		<b>Mobile :</b>	
		<b>E-mail</b>	

**2. Educational Qualifications (Graduation onwards):**

Name of the Degree/Exam	University / Institution / Board	Year of Passing	Percentage	Division/Class/GPA	Subjects
<b>Particulars of NET or Equivalent Exam :</b>					

**3. Number of Publications:**

Refereed Journals	Published	Accepted	Book Chapters
<b>Books</b>			<b>Conference Proceedings (Full papers only)</b>

**4. Teaching Experience (Full-time experience only):**

Level	Total Period	
	Years	Months
<b>i. Undergraduate</b>		
<b>ii. Postgraduate</b>		

**5. Research Experience**

Total No. of Years	Project Completed	Projects in Progress	Patents, if any

## API SCORE SHEET AT A GLANCE

Category	Sub-Category	Sub Head	Score	
<b>I</b> <b>TEACHING, LEARNING AND EVALUATION</b> <b>RELATED ACTIVITIES</b>	Category 1 A	1 A (i)		
		1 A (ii)		
		1 A (iii)		
			<b>Sub-Total 1:</b>	
	Category 1 B	1 B (i)		
		1 B (ii)		
		1 B (iii)		
			<b>Sub Total – 2:</b>	
	Category 1 C	1 C (i)		
		1 C (ii)		
		1 C (iii)		
			<b>Sub Total – 3:</b>	
<b>II</b> <b>PROFESSIONAL DEVELOPMENT,</b> <b>CO-CURRICULAR AND EXTENSION ACTIVITIES</b>	Category 2 A	2 A (i)		
		2 A (ii)		
		2 A (iii)		
			<b>Sub Total – 4:</b>	
	Category 2 B	2 B (i)		
		2 B (ii)		
			<b>Sub Total – 5:</b>	
	Category 2 C	2 C (i)		
		2 C (ii)		
		2 C (iii)		
			<b>Sub Total – 6:</b>	

### III. RESEARCH AND ACADEMIC CONTRIBUTIONS

Category	Sub Category	Score
Research Papers Published	<b>III A</b>	
Research Publications	<b>III B</b>	
Sponsored Projects	<b>III C (i)</b>	
Consultancy Projects	<b>III C (ii)</b>	
Projects Outcome/Outpurs	<b>III C (iii)</b>	
Research Guidance (M.Phil.)	<b>III D (i)</b>	
Research Guidance (Ph.D.)	<b>III D (ii)</b>	
Fellowships/Awards	<b>III E (i)</b>	
Invited Lectures/Papers	<b>III E (ii)</b>	
Development of E-Learning Delivery Process/Material	<b>III F</b>	
<b>Note: 20% CAP only on III E (ii)</b>		<b>TOTAL</b>

Place:

Date: / /

**Signature of the Applicant**

**RASHTRIYA SANSKRIT SANSTHAN**

(Deemed University)

56-57, Institutional Area, Janak Puri

New Delhi - 110 058

(For Office use

only)

Application No.:.....

**SUMMARY SHEET for TOTAL ASSESSMENT PERIOD****1. Personal Information**

Post Applied for :		Subject :	
Area of Specialization :			
Name of the Applicant :		Date of Birth :	
Category : (SC/ST/OBC/General/PWD)		Age (in Years)	
Address :			
Phone :		Mobile :	
		E-mail	

**2. Educational Qualifications (Graduation onwards):**

Name of the Degree/Exam	University / Institution / Board	Year of Passing	Percentage	Division/Class/GPA	Subjects
Particulars of NET or Equivalent Exam :					

**3. Number of Publications:**

Referred Journals	Published	Accepted	Book Chapters
Books			Conference Proceedings (Full papers only)

**4. Teaching Experience (Full-time experience only):**

Level	Total Period	
	Years	Months
i. Undergraduate		
ii. Postgraduate		

**5. Research Experience**

Total No. of Years	Project Completed	Projects in Progress	Patents, if any

**6. TOTAL API Score**

Category – I	Category - II	Category – III	Total Score	Score at III E (ii)

Place:

Date: / /

Signature of the Applicant