## F.No. 35020/2023-Misc./Cell/4667 Central Sanskrit University (Established by an Act of Parliament) Accredited with A++ Grade by NAAC 56-57, Institutional Area, Janakpuri, New Delhi-110058

Dated: - 22.03.2024

## OFFICE ORDER No. 488

The Central Sanskrit University, Delhi has constituted different Cells/ Committees at the level of Campuses and University, for the well-being of SC/ ST/ OBC/ PwBD/ EWS/ICC/Women/ Minorities categories, including Equal Opportunity Cells, etc. as per provisions of UGC/ Govt. of India, which are mandatory.

These Committees are required to meet timely and do necessary activities as mandated under the provisions as contained in the relevant Regulations/Orders of UGC/Govt. of India. Accordingly, the minutes/reports/proceedings of the meetings of the Committee will have to be submitted to the Hon'ble Vice Chancellor/Registrar of the University. The Competent Authority has desired for the following action by the concerned Committees/Authorities in order to ensure proper functioning of the above-mentioned Cells/Committees as per the relevant provisions/orders/directions of the UGC/Govt. of India.

- (i) The Directors of the Campuses will collect quarterly reports from the Campus level Cells/Committees and forward the same to Registrar, CSU, Delhi.
- (ii) The Chairman/Convener of the Cells/Committees constituted at University level will submit the quarterly reports to Registrar, CSU, Delhi.
- (iii) Liaisoning Officers to the Cells/Committees will do needful monitoring of the activities of the Cells/Committees and submit the report to MoE/UGC etc. as per their requirement, under information to the Registrar.
- (iv) Administration Section at HQ Office will compile the reports/minutes of these Committees with the approval of Hon'ble Vice Chancellor/Registrar, for its records and necessary action.
- (v) Dean (Academic Affairs), Dean (Student's Welfare) and concerned Liaisoning Officer will conduct quarterly meetings with respective Committees in order to monitor the functioning of the Cells/Committees and submit reports to the Competent Authority.

This is issued with the approval of the Competent Authority.

[Prof. R.G. Murali Krishna] Registrar (In-Charge)

## Copy for information and necessary action to: -

- 1. All Director(s) of the Campuses
- 2. Deans/HoDs
- 3. All members of SC/ST/OBC/PwBD/EWS/Minorities/ICC/Women/Equal Opportunity Cells
- 4. Dean (Academic Affairs)
- 5. Dean (Student's Welfare)
- 6. PS to VC for information to Hon'ble Vice Chancellor
- 7. PA to Registrar's Office
- 8. Finance Officer
- 9. Controller of Examination
- 10. Librarian
- 11. Project Officer (I/c) for uploading in the University Website.
- 12. Heads of All Sections/Department at Hqs. Office
- 13. Deputy Director (Academic)
- 14. Deputy Director (Admn.)